

TOWN OF CLAYTON
Town Board of Supervisors
Meeting Agenda

7:00 P.M. on Monday, May 13th, 2013

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearings and/or Informational Meetings:
 - A. No Public Hearings and/or Informational Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Regular Town Board Meeting of Wednesday, May 1st, 2013.

- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Letter from Rose I. Simon, Attorney at Law from the Siltan, Seifert, Carlson SC Law Offices (Town Attorney) relative to the High Point Estates case.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Michele Gregesich
 - B. Renewal:
 - i. Gail Schwerin

- VIII. Business referred by the Planning and Zoning Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals:

- A. Plan Commission recommendation to the Board relative to edits to the Town's Zoning Code of Ordinances as recommended by the Town's Attorney.
- B. Plan Commission recommendation to the Board relative to the Town Planner's recommendations for consistency between the Town's newly adopted Zoning Code of Ordinances and the Town's Site Plan Ordinance, Parking Ordinance, and Sign Ordinance.
- C. Plan Commission recommendation to the Board relative to the interpretation of the Town's Zoning Code of Ordinances; Article 8 (Land Uses), Exhibit 8-2, R-1 and R-2, Floor Area, Accessory Building.
- D. Plan Commission recommendation to the Board on Site Plan approval for additional inventory storage and parking submitted by Jim Lombard of Tri-Lamm LCC for Quietwoods RV site, located at 9042 Campers Way, Neenah, WI 54956, Tax ID # 006-0336.
- E. Plan Commission recommendation to the Board on a Certified Survey Map (CSM) for Robert L. Lemke, 3685 Fairview Road, Neenah, WI 54956 for properties located at 3685 Fairview Road, Neenah, WI 54956; specifically described as Tax ID # 006-0405, and 006-0404-01, being all of Lot 2 of Certified Survey Map No. 616 and part of the northwest ¼ of the northwest ¼ of Section 15, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- F. Plan Commission recommendation to the Board on a Certified Survey Map (CSM) for the Town of Clayton, 8348 CTH "T", Larsen, WI 54047, Christopher R. Clauson, 8338 CTR "T" Larsen, WI 54947, and Kenton L. Wiedenbeck, P.O. Box 24, Larsen, WI 54947, for properties located at 8348 CTR "T", Larsen WI 54947, 8328 CTR "T", Larsen, WI 54947, 8326 CTR "T", Larsen, WI 54947, 8338 CTR "T", Larsen WI 54947, and 8322 CTR "T", Larsen, WI 54947; specifically described as Tax ID# 006-0535-15, Tax ID# 006-0535-08, Tax ID# 006-0535-07, Tax ID# 006-0535-03, and Tax ID# 006-0535-06, being part of Lot 1 of Certified Survey Map 5886, and Part of the southwest ¼ of the northwest ¼, all in Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals:

- A. No Referrals.

X. Business:

A. Discussion/Action: Town Board Reorganizational Business:

a. Board Appointments

- i. Plan Commission Member (1 position: for a 3-year term effective May 1st 2013).

Name to be presented by the Town Chair

- ii. Zoning Board of Review (1 position serving 3-year staggered terms that are to be determined by the Board with each term to start on May 1st, 2013).

Name to be presented by the Town Chair

- B. Discussion/Action: Town Board consideration and approval of Fireworks Sales Permits for:
 - a. Fireworksfree.com (Chuck Krause); Location: 8616 STH 76, Neenah, WI 54956.
 - b. T&G Fireworks (Ted Bemis); Location 8386 STH 76, Neenah, WI 54956.

- C. Discussion/Action: Town Board review and consideration of converting the Town’s Administrative Assistant to a regular at-will Town Employee at a wage of \$11.50 per hour, following the end of the 6-month probationary period

- D. Discussion/Recommendation: Town Board review and direction to staff relative to a request by the R. J. Lammeman Trust for access to Emerald Crown Parkway from a 1 acre +/- lot that fronts on Emerald Crown Parkway and Center Road.

- E. Discussion/Recommendation: Town Board review and direction to staff relative to Yard Waste Site staffing and operations.

- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	May	June	July
Town Board	13 th	5 th , and 19 th ,	3 rd , and 17 th ,
Plan Commission		12 th ,	10 th ,
Green Space Committee	16 th	20 th ,	18 th ,