

Posted: Friday, September 13th, 2013

TOWN OF CLAYTON
Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, September 18th, 2013

Town Office Board Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
- II. Public Hearings and/or Informational Meetings:
 - A. No Public Hearings and/or Informational Meetings.
- III. Approval of Minutes:
 - A. Approval of the Minutes of the First CY 2014 Budget Review Workshop held from 9:00 A.M. to 11:00 A.M. on Tuesday, September 3rd, 2013.
 - B. Approval of the Minutes of the Special Town Board Meeting held at 6:00 P.M. on Wednesday, September 4th, 2013.
 - C. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, September 4th, 2013.
- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
 - A. Notice from the Winnebago County Zoning Department.
 - B. Distribution of a copy of a Memorandum from the Winnebago County, Solid Waste Management Board on increases to the 2014 Standard Solid Waste Tipping Fee.
 - C. Winnebago County Zoning Department Notice of Violation.
- VI. Discussion Items (No action will be taken):
 - A. County Supervisor’s Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration’s Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Tesha Butler
- ii. Candy Eake

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals:

- A. Plan Commission recommendation to the Board on a rezoning request submitted by Scott J. Sedo, 9502 Center Road, Neenah, WI 54956, requests that the following property be rezoned from R-2 (SUBURBAN RESIDENTIAL DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT). The property is located at 9502 Center Road, Neenah, WI 54956, specifically described as part of Tax ID# 006-1242, being part of Lot 2, Winagamie Subdivision, Section 3, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Board on a Certified Survey Map (CSM) submitted by Daniel G. Olson, 4891 North Loop Road, Larsen, WI 54947, for property located at 4891 North Loop Road, Larsen, WI 54947; specifically described as Tax ID # 006-0186, being part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ and a part of the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 7, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Board on a rezoning request submitted by Daniel G. Olson, 4891 North Loop Road, Larsen, WI 54947, requests that a portion of the following property be rezoned from A-2 (GENERAL FARMING DISTRICT) to R-1 (RURAL RESIDENTIAL DISTRICT). The property is located at 4891 North Loop Road, Larsen, WI 54947; specifically described as Tax ID # 006-0186, being part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ and a part of the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 7, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Board on a Conditional Use Application submitted by Jason Ehrmentraut, 2847 Larsen Road, Neenah, WI 54956, for operating a landscaping business on property zoned A-2 (GENERAL FARMING DISTRICT). The property is located at 2847 Larsen Road, Neenah, WI 54956; specifically described as Tax ID # 006-0645-01, being part of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 25, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission recommendation to the Board on a Site Plan Application approval for a wall sign for Cintas Document Management at 9087 Westphal Lane, Neenah, WI 54956, specifically identified as Tax ID # 006-0320-03-01.

F. Plan Commission recommendation to the Board on a Site Plan Application for a building expansion project for Tuttle Lake Wood Working Inc., 2923 West American Drive, Neenah, WI 54956, specifically identified as Tax ID # 006-0320-03.

IX. Business referred by the Green Space Committee:
Town Board receipt, review, and consideration of Green Space Committee Referrals:
A. No Referrals.

X. Business:

A. Discussion/Action: Town Board review and consideration of the approval of a 3-year Contract for Municipal Engineering Services to the selected respondent to the Town's Request for Proposals, Martenson & Eisele, Inc. with a starting date of January 1st, 2014.

B. Discussion/Action: Town Board review and consideration of staff's summary of the accounting for the Town/Fire Hall renovation project.

C. Discussion/Action: Town Board review and consideration of pay request number 009 from Cardinal Construction Company for the Town/Fire Hall renovation project.

D. Discussion/Action: Town Board review, consideration and direction to staff relative to the financing for a Storm Sewer, Storm Water Management Project in the Plat of Oak Openings.

E. Discussion/Action: Town Board review and consideration of a recommendation to the Town of Winchester Board that the Town of Clayton would like to continue the appointment of Mike Pfankuch as the Town of Clayton's representative to the Larsen/Winchester Sanitary District.

F. Discussion/Action: Town Board review and consideration of a request by the Administration to assist the Town's Engineering firm with correcting a drainage issue on Lot 43 of the Plat of High Point Estates (3505 Dekalb Lane) in the Town of Clayton.

G. Discussion/Action: Town Board review and consideration of authorizing the placement of a donated bench by the hand pump well on the Clayton Cemetery property.

H. Discussion/Action: Town Board review and consideration of a long term lease of municipal property to the Drifters Snowmobile Club, Inc. for the purposes of constructing an equipment storage and maintenance building.

I. Discussion/Action: Town Board review and consideration of the following items submitted by MCC, Inc. relating to the reconstruction of the Ridgeway Drive Subdivision:

- a. Partial Pay request No. 2
- b. Change Order No. 1
- c. Costs for additional yard grading.

Upcoming Meeting Attendance

- XI. Board Member Requests for Future Agenda Items
- XII. Review of Disbursements
- XIII. Adjournment

Respectfully submitted, Mark E. Luebke, Town Chair

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at (920) 836-2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	September	October	November
Town Board	18 th ,	2 nd , and 16 th	6 th , and 20 th
Plan Commission	11 th	9 th	13 th
Green Space Committee	19 th	17 th	21 st

UPCOMING BUDGET MEETINGS:

www.townofclayton.net	September		
Town Board CY 2014 Budget Workshop Meetings	24 th , from 6:00 P.M. to 8:00 P.M. IF NEEDED 30 th , from 6:00 P.M. to 8:00 P.M.		