

**TOWN OF CLAYTON**  
**Sanitary District #1 Commission**  
**Meeting Agenda**  
**7:00 P.M. on Wednesday, August 17<sup>th</sup>, 2016**  
**Town Meeting Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order:
    - A. Pledge of Allegiance
    - B. Verification of Notice
    - C. Meeting Roll
  
  - II. Business:
    - A. Discussion/Action: Commission review and consideration of a request by the Town of Clayton, Sanitary District #1, to the East Central Wisconsin Regional Planning Commission (ECWRPC), for Sanitary Service Area (SSA) within the Sanitary District Boundary.
  
  - III. Adjournment:
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**TOWN OF CLAYTON**  
**Board of Supervisors**  
**Meeting Agenda**  
**7:00 P.M. on Wednesday, August 17<sup>th</sup>, 2016**  
**Town Meeting Room, 8348 County Road T, Larsen, WI 54947**

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- I. Call to Order:
  - D. Pledge of Allegiance
  - E. Verification of Notice
  - F. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Town Board meeting of Wednesday, August 3<sup>rd</sup>, 2016.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
  - B. Wisconsin Department of Administration Preliminary Estimate of the January 1<sup>st</sup>, 2016 Population.
  - C. Minutes of the Larsen/Winchester Sanitary District Commission Meeting.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff's Department: – Public Concerns and Issues
  - C. Clayton Fire Rescue Department (First Meeting of the Month)
    - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. Vickie Chappell
  
  - B. Renewal:
    - i. No Renewals
  
- VIII. Business referred by the Plan Commission:
 

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

  - A. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Peter D. Noffke, General Partner for the Noffke Limited Partnership, 1537 Hickory Hollow Lane, Menasha, WI 54952 for property located on the north side of CTR "JJ", east of STH "76" and specifically identified as Tax ID # 006-0899, Tax ID # 006-0902, Tax ID # 006-0903, Tax ID # 006-0904-02, described as All of Lot 2 of Certified Survey Map No. 6648, Located in the Northwest ¼ of the Southwest ¼, Part of the Northeast ¼ of the Southeast ¼, All of Lot 3 of Certified Survey Map No. 6094, Located in the Southeast ¼ of the Southwest ¼, Part of the Northeast ¼ and Northwest ¼ of the Southwest ¼, All in Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
  
  - B. Plan Commission recommendation to the Town Board on a Resolution in support of the County's proposed Text Amendments to Chapter 27 Shoreland-Wetland.
  
- IX. Business referred by the Green Space Committee:
 

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

  - A. Green Space Committee update to the Town Board on a recommendation to the Town Board to grade the Friendship Trail from the west Town Line to the Trail's intersection with the WIOUWASH Trail.
  
  - B. Green Space Committee update to the Town Board on a recommendation to the Town Board to enclose the roadside ditch on the south side of Larsen Road for approximately 500 feet from its intersection with STH "76".
  
- X. Business:

- A. Discussion/Action: Town Board review, discussion and consideration of calling a Special Town Electors Meeting to authorize the purchase of property within the Town of Clayton Sanitary District #1 in the northeast quadrant of the Town.
- B. Discussion/Action: Town Board second reading, review and consideration of Ordinance 2016-005 an Ordinance adopting the CY 2015/16 Update to the Town's Comprehensive Plan.
- C. Discussion/Action: Town Board review and consideration of an Agreement For Professional Services from the Town's Engineer for gathering information relating to a preliminary Wisconsin Department of Natural Resources Dredging Permit for the Oakwood Avenue to Pioneer Road waterway project.
- D. Discussion/Action: Town Board review and consideration of a Cell Phone Use Policy for Town Employees while at work or when traveling for business using Town owned vehicles.
- E. Discussion/Action: Town Board review and consideration of authorizing a Physical Fitness Program for the Clayton Fire Rescue Department.
- F. Discussion/Action: Town Board review and consideration of scheduling the Board's CY 2017 Budget, Workshop Meetings.
- G. Discussion/Action: Town Board review and consideration of authorizing the hiring of Special Counsel for potential litigation related to the Town of Clayton Sanitary District #1 and authorization for the Town Chair approve potential litigation actions.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment:

Respectfully submitted,  
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947

2. The Town's Web Page – [www.claytonwi.govoffice3.com](http://www.claytonwi.govoffice3.com)

**UPCOMING MEETINGS (all begin at 7:00 PM unless specified)**  
**(Green Space Committee Meetings are scheduled to start at 5:30 P.M.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>September</b>	<b>October</b>	<b>November</b>
Town Board Meeting	7 <sup>th</sup> and 21 <sup>st</sup>	5 <sup>th</sup> and 19 <sup>th</sup>	2 <sup>nd</sup> and 16 <sup>th</sup>
Plan Commission	14 <sup>th</sup>	12 <sup>th</sup>	9 <sup>th</sup>
Green Space Committee	14 <sup>th</sup>	12 <sup>th</sup>	9 <sup>th</sup>