

Town of Clayton
Town Board
Meeting Agenda
7:00 P.M. on Wednesday, September 20th, 2017
Town Hall, 8348 County Road "T", Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Town Board meeting of Wednesday, September 6th, 2017
 - B. Approval of the Minutes of the Town Board's First CY 2018 Budget Review Workshop
 - C. Approval of the Minutes of the Town Board's Second CY 2018 Budget Review Workshop

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to Town Staff. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Communication from the Board of Commissioners of Public Lands.
 - B. Winnebago County Solid Waste Management Board 2017 August Recycling Tonnage Report.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff's Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

i. Michael A. Luebke

ii. Ronni J. Blohm

B. Renewal:

i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Site Plan Application submitted by the petitioner(s): Jeff Howts, owner of Cruisin Safely Motorcycle & Driving Instruction, LLC, 2211 Oregon Street, Oshkosh, WI 54901 for a Home Occupation Major on property located at the north end of Black Top Way, Neenah, WI 54956 and specifically described as Lot 2 of the recently approved CSM 7052 and Tax ID # 006-0895-07, being part of the Northwest ¼ of the Northwest ¼ and the Southwest ¼ of the Northwest ¼ of Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a Site Plan Application for a Mini Storage Center submitted by 76 & Shady LLC, P.O. Box 626, Appleton, WI 54912 for property located on the southwest corner of the intersection of Shady Lane and STH "76" and specifically described as Tax ID# 006-0306-07 being described as Lot-1 of CSM 6989 in Section 11, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on a Preliminary Site Plan submitted by Marty Nikodem for consolidated Lot-2 and Lot-3 of the Winncrest Commercial Subdivision, specifically identified as Tax ID# 006-1777, and Tax ID# 006-1778, both located in the Northwest ¼ of Section 24, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee Recommendation on a staff update on the improvements to the Olson's Rest area of the Friendship trail.
- B. Green Space Committee Recommendation on review of the recommendations for the park and trail improvements for the Town's CY 2018 Budget.
- C. Green Space Committee recommendation on the installation of rollup shutters at the Clayton Park Pavilion.

X. Business:

- A. Discussion/Action: Town Board review and consideration of awarding a Developer fund bid project for the construction of the extension of Rose Moon Way.
- B. Discussion/Action: Town Board review and consideration of authorizing the disposal of additional surplus Public Works Department and Fire Department Equipment.
- C. Discussion/Action: Town Board review and consideration of a Removal Order for a concrete driveway apron installed in violation of the Town's Minimum Road Standards Ordinance at 3320 Knox Lane, specifically identified as Tax ID# 006-1283 and owned by Stacey Hennessey and Edward Van Hoof.
- D. Discussion/Action: Town Board review and consideration of a report relative to the Town's additional authorized Reserve Alcohol Licenses.
- E. Discussion/Action: Town Board review and consideration of authorizing a 3-year Contract extension with the Town's Auditor Schenck S.C.
- F. Discussion/Action: Town Board review and consideration of authorizing utility easements on Municipally owned land to Wisconsin Public Service for the extension of 3-Phase power from the Clayton School area to the eastern terminus of West American Drive.
- G. Discussion/Action: Town Board review and consideration of approving a contract with Wisconsin Public Service to extend 3-phase power from the Clayton School Area to the eastern terminus of West American Drive.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	September	October	November
Town Board Meeting	20 th	4 th and 18 th	1 st and 15 th
Plan Commission	13 th	11 th	8 th
Green Space Committee	13 th	11 th	8 th