

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, May 17<sup>th</sup>, 2017

Town Hall, 8348 County Road "T", Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. Town Board Public Hearing on the Town's Department of Natural Resources MS4 Storm Water Management Annual Report.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Town Board meeting of Wednesday, May 3<sup>rd</sup>, 2017.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. Wisconsin Department of Transportation Notice on the Town's CY 2017 Paser Report.
  - B. Winnebago County Bridge/Culvert Aid Program – 2018 Project Submittals.
  - C. Documentation of the purchase of 4 Cemetery Plots in the Clayton Cemetery from their current owner.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff's Department: – Public Concerns and Issues
  - C. Clayton Fire Rescue Department (First Meeting of the Month)
    - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    1. No New Licenses Issued

- B. Renewal:
  - i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Rezoning Application submitted by Tracy and Rick Steckling of 3096 Rose Moon Way, Neenah, WI 54956 for property located at the western terminus of Rose Moon Way in the Town of Clayton and specifically described as Tax ID #006-0670-01 being all of Lot 1 of Certified Survey Map No. 6930 being part of the southeast  $\frac{1}{4}$  of the northwest  $\frac{1}{4}$  of Section 26, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone the property from A-2 (General Agricultural District) to R-2 (Suburban Residential District).
- B. Plan Commission recommendation to the Town Board on a 1-Lot Certified Survey Map (CSM) application submitted by Barbara J. Bombinski of 2595 Larsen Road, Neenah, WI 54956 for property located at 2595 Larsen Road, Neenah, WI 54956 in the Town of Clayton and specifically described as Tax ID #006-0637-01, and Tax ID#006-0638 being part of Lot 1, CSM # 2571, Volume 1, Page 2571, and a part of Lot-2, CSM # 4917, Volume 1, Page 4971 and a Part of the Northeast  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  , and a Part of the Northwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on a 1-Lot Certified Survey Map (CSM) application submitted by Jeremy and Amanda Dassler of 2615 Larsen Road, Neenah, WI 54956 for property located at 2615 Larsen Road, Neenah, WI 54956 and 2603 Larsen Road, Neenah, WI 54956 in the Town of Clayton and specifically described as Tax ID #006-0638-01, and Tax ID #006-0638 being part of Lot-1, CSM # 4917, Volume 1, Page 4917, and a part of Lot-2, CSM #4917, Volume 1, Page 4971 being part of the Northwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Town Board on an amendment to the Horn RV Site Plan Approval.
- E. Plan Commission recommendation to the Town Board on direction to staff relative to proposed amendments to the Town's Outdoor Wood-Fired Furnaces, Open Burning, and Refuse Burning Ordinance.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee update on the renovation work completed at the Clayton Park Pavilion.
- B. Green Space Committee update on the Town's preparation for upcoming events using the Town's trail network.

X. Business:

- A. Discussion/Action: Town Board review and consideration of hiring a new Foreman for the Town's Public Works Department pursuant to the Town's Teamsters Local 662 Contract.
- B. Discussion/Action: Town Board review and consideration of the approval of the Town's CY 2016 Department of Natural Resources MS4 Annual Report.
- C. Discussion/Action: Town Board review and consideration of the Request-For-Proposals for the Town's Insurance issued by the Horton Group as the Town's Insurance Consultant.
- D. Discussion/Action: Town Board review and consideration of a proposal from the Larsen/Winchester Lions Club for the proposed expansion to their building located on the east side of the Municipal Garage.
- E. Discussion/Action: Town Board review and consideration of the following retail fireworks permit application(s):
  - i. Application submitted by Charles Krause for Fireworks Mart, 2896 Breezewood Lane, Neenah, WI 54956.
- F. Discussion/Action: Town Board review and consideration of approving a proposal for pavement repair on the south side of Breezewood Lane approximately ½ mile east of CTR "T" in the Town of Clayton.
- G. Discussion/Action: Town Board review and consideration of Resolution 2017-002 a Resolution Transferring Funds from the Town's Sick Leave and Vacation Payout Reserve Account to the CY 2017 General Fund Budget, Public Works, Wage Line Item.

XI. Town Board Reorganizational Business:

Additional Appointments

- A. Zoning Board of Review: (2 positions serving 3-year term each with all terms effective May 1<sup>st</sup>, of the calendar year).
  - i. Name to be presented by the Town Chair
  - ii. Name to be presented by the Town Chair
  - iii. Confirm the terms of all current members

XII. Upcoming Meeting Attendance:

XIII. Board Member Requests for Future Agenda Items:

XIV. Review of Disbursements:

XV. Adjournment:

Respectfully submitted,  
Russell D. Geise, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

**This agenda has been posted at the following locations in the Town of Clayton:**

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947**
- 2. The Town’s Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)**

**UPCOMING MEETINGS:**

**(All meetings start at 7:00 PM unless specified)**

**(Green Space Committee Meetings are scheduled to start at 5:30 P.M.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>June</b>	<b>July</b>	<b>August</b>
Town Board Meeting	7 <sup>st</sup> , and 21 <sup>st</sup>	5 <sup>th</sup> , and 19 <sup>th</sup>	2 <sup>nd</sup> and 16 <sup>th</sup>
Plan Commission	14 <sup>th</sup>	12 <sup>th</sup>	9 <sup>th</sup>
Green Space Committee	14 <sup>th</sup>	12 <sup>th</sup>	9 <sup>th</sup>