

TOWN OF CLAYTON

Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, August 21st, 2019

Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Tuesday, May 21st, 2019 Board of Review Meeting.
 - B. Approval of the Minutes of the Wednesday, August 7th, 2019 Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Winnebago County Solid Waste Management Board July, 2019 Recycling Tonnage Report.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Combined Protective Services Department (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Fire Rescue EMR
 - c. Clayton Enforcement Officer
 - D. Larsen/Winchester Sanitary District
 - E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Olivia L. Duffy
- ii. Alexandra E. Reissmann

B. Renewal:

- i. Ron W. Cosgrove

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Certified Survey Map Application submitted by Jack Borchert, 6965 Thornberry Trail, Oshkosh, WI 54904, for property located at 3128 Fairview Road and specifically described as Tax ID# 006-0317 and Tax ID# 006-0318-02, being a part Section 11, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a Re-zoning Application submitted by Jack Borchert, 6965 Thornberry Trail, Oshkosh, WI 54904, for property located at 3128 Fairview Road and specifically described as Tax ID# 006-0317 and Tax ID# 006-0318-02, being a part Section 11, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone the property from R-2 (Suburban Residential District) and I-2 (Heavy Industrial District) to A-2 (General Agricultural District).
- C. Plan Commission recommendation to the Tow Board on a Certified Survey Map Application submitted by Kevin and Nancy Hoppe, 7674 Center Road, Neenah, WI 54956 for property located at 7674 Center Road and specifically described as Tax ID# 006-0849-01, being a part Section 34, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Town Board on a Re-zoning Application submitted by Kevin and Nancy Hoppe, 7674 Center Road, Neenah, WI 54956 for property located at 7674 Center Road and specifically described as Tax ID# 006-0849-01, being a part Section 34, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone the property from A-2 (General Agricultural District) to R-2 (Suburban Residential District).

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee report to the Board on the following park improvement programs:
 - 1. Larsen-Winchester Lions Club Legacy Project Update—Trail Head Park Basketball Court

2. Planning for the park on the former Noffke property on CTR “JJ” in the Town of Clayton.
3. Clayton Park maintenance report
4. Report regarding the surveillance equipment in Trailhead Park and Clayton Park.
5. Update to the Committee on the playground areas in Clayton Park and Trail Head Park

X. Business:

- A. Discussion/Action: Town Board review and consideration of Ordinance 2019-011 An Ordinance Approving the Re-zoning Application submitted by Kevin and Nancy Hoppe, 7674 Center Road, Neenah, WI 54956 for property located at 7674 Center Road and specifically described as Tax ID# 006-0849-01, being a part Section 34, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Discussion/Action: Town Board review and consider Resolution 2019-011 A Resolution of the Town Board’s Intent to Discontinue and Vacating a portion of Medina Junction Road which shall initiate the statutory process for the discontinuation and vacation of public rights of way.
- C. Discussion/Action: Town Board review and consideration of an Agreement Between the Winnebago County Highway Department and The Town of Clayton for Design Engineering, Right of Way Acquisition, and Construction of Pioneer Road from its intersection with CTR “T” and CTR “II”.
- D. Discussion/Action: Town Board review and consideration of setting the wages for the Plan Commission Chair and the Green Space Committee Chair.
- E. Discussion/Action: Town Board review, consideration, and direction to staff on a proposal to re-surface the counter top in the Town Board Meeting Room.
- F. Discussion/Action: Town Board review and consideration of awarding a Contract to Radke Contractors, Inc., 6408 Cross Road, Winneconne, WI 54986 for the Developer funded construction of a Cul-De-Sac at the east terminus of Westfield Ridge in the Town of Clayton.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

- A. Town Board action to schedule the CY 2020 Budget Meetings.

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment

Respectfully Submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	September	October	November
Town Board Meeting	4 th , and 18 th	2 nd , and 16 th	6 th , and 20 th
Plan Commission	11 th	9 th	13 th
Green Space Committee	11 th	9 th	13 th