

Town of Clayton  
Town Board  
Meeting Agenda  
7:00 P.M. on Wednesday, July 18<sup>th</sup>, 2018  
Town Hall, 8348 County Road "T", Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Thursday, June 7<sup>th</sup>, 2018 Board of Review Meeting.
  - B. Approval of the Wednesday, June 20<sup>th</sup>, 2018 Town Board Meeting Minutes.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. A copy of the June CY 2018 Building Inspector’s Report.
  - B. A copy of the Minutes of the May 31<sup>st</sup>, 2018 Oshkosh Public Library Board Meeting.
  - C. Photographic evidence of illegal dumping of Town Roads.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
  - C. Clayton Fire Rescue Department (First Meeting of the Month)
    - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
  - D. Larsen/Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. Coulson Riley Richards

- ii. Kathleen Marie Meacham
- iii. Lauren E. Krueger
- iv. Katie Mae Behm
- v. Shaina Marie Carlson
- vi. Lisa A. Casperson
- vii. Kristina K. Apitz

B. Renewal:

- i. Ashley Marie Laabs
- ii. Alexandria Anne Hueller Smith
- iii. August Jean Hoeltzel
- iv. Rebecca Lynn Hilgers
- v. Robert Alfred JR Hilgers
- vi. Sage E. Cummings
- vii. Avery James Portier **(Permit renewal to be reviewed by the Town Board)**

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Susan Thede, 9207 Pioneer Road, Neenah, WI 54956 for property located at 9207 Pioneer Road, Neenah, WI 54956 and specifically identified as Tax ID # 006-0201-01 and described as All of Lot 1 CSM 4672, located in the northwest ¼ of the northeast ¼ and the southwest ¼ of the northeast ¼ of Section 8, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission update to the Town Board by staff on its research into developing a Farmland Preservation Program for the Town.
- C. Plan Commission report to the Town Board on a review of the Town's published Notice of Intent to Circulate a Petition to Incorporate a Portion of the Town of Clayton.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee recommendation to the Town Board on proposals to place security cameras in Clayton Park and at the Town's Municipal Complex.
- B. Green Space Committee report to the Town Board on an update by staff on the installation of memorial trees and a memorial bench at Trailhead Park.
- C. Green Space Committee report to the Town Board on an update by staff on worn and damaged playground equipment in both Clayton and Trail Head Parks.

X. Business:

- A. Discussion/Action: Town Board review and direction to staff relative to a Draft Construction Site Erosion and Sediment Control Ordinance (CHAPTER 7.10) for the Town of Clayton.
- B. Discussion/Action: Town Board review and direction to staff relative to a Draft Post Construction Site Erosion and Sediment Control Ordinance (CHAPTER 7.11) for the Town of Clayton.
- C. Discussion/Action: Town Board review and consideration of a proposal to replace the Town's CY 2004 International Plow Truck in CY 2019.
- D. Discussion/Action: Town Board review and consideration of the renewal of the Town's 3-year Intermunicipal Agreement with the Town of Vinland and the Town of Winneconne for Building Inspection Services.
- E. Discussion/Action: Town Board review and consideration of the sale of the Town owned property located at 8795 Clayton Avenue and the vacant lot immediately south of 8795 Clayton Avenue.
- F. Discussion/Action: Town Board review, consideration, and authorization to allow the Town Chair to interview, select and submit an individual to be appointed as the Town Attorney by the Town Board.

- XI. Review of Disbursements:
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIII. Upcoming Meeting Attendance:
- XIV. Board Member Requests for Future Agenda Items:
- XV. Adjournment

Respectfully submitted,  
 Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town's Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)

**UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)**

**(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>August</b>	<b>September</b>	<b>October</b>
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Town Board Meeting	1 <sup>st</sup> and 15 <sup>th</sup>	5 <sup>th</sup> and 19 <sup>th</sup>	3 <sup>rd</sup> and 17 <sup>th</sup>
Plan Commission	8 <sup>th</sup>	12 <sup>th</sup>	10 <sup>th</sup>
Green Space Committee	8 <sup>th</sup>	12 <sup>th</sup>	10 <sup>th</sup>