

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, June 21st, 2017

Town Hall, 8348 County Road "T", Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Town Board meeting of Wednesday, June 7th, 2017.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to Town Staff. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Copy of a Notice of Entry of Judgement from Winnebago County.
 - B. A copy of the Winnebago County Solid Waste Management Board 2017 Monthly Recycling Tonnage Report.
 - C. Copy of correspondence from the Board of Commissioners of Public Lands.
 - D. E-mail from the Sustain Rural Wisconsin Network.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff's Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

i.No New Licenses Submitted.

B. Renewal:

i. Ron W. Cosgrove.

C. Update to the Town Board on the CY 2017/18 Cigarette and Liquor License Renewals.

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

A. Discussion/Action: Town Board review and consideration of a Plan Commission recommendation on a Re-zoning application submitted by Barbara J. Bombinski of 2595 Larsen Road, Neenah, WI 54956 for property located at 2595 Larsen Road, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID # 006-0637-01 and Tax ID# 006-0638 being part of Lot 1, CSM # 2571, Volume 1, Page 2571, and a part of Lot-2, CSM # 4917, Volume 1, Page 4917 and a Part of the Northeast ¼ of the Northeast ¼ , and a Part of the Northwest ¼ of the Northeast ¼ of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone the property from R-1 (Rural Residential District) to R-2 (Suburban Residential District).

A. Discussion/Action: Town Board review and consideration of a Re-zoning application submitted by Jeremy and Amanda Dassler of 2615 Larsen Road, Neenah, WI 54956 for property located at 2615 Larsen Road, Neenah WI 54956 and 2603 Larsen Road, Neenah, WI 54956 in the Town of Clayton and specifically described as Tax ID # 006-0638-01, and Tax ID# 006-0638 being part of Lot-1, CSM #4917, Volume 1, Page 4917, and a part of Lot-2, CSM #4917, Volume 1, Page 4971 being part of the Northwest ¼ of the Northeast ¼ of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone the property from R-1 (Rural Residential District) to R-2 (Suburban Residential District).

B. Discussion/Action: Town Board review and consideration of a Plan Commission recommendation on several minor amendments to the Town's Outdoor Wood-Fired Furnaces, Open Burning, and Refuse Burning Ordinance.

C. Discussion/Action: Town Board review and consideration of a Plan Commission recommendation on a Preliminary Site Plan submitted by Marty Nikodem for Lot 2 of the Winncrest Commercial Subdivision,

specifically identified as Tax ID# 006-1777, and located in Section 24, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- D. Discussion/Action: Town Board review and consideration of a Plan Commission recommendation on a 3-Lot Certified Survey Map (CSM) Application submitted by Robert C. and Janece F. Schommer of 2728 Oakridge Road, Neenah, WI 54956 for property located on Larsen Road between STH “76” and Oakwood Avenue and specifically described as Tax ID# 006-0664 and Tax ID# 006-0669 being Part of the West ½ of the East ½ of the Northwest ¼ of Section 26, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Discussion/Action: Town Board review and consideration of a Plan Commission recommendation on a 2-Lot Certified Survey Map (CSM) Application submitted by Robert C. and Janece F. Schommer of 2728 Oakridge Road, Neenah, WI 54956 for property located on Larsen Road between STH “76” and Oakwood Avenue and specifically described as Tax ID# 006-0664 being Part of the West ½ of the East ½ of the Northwest ¼ of Section 26, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Discussion/Action: Town Board review and consideration of an update on the renovation work completed at the Clayton Park Pavilion.
- B. Discussion/Action: Review and update on the Town’s preparation for upcoming events using the Town’s trail network.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Ordinance #2017-003 An Ordinance approving a Rezoning Application submitted by Barbara J. Bombinski of 2595 Larsen Road, Neenah, WI 54956 for property located at 2595 Larsen Road, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID #006-0637-01, and Tax ID#006-0638 being part of Lot 1, CSM #2571, Volume 1, Page 2571, and a part of Lot-2, CSM #4917, Volume 1, Page 4917 and a Part of the Northeast ¼ of the Northeast ¼ , and a Part of the Northwest ¼ of the Northeast ¼ of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone the property from R-1 (Rural Residential District) to R-2 (Suburban Residential District).

- B. Discussion/Action: Town Board review and consideration of Ordinance #2017-004 An Ordinance approving a Rezoning Application submitted by Jeremy and Amanda Dassler of 2615 Larsen Road, Neenah, WI 54956 for property located at 2615 Larsen Road, Neenah WI 54956 and 2603 Larsen Road, Neenah, WI 54956 in the Town of Clayton and specifically described as Tax ID #006-0638-01 and Tax ID #006-0638 being part of Lot-1, CSM #4917, Volume 1, Page 4917 and a part of Lot-2, CSM #4917, Volume 1, Page 4917 being part of the Northwest ¼ of the Northeast ¼ of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone the property from R-1 (Rural Residential District) to R-2 (Suburban Residential District).
- C. Discussion/Action: Town Board review and First Reading of Ordinance #2017-005 An Ordinance Rescinding, in its entirety, the Town’s Outdoor Wood-Fired Furnaces, Open Burning, and Refuse Burning Ordinance, and Re-establishing the Town’s revised Outdoor Wood-Fired Furnaces, Open Burning, and Refuse Burning Ordinance.
- D. Discussion/Action: Town Board review and consideration of accepting a \$500.00 donation from the Larsen Winchester Lions Club for a high-pressure pump and high-pressure hose for the Clayton Fire Rescue Department.
- E. Discussion/Action: Town Board review and consideration of the disposal of the portable bleachers used for ClaytonFest based on the lack of use, the age of the devices, and the lack of safety features on the devices.
- F. Discussion/Action: Town Board review and consideration of awarding the Town’s CY 2017 road maintenance/paving contract for the following Town Roads:
- a. Breezewood Lane from its intersection with CTH “JJ” to the Town of Clayton’s East Maintenance Line.
 - b. Alternate 1: Breezewood Lane from the Town of Clayton’s East Maintenance Line to Woodenshoe Road.
 - c. Joseph Peters Drive from its intersection with STH “76” to its intersection with Oakridge Road.
 - d. Forest Heights Lane from its intersection with Center Road to its eastern terminus.
- G. Discussion/Action: Town Board review and consideration of authorizing funding from the Town’s Cemetery Reserve Account for storm damage cleanup work at Royer Cemetery.

XI. Town Board Reorganizational Business:

Additional Appointments

- A. Zoning Board of Review: (1 position serving 3-year term each with all terms effective May 1st, of the calendar year.
 - i. Name to be presented by the Town Chair

XII. Review of Disbursements:

XIII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIV. Upcoming Meeting Attendance:

XV. Board Member Requests for Future Agenda Items:

XVI. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
- 2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 PM unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 P.M).

www.townofclayton.net	July	August	September
Town Board Meeting	5 th and 19 th	2 nd and 16 th	6 th and 20 th
Plan Commission	12 th	9 th	13 th
Green Space Committee	12 th	9 th	13 th