

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, June 17th, 2020
Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, June 3rd, 2020 Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. No Correspondence.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Department of Public Safety (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Police Department (First Meeting of the Month)
 - c. Emergency Management Report
 - D. Larsen/Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Julia Smith
 - ii. Amber Farrow

- iii. Mackenzie Blythe
- iv. Kristen Maes
- v. Jadya Lutz
- vi. Gianna Gallucci
- vii. Nicole Van Wyk
- viii. Kaitlin Herman

B. Renewal:

- i. Cheryl Klotz
- ii. Shaina Carlson
- iii. David Cheslock
- iv. Alexandria Hueller

C. Discussion/Action: Town Board review and consideration of the following Alcohol License Applications:

The following parties have a renewal application for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors on file in the Town of Clayton Clerk’s Office for the licensing period of July 1, 2020 through June 30, 2021, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- a. Micki D’s, LLC (dba The ReMixx), 8386 State Rd 76, Suite B, Neenah, WI 54956
Agent: Michelle A. Baumann

VIII. Business referred by the Plan Commission:

- A. Plan Commission review and recommendation on a Re-zoning Application from A-2 (General Agricultural) to R-1 (Rural Residential) submitted by Richard and Judy Christianson, PO Box 56, Larsen, WI 54947 for property located south of Grandview Road and specifically described as part of Tax ID # 006-0519-03 located in the Northeast ¼ of the Southeast ¼ and the Northwest ¼ of the Southeast ¼ of Section 19, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission review and recommendation on a Certified Survey Map (CSM) Application submitted by Richard and Judy Christianson, PO Box 56, Larsen, WI 54947 and Lyle and Doris Schwartz, 4611 Grandview Road, Larsen, WI 54947 for property located south of Grandview Road and specifically described all of Tax ID # 006-0519-02 and part of Tax ID # 006-0519-03 located in the Northeast ¼ of the Southeast ¼ and the Northwest ¼ of the Southeast ¼ of Section 19, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission review and recommendation on a Re-zoning Application from A-2 (General Agricultural) to B-1 (Local Service Business) submitted by Big Ring Property LLC, et al, 14 Lawrence Court, Appleton, WI 54911, for property located on Lind Lane specifically described as part of Tax ID #006-0006-10 located in part of the fractional Northwest ¼ of the Northwest ¼ and part of the Southwest ¼ of the fractional Northwest ¼ of Section 1, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- D. Plan Commission review and recommendation on a Certified Survey Map (CSM) Application submitted by Big Ring Property LLC, et al, 14 Lawrence Court, Appleton, WI 54911, for property located on Lind Lane specifically described as part of Tax ID #006-0006-10 located in part of the fractional Northwest ¼ of the Northwest ¼ and part of the Southwest ¼ of the fractional Northwest ¼ of Section 1, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission review and recommendation on a Re-zoning Application from A-2 (General Agricultural) to R-1 (Rural Residential) submitted by Ryan and Amber Pheifer, 9336 Timber Ridge Road, Neenah, WI 54956 for property located on Timber Ridge Road specifically described as part of Tax ID# 006-0015-03 located in part of the Southeast ¼ of the Southwest 1/4 of Section 1, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- F. Plan Commission review and recommendation on a Certified Survey Map (CSM) submitted by Ryan and Amber Pheifer, 9336 Timber Ridge Road, Neenah, WI 54956 for property located on Timber Ridge Road specifically described as part of Tax ID# 006-0015-03 located in part of the Southeast ¼ of the Southwest 1/4 of Section 1, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- G. Plan Commission review and recommendation on a Certified Survey Map (CSM) submitted by Jeffrey W. and Wendy A. Eiden, 3430 Dekalb Lane, Neenah, WI 54956 for property located on Dekalb Lane specifically described as Tax ID # 006-1566 and Tax ID # 006-1567 located in part of the Northwest ¼ of the Southeast ¼ of Section 22, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- H. Plan Commission review and direction to staff regarding the amending of the Town of Clayton Chapter 9, Section 9.11, Access Control Ordinance.

IX. Business referred by the Green Space Committee:

- A. Green Space Committee review of the Public Works Department Summer projects in the Town’s parks and on the Town’s Trails.
 - 1. Picnic Tables at Clayton Park and Trailhead Park – date of planned replacements.
 - 2. Larsen-Winchester Lions Club Legacy Project at Trailhead Park update.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-Z002 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for Richard and Judy Christianson Rezoning from A-2 (General Agricultural District) to R-1 (Rural Residential District).
- B. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-Z003 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for Big Ring Property LLC Rezoning from A-2 (General Agricultural District) to B-1 (Local Service Business).

- C. Discussion/Action: Town Board review and consideration of an offer to purchase Tax Parcel 006-0329 (16.67 acres).
- D. Discussion/Action: Town Board review and consideration of the request from the Building Inspector to add the remainder of the approved wage adjustment to his salary as of July 2nd, 2020 payroll.
- E. Discussion/Action: Town Board review and consideration of the Town of Clayton Resolution 2020-007 A Resolution to Authorize a Taxation District to Waive Interest on Property Tax Payment Installments Due on or After April 1, 2020.
- F. Discussion/Action: Town Board review and consideration of the Town of Clayton Ordinance 2020-009 An Ordinance Repealing A General Ordinance of the Town of Clayton Creating Section 9.1 of the Municipal Code Pertaining to Hotel and Motel Room Tax and Creating Section 9.1 of the Municipal Code Relating to Hotel and Motel Room Tax.
- G. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-005 An Ordinance repealing Ordinance 16 § 3.7 and creating § 3.7 of the Town of Clayton Code of Ordinances Relating to Truck Traffic.
- H. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-006 An Ordinance Repealing § 3.8 and Creating § 3.8 of the Town of Clayton Code of Ordinances Relating to Snowmobile Access.
- I. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-007 An Ordinance Repealing § 4.6 and Creating § 4.6 of the Town of Clayton Code of Ordinances Relating to the Keeping of Dogs.
- J. Discussion/Action: Town Board review and consideration of awarding the contract for Codification Services.

- XI. Review of Disbursements
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month)
- XIII. Upcoming Meeting Attendance
- XIV. Board Member Requests for Future Agenda Items
- XV. Adjournment

Respectfully Submitted,
Russell D. Geise
Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

| www.townofclayton.net | July 2020 | August 2020 | September 2020 |
|--|--------------------------------------|--------------------------------------|--------------------------------------|
| Town Board Meeting | 1 st and 15 th | 5 th and 19 th | 2 nd and 16 th |
| Plan Commission | 8 th | 12 th | 9 th |
| Green Space Committee | 8 th | 12 th | 9 th |