

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, May 16<sup>th</sup>, 2018

Town Hall, 8348 County Road "T", Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Wednesday, May 2<sup>nd</sup>, 2018 Town Board Meeting Minutes.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. A copy of the Winnebago County Solid Waste Management Board 2018 Recycling Tonnage Report for the month of April of CY 2018.
  - B. A copy of the Minutes of the Oshkosh Public Library Board meeting of March 29<sup>th</sup>, 2018.
  - C. A copy of the Habitat for Humanity Restore list of donated materials from the Town owned home at 8989 Clayton Avenue.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff's Department: – Public Concerns and Issues
  - C. Clayton Fire Rescue Department (First Meeting of the Month)
    - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
  - D. Larsen/Winchester Sanitary District
  - E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Thomas S. Barlament
- ii. Ruben A. Amestoy

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a 2-Lot Certified Survey Map submitted by Pete Vanden Heuvel, 6074 Green Valley Road, Oshkosh, WI 54904, for property owned by the Erdmann Trust, 7453 CTR "T" Oshkosh WI 54904; specifically described as Part of Tax ID# 006-0834, being a part Section 33, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a Re-zoning Application submitted by Pete Vanden Heuvel, 6074 Green Valley Road, Oshkosh, WI 54904, for property owned by the Erdmann Trust, 7453 CTR "T" Oshkosh WI 54904; specifically described as part of Tax ID# 006-0834, being a part Section 33, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone a portion of the property from A-1 (Agribusiness District) to A-2 (General Agricultural District).
- C. Plan Commission recommendation to the Town Board on a Site Plan Amendment Minor for additional parking at Quietwoods RV Sales and Service, 9042 Campers Way, Neenah, WI 54956. Property owned by DKG Holdings LLC, Sturgeon Bay, WI 54235, specifically identified as Tax ID# 006-0336, being a part Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee update on replacing the damaged and deteriorated monuments at Royer Cemetery.
- B. Green Space Committee update on winter damage to the Clayton Park Pavilion well and water system.
- C. Green Space Committee update on the signage and plantings at Olsons' Rest on the Friendship Trail.

X. Business:

- A. Discussion/Action: Town Board review and consideration of a request by the Emerald Valley Owner's Association to have the Town assume the responsibility and cost of maintaining the storm water management systems of the Plat of Emerald Valley and the First Addition to the Plat of Emerald Valley.
- B. Discussion/Action: Town Board review and consideration of the following retail fireworks permit application(s):
- a. Application submitted by Ted Bemis for T&G Fireworks, 8386 STH "76", Suite D, Neenah, WI 54956.
  - b. Application submitted by Charles Krause for Fireworks Mart, 2896 Breezewood Lane, Neenah, WI 54956.
- C. Discussion/Action: Town Board review and consideration of transitioning Public Works Employee Brian Suprise to a full-time regular Public Works Employee following the end of his probationary period.
- D. Discussion/Action: Town Board review and consideration of the award of the Bid for the Town's annual Pulverizing and Paving Projects:
- a. Pulverize, Pave, and install Curb Returns on the following:
    - i. Pulverize, pave, and install curb returns on Holiday Court.
    - ii. Pulverize, pave, and install curb returns on West American Drive from STH "76" through the intersection of Campers Way.
- E. Discussion/Action: Town Board review and consideration of improving public access to the Town's Assessment Roll by placing the Roll on the Associated Appraisal Consultants, Inc internet site and providing a link from the Town's Home Page to the Assessment Roll.
- F. Discussion/Action: Town Board review and consideration of approving the Town's newly updated Minimum Road Standards Ordinance.
- G. Discussion/Action: Town Board review and consideration of the allocation of funds from the Storm Water Management Utility to hire a part-time summer mowing operator.
- H. Discussion/Action: Town Board review and direction to staff relative to cleaning of the navigable waterway that extends from Oakwood Avenue to Pioneer Road on the north side of CTR "II".

XI. Town Board Reorganizational Business:

A. Additional Appointments:

- a. Zoning Board of Review: (2 positions serving 3-year term each with all terms effective May 1<sup>st</sup>, of the calendar year).
  - i. Name to be presented by the Town Chair
  - ii. Name to be presented by the Town Chair
  - iii. Confirm the terms of all current members
- b. Town Constable: (1 position: 1-year term; term effective May 1<sup>st</sup>, of the calendar year).
  - i. Name to be presented by the Town Chair

XII. Review of Disbursements:

XIII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIV. Upcoming Meeting Attendance:

XV. Board Member Requests for Future Agenda Items:

A. Town Board action on rescheduling of the Wednesday, July 4<sup>th</sup>, 2018 Town Board Meeting.

Respectfully submitted,  
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
- 2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)

**UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)**

**(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	June	July	August
Town Board Meeting	6 <sup>th</sup> and 20 <sup>th</sup>	4 <sup>th</sup> and 18 <sup>th</sup>	1 <sup>st</sup> and 15 <sup>th</sup>
Plan Commission	13 <sup>th</sup>	11 <sup>th</sup>	8 <sup>th</sup>
Green Space Committee	13 <sup>th</sup>	11 <sup>th</sup>	8 <sup>th</sup>