

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, May 2<sup>nd</sup>, 20102

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

---

- I. Call to Order:
  - A. Pledge of Allegiance, Notice Verification, Roll.
- II. Public Hearing:
  - A. No Public Hearing.
- III. Approval of Minutes:
  - A. Town Board Re-organizational Meeting of Wednesday, April 18, 2012.
  - B. Regular Town Board Meeting of Wednesday, April 18<sup>th</sup>, 2012.
- IV. Open Forum – Town-related Matters not on the Board’s Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board’s Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
  - A. Posting Notice for the Town Open Book of Assessment Rolls scheduled to be held at the Town Office from 5:00 P.M. to 7:00 P.M. on Thursday May 10<sup>th</sup>, 2012.
- VI. Discussion Items (No action will be taken.):
  - A. County Supervisor Report.
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues.
  - C. Clayton-Winchester Fire Department.
  - D. Larsen-Winchester Sanitary District.
  - E. Administration Comments.
- VII. Licenses and Permits
  - A. Discussion/Action: Consideration and approval of Operator Licenses:
    1. No New Licenses.
- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
  - A. No Referrals.
- IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:
  - A. Green Space Committee recommendation relative to the proposed donation of land for a Park located on the north side of CTH JJ east of STH 76 by the Noffke Family.

- B. Green Space Committee recommendation relative to a pending donation for an installed bench on the Friendship Trail.
- C. Green Space Committee recommendation on meeting times for the regularly scheduled Committee meetings.
- D. Green Space Committee recommendation to the Town Board relative to the Elector Approval of a Town Constable position.
- E. Green Space Committee/ClaytonFest Committee discussion on CY 2012 ClaytonFest activities.

X. Business:

- A. Discussion/Action: Town Board action on the Closed Session Meeting held pursuant to Wisconsin Statutes 19.85 (1) (e) on Wednesday, May 2<sup>nd</sup>, 2012 to discuss the purchase of the Elmer properties located at:
  - a. 8328 CTR T in Larsen Wisconsin
  - b. 8326 CTR T in Larsen Wisconsin19.85 (1) (e): (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session).
- B. Discussion/Action: Town Board review and consideration of Drafting Resolution 2012-007 A Resolution Creating Up To Two New Reserve Liquor Licenses for the Town of Clayton Based on Town Population as Determined by the CY 2010 Federal Census.
- C. Discussion/Action: Town Board review and consideration of the Town's Rating as issued by Standard & Poor's and the rating call process.
- D. Discussion/Action: Town Board review and consideration of Resolution 2012-008 A Resolution Authorizing the Issuance and Sale of \$1,200,000 General Obligation Promissory Notes.
- E. Discussion/Action: Town Board review and consideration of the following 3-year appointment to the Town's Green Space Committee:
  - a. Joan Brown – May 1<sup>st</sup>, 2012 to April 30<sup>th</sup>, 2015
- F. Discussion/Action: Town Board review and consideration of the Town Administrator's Performance Evaluation and Employment Agreement.
- G. Discussion/Action: Town Board review and consideration of the updates to the Town's 5-Year Capital Reconstruction Plan.
- H. Discussion/Action: Town Board review and consideration of the distribution of the Town's CY 2011 Fund Balance Surplus funds to the Town's Capital Replacement Accounts and the Town's CY 2012 Budget.
- I. Discussion/Recommendation: Town Board update on the settlement of the William A. Ernst case.
- J. Discussion/Recommendation: Town Board review, consideration and direction to staff relative to developing a Public Works Mutual Assistance Agreement program between area communities.
- K. Discussion/Recommendation: Town Board review, consideration and direction to staff relative to holding Public Forums on the following proposed Town Projects:
  - a. Braun Court CY 2013 Capital Reconstruction Project.
  - b. Ridgeway Heights – CY 2013 Capital Reconstruction Project.

- c. Ridgeway Heights 1<sup>st</sup>, Addition – CY 2013 Capital Reconstruction Project.
- d. East Ridge Place – CY 2013 Capital Reconstruction Project.
- e. Oakcrest Manors – Storm Water Management Project.
- f. Oak Openings – Storm Water Management Project.
- g. Sunburst Estates – Storm Water Management Project.

- XI. Upcoming Meeting Attendance.
- XII. Board Member Requests for Future Agenda Items.
- XIII. Review of Disbursements.
- XIV. Adjournment.

Respectfully submitted,

Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of CTH JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>May</b>	<b>June</b>	<b>July</b>
Town Board	16 <sup>th</sup>	6 <sup>th</sup> and 20 <sup>th</sup>	4 <sup>th</sup> and 18 <sup>th</sup>
Plan Commission	9 <sup>th</sup>	13 <sup>th</sup>	11 <sup>th</sup>
Green Space Committee	17 <sup>th</sup>	21 <sup>st</sup>	19 <sup>th</sup>