

TOWN OF CLAYTON

Town Board of Supervisors

Meeting Agenda

7:00 P.M. on Wednesday, October 3rd, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing:
 - A. Town Board Public Hearing on Resolution # 2012-016 A Resolution creating a Town-Wide Storm Water Management Utility Ordinance for the Town of Clayton to generate the funds needed to repair and maintain the Town's Storm Water Management facilities (roadside ditches, field drainage ditches, drainage swales, and ponds).

- III. Approval of Minutes:
 - A. Regular Town Board Meeting – Wednesday, September 19th, 2012

- IV. Open Forum –
 - A. Town-related Matters not on the Board's Agenda:
Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit to the Town Clerk. Town-Related Matters not on the Board's Agenda: Pursuant to Wis. Stats. 19.32(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Letter to the Town from the Office of the Commissioner of Insurance.

- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff's Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Licenses and Permits
 - A. Change of Agent:
 - a. Boe, LLC (DBA The Spot Lounge LLC.), 8386 State Road 76, Suite B & Suite C, Neenah, WI 54956 / Agent change from: Jeffrey A. Boe to Stephanie Soto.
 - B. Operator Licenses Issued by the Town Clerk:
 - a. New:
 - i. Stephanie Soto, referred to the Town Board for approval by the Town Administrator/Clerk.

- ii. Jason S. Kuse
 - iii. Lauren Groene
 - b. Renewal:
 - i. No Renewed Licenses Issued:
- VIII. Zoning – Town Board receipt, review, and consideration of Plan Commission Referrals:
 - A. No Referrals.
- IX. Green Space – Town Board receipt, review, and consideration of Green Space Committee Referrals:
 - A. No Referrals.
- X. Business:
 - A. Discussion/Action: Town Board review and consideration of Resolution #2012-015 A Resolution re-allocating funds in the CY 2012 Town Budget for the purchase of a Fund Accounting Software Package for the Town with the program to be implemented with CY 2013.
 - B. Discussion/Action: Town Board review and first reading of Resolution # 2012-016 A Resolution creating a Town-Wide Storm Water Management Utility Ordinance for the Town of Clayton.
 - C. Discussion/Action: Town Board review and consideration of a 1-year extension to the Town’s Engineering Services Contract with Martenson and Eisele, Inc.
 - D. Discussion/Action: Town Board review and consideration of two options/proposals for the design and finish on the dais for the Town Hall Meeting Room.
 - E. Discussion/Action: Town Board review and consideration for the following Change Orders for the Town/Fire Hall construction project:
 - a. Plumbing Contractor – on demand water heater for the break room.
 - b. Plumbing Contractor – upgrade the feed line to the building cistern to a 2” pipe with a float system.
 - c. Plumbing Contractor – change from a gas water heater to an indirect water heater.
 - d. HVAC Contractor – change the heating units in the Board Room from salvaged units to new heat exchangers and covers.
 - F. Discussion/Action: Town Board review and consideration of the sale/donation of salvaged HVAC components from the Town/Fire Hall project to staff and not-for-profit agencies.
 - G. Discussion/Action: Town Board review and consideration of setting the Town’s Halloween Trick or Treat Hours for CY 2012.
 - H. Discussion/Recommendation: Town Board review and direction to staff relative to the implementation of the proposed Town-Wide Storm Water Utility Ordinance.
- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	October	November	December
Town Board	3 rd , and 17 th	7 th , and 21 st ,	5 th , and 19 th ,
Plan Commission	10 th	14 th	12 th ,
Green Space Committee	18 th	22 nd ,	20 th ,
CY 2013 Town Board Budget Workshop Meetings	9 th , at 7:00 P.M.		