

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, May 20th, 2020
Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, May 6th, 2020 Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Distribution of the notice and email regarding the Winneconne Court being official as of Monday, May 18th, 2020.
 - B. Distribution of February, 27th, 2020 Minutes of the Oshkosh Library Board.
 - C. Distribution of the correspondence from the Fox Cities Convention & Visitor’s Bureau.
 - D. Distribution of the April 2020 Winnebago County Recycling Tonnage Report.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Department of Public Safety (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Police Department (First Meeting of the Month)
 - c. Emergency Management Report
 - D. Larsen/Winchester Sanitary District
 - E. PW Director/Economic Development Director (First Meeting of Month)
 - F. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Jill A. Gibson
- ii. Patty Marie Wollerman
- iii. Lisa J. Hunter
- iv. Ashley A. Sturm

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

A. Plan Commission review and recommendation on a Certified Survey Map (CSM)

Application submitted by the Estate of Mary L. Kronberg, 3022 W Shady Lane, Neenah, WI 54956, for property located on the north side of Shady Ln, specifically identified as Tax ID #006-0038, specifically described as all of Lot 3, CSM 3107 being part of the Southwest ¼ of the Southeast ¼ of Section 02, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

B. Plan Commission review and recommendation on a Certified Survey Map (CSM)

Application submitted by the JBL Real Estate Investments, LLC, C/O Bechard Investments, Inc., 517 N. Westhill Blvd., Appleton, WI 54914 for property located at the Southwest Corner of Fairview Road and Clayton Avenue, Neenah, WI 54956 and specifically identified as Tax ID # 006-0348-01-01 and Tax ID # 006-0348-01-02, specifically described as all of Lots 1 and 2 of Certified Survey Map No. 7520, being part of the Northeast ¼ of the Northeast ¼, Section 13, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

IX. Business referred by the Green Space Committee:

A. Green Space Committee review of the Public Works Department Summer projects in the Town's parks and on the Town's Trails.

1. Picnic Tables at Clayton Park and Trailhead Park – date of planned replacements.
2. Larsen-Winchester Lions Club Legacy Project at Trailhead Park update.
3. Planning for the park on the former Noffke Property.

X. Business:

A. Discussion/Action: Town Board review and consideration of the Public Works Director, Richard Johnston's retirement effective June 30, 2020.

B. Discussion/Action: Town Board review and consideration of the following Police Department Policies:

- i. High-Risk Incidents
- ii. Active Shooter Response
- iii. OWI Enforcement
- iv. Underage Alcohol Violations

v. Criminal Investigations

C. Discussion/Action: Town Board review and consideration of the following Fire Department Policies and Guidelines:

- i. Minimum Fuel Levels of Equipment
- ii. Vehicle Exhaust System Usage
- iii. Hose Testing
- iv. Protective Clothing
- v. Safety Glasses
- vi. Hearing Protection

D. Discussion/Action: Town Board review and consideration of the following retail fireworks permit application(s):

- i. Application submitted by Charles Krause for Fireworks Mart, 8386 STH "76", Neenah, WI 54956.
- ii. Application submitted by Charles Krause for Fireworks Mart, 2896 Breezewood Lane, Neenah, WI 54956.

E. Discussion/Action: Town Board review and consideration of the request from the Knightriders ATV/UTV Club to open ATV/UTV trails on the following roads:

- i. North Loop Road from Winchester Town Line to Medina Junction.
- ii. Medina Junction from North Loop Road to Fairview Road.
- iii. Fairview Road from Winchester Town Line to Hickory
- iv. Hickory from Fairview to County Road II
- v. County Road T from County Road II to the Larsen Coop
- vi. Grandview Road from County Road T to Winchester Town Line.

XI. Review of Disbursements

XII. Review of General Fund Budget Update (Second Town Board meeting of the month)

XIII. Upcoming Meeting Attendance

XIV. Board Member Requests for Future Agenda Items

XV. Adjournment

Respectfully Submitted,
Russell D. Geise
Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	June 2020	July 2020	August 2020
Town Board Meeting	3 rd and 17 th	1 st and 15 th	5 th and 19 th
Plan Commission	10 th	8 th	12 th
Green Space Committee	10 th	8 th	12 th