

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

**7:00 P.M. on Monday, July 2<sup>nd</sup>, 2012**

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

---

- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing:
  - A. No Public Hearings.
  
- III. Approval of Minutes:
  - A. Regular Town Board Meeting – Wednesday, June 20<sup>th</sup>, 2012
  
- IV. Open Forum – Town-related Matters not on the Board’s Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board’s Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. Winnebago County Planning and Zoning Notice.
  - B. East Central Wisconsin Regional Planning Commission Bicycle/Pedestrian Trail Regional Connectivity Meeting Notice.
  - C. Winnebago County Towns Association Meeting Notice
  
- VI. Discussion Items (No action will be taken.):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Licenses and Permits
  - A. Discussion/Action: Consideration and approval of Operator Licenses:
    1. No New/Renewal Applications.
  
- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
  - A. No Referrals.

- IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:
- A. Committee recommendation on a request by the Larsen Lioness's to plant a memorial tree in Clayton Park for Silvia Leadke.
  - B. Green Space Committee/ClaytonFest Committee CY 2012 ClaytonFest wrap-up discussion
    - 1. Music
    - 2. Food/Refreshments
    - 3. Pie Barn
    - 4. Silent Auction
    - 5. Snack Shack
    - 6. Children's Games
    - 7. Dog Walk-A-Thon
    - 8. Vendors/Information Booths/Community Service
    - 9. Advertising
    - 10. Grounds Layout & Signage
    - 11. Parade
    - 12. Other topics
- X. Business:
- A. Discussion/Action: Town Board review and consideration of the following appointment to fill the vacancy created by the resignation of Theresa Johnson from the Town's Green Space Committee:
    - a. Lynda Meyer – July 2<sup>nd</sup>, 2012 to April 30<sup>th</sup>, 2013.
  - B. Discussion/Action: Town Board review and consideration of the purchase of new office furniture for the planned relocation of the Town Offices into the remodeled Town/Fire Hall structure.
  - C. Discussion/Action: Town Board review and consideration of a Wisconsin Department of Natural Resources Application to Develop and Operate a Composting Facility at the Town's Yard Waste Site.
  - D. Discussion/Action: Town Board review and consideration of an Agreement for Services with Affinity Medical Group for Department of Transportation required Random Drug and Alcohol Testing.
  - E. Discussion/Action: Town Board review and consideration of a Policy Authorizing the Town Clerk and/or Deputy Clerk to administratively approve Operators Licenses for the Town.
  - F. Discussion/Action: Town Board review and consideration of a revised Certified Survey Map Lot designation, Park Donation Agreement, and Lead Removal Agreement for the Noffke property 1060 Stoney Bridge Road and 2632 CTR JJ 3088, Neenah, WI 54956, in the Town of Clayton and specifically described as Tax ID # 006-0904-01 and 006-0906.
  - G. Discussion/Recommendation: Town Board review and direction to staff relative to updating the Town's Ordinance relative to the Prohibiting the Discharge of Dangerous Weapons in Residential Districts within the Town of Clayton, Winnebago County.
  - H. Discussion/Recommendation: Town Board preliminary review and direction to staff relative to the Town's draft Storm Water Management Utility Ordinance.

- I. Discussion/Recommendation: Town Board review and direction to staff relative to a request by Ignite Fox Cities, Inc. for a 5-year commitment of \$1.00 per capita from the Town starting in CY 2013. The funds are to be used for area wide Economic Development efforts.
- J. Discussion/Recommendation: Town Board review and direction to staff relative to scheduling the Board’s Annual Budget Review Meetings.

- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,  
 Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

**UPCOMING MEETINGS (all begin at 7:00 PM unless specified):**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>July</b>	<b>August</b>	<b>September</b>
Town Board	2 <sup>nd</sup> , 18 <sup>th</sup> , and 24 <sup>th</sup> , special Board Meeting	1 <sup>st</sup> , and 15 <sup>th</sup>	5 <sup>th</sup> , and 19 <sup>th</sup>
Plan Commission	11 <sup>th</sup>	8 <sup>th</sup>	12 <sup>th</sup>
Green Space Committee	19 <sup>th</sup>	16 <sup>th</sup>	20 <sup>th</sup>