

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, May 6th, 2020
Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, April 15th, 2020 Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Distribution of the March 2020 Building Inspection Report.
 - B. Distribution of the April 2020 Building Inspection Report.
 - C. Distribution of the Community Foundation CY 2019 Statement regarding the Town of Clayton Community Trails Fund.
 - D. Distribution of an email from Winnebago County Solid Waste regarding the cancellation of the May 2020 Household Hazard Waste collection dates.
 - E. Distribution of the Sewer Service Area Amendment Approval from East Central Regional Planning Commission and the Wisconsin Department of Natural Resources.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Department of Public Safety (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Police Department (First Meeting of the Month)
 - c. Emergency Management Report
 - D. Larsen/Winchester Sanitary District

E. PW Director/Economic Development Director (First Meeting of Month)

F. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Madeline A. Rohloff
- ii. Scott A. LeMire
- iii. Kraig D. Joy
- iv. Kinley E. Regan
- v. Rachel K. Lemke

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

X. Business:

A. Discussion/Action: Town Board review and consideration of the Revised CY 2020 Stormwater Management Utility Budget due to the hiring of two (2) additional employees.

B. Discussion/Action: Town Board review and consideration of the following Police Department Policies:

- i. Mobile Video/Audio Recording Equipment
- ii. Elder Adult-At-Risk
- iii. Dissemination of Crime Victim and Witness Information
- iv. Automatic External Defibrillator (AED)
- v. Tourniquet Use

C. Discussion/Action: Town Board review and consideration of the following Fire Department Policies and Guidelines:

- i. Administrative Responsibilities
- ii. Purchasing and Receiving Department Materials
- iii. Station Security
- iv. Fire Alarm Investigations
- v. Vehicle Safety
- vi. Cleaning of Vehicles

D. Discussion/Action: Town Board review and consideration of reducing the Annual Fee for Liquor License Renewals due to the closures.

E. Discussion/Action: Town Board review and consideration of Town Board Resolution 2020-006, A Resolution Assigning an Individual Responsibility for Runoff Management Grants.

- XI. Review of Disbursements
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month)
- XIII. Upcoming Meeting Attendance
- XIV. Board Member Requests for Future Agenda Items
- XV. Adjournment

Respectfully Submitted,
Russell D. Geise
Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	May 2020	June 2020	July 2020
Town Board Meeting	20 th	3 rd and 17 th	1 st and 15 th
Plan Commission	13 th	10 th	8 th
Green Space Committee	Cancelled	10 th	8 th