

TOWN OF CLAYTON

Board of Supervisors

Meeting Agenda-**Amended**

7:00 P.M. on Wednesday, June 19th, 2019

Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, June 5th, 2019 Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Distribution of correspondence from the Town of Grand Chute relative Wastewater Facilities in the Town of Clayton.
 - B. Winnebago County Solid Waste Management Board, May of CY 2019 Recycling Tonnage Report.
 - C. Distribution of correspondence from the Town’s Engineer relative to the Town’s Applications to fill certain wetlands on Town owned property on the south frontage of USH “10” between Clayton Avenue and STH “76”.
 - D. Distribution of a Public Hearing Notice from the Fox Valley Technical College.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues

- C. Clayton Combined Protective Services Department (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Fire Rescue EMR
 - c. Clayton Enforcement Officer
- D. Larsen/Winchester Sanitary District
- E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Sherry L. Fleming
- ii. Stephanie M Desens

B. Renewal:

- i. No Renewal Licenses Issued

C. Discussion/Action: Town Board review and consideration of the following Alcohol License Applications:

The following renewal application for a Class “B” license to sell fermented malt beverages is on file in the Town of Clayton Clerk’s Office for the licensing period of July 1, 2019 through June 30, 2020, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- a. SOL Restaurants LLC (d.b.a. Oinks Restaurant), 8386 State Road 76 Suite A, Neenah, WI 54956.
Agent: Lynn Ann Miller

The following parties have a renewal application for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors on file in the Town of Clayton Clerk’s Office for the licensing period of July 1, 2019 through June 30, 2020, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- a. Micki D’s, LLC, (d.b.a. The ReMixx), 8386 State Road 76 Suite B, Neenah, WI 54956.
Agent: Michelle Baumann

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Brian P. and Maria E. Beisenstein, 9366 Memory Lane, Neenah, WI 54956 for property located at 9366 Memory Lane, Neenah, WI 54956 and specifically described as Tax ID # 006-1219 and Tax ID # 006-1237 located in Section 2, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- B. Plan Commission recommendation to the Town Board on a Concept Plan for the proposed Plat of Pine Haven including the following: Tax ID # 006-0306-08, Tax ID # 006-0306-09, Tax ID # 006-0307-06-01, Tax ID # 006-0307-06-03, Tax ID # 006-0307-06-04, Tax ID # 006-0308, and Tax ID # 006-0309 all located in Section 11, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on the results of a Survey of Interest in Development of a Farmland Preservation Program sent to the property owners within the Working Lands initiative of the Town's Comprehensive Plan.
- D. Plan Commission recommendation to the Town Board on direction to staff relative to the creation of the project plan for Tax Incremental District #1 in the Town of Clayton.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee report to the Board on the following park improvement programs started by staff in CY 2018 with the intent of finishing them in CY 2019:
 - a. Completing the drainage improvements in Trailhead Park.
 - b. Planning for the park on the former Noffke property on CTR "JJ" in the Town of Clayton.
 - c. Completing the installation of the surveillance equipment in Trailhead Park and Clayton Park.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Ordinance 2019-008 An Ordinance to Create Chapter 3, Public Safety, Section 3.0 Municipal Court of the Municipal Code of Town of Clayton Pursuant to Wis. Stats. §66.0301 and Chapter 755 of the Wisconsin Statutes.
- B. Discussion/Action: Town Board review and consideration of a Joint Municipal Court Intergovernmental Cooperation Agreement with the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton
- C. Discussion/Action: Town Board review and consideration of Town of Clayton Resolution 2019-009 A Joint Resolution of the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton Appointing the Municipal Judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland and the Town of Clayton.
- D. Discussion/Action: Town Board review and consideration of Resolution 2019-008 A Resolution of the Town of Clayton, Winnebago County, Wisconsin Authorizing Participation in the Preparation of Cooperative Plans with

the Town of Winchester, Town of Neenah, Town of Winneconne and Town of Vinland.

- E. Discussion/Action: Town Board review and direction to staff on renewing the Town Solid Waste and Recycling Contract with Advance Waste Disposal.
- F. Discussion/Action: Town Board review and consideration of the removal of trees on burial sites owned by the Rubbert Family in the Clayton Cemetery.
- G. Discussion/Action: Town Board review and consideration of a violation notice sent to Richard and Cynthia Kemp, 8598 Winncrest Road, Neenah, WI 54956 for a concrete driveway apron in the Town's right-of-way in violation to Town Ordinances.

H. Discussion/Action: Town Board review and consideration of the Chair's recommended appointments to the Joint Review Board for the Town of Clayton Tax Increment District #1

- XI. Review of Disbursements:
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIII. Upcoming Meeting Attendance:
- XIV. Board Member Requests for Future Agenda Items:
- XV. Adjournment

Respectfully Submitted
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
- 2. The Town's Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	July	August	September
Town Board Meeting	3 rd , and 17 th	7 th , and 21 st	4 th , and 18 th
Plan Commission	10 th	14 th	11 th
Green Space Committee	10 th	14 th	11 th