

TOWN OF CLAYTON

Town Plan Commission

Meeting Agenda

7:00 P.M. on Wednesday, October 10th, 2012

Town Office Meeting Room, 8358 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Approval of Minutes:
 - A. Regular Plan Commission Meeting – Wednesday, September 12th, 2012.

- III. Open Forum – Town-related Matters not on the Plan Commission’s Agenda:

Please complete “Request to Speak at Meeting” form located on the agenda table and give the form Town Clerk or Treasurer.

Town-related Matters not on the Plan Commission’s Agenda:
Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, limited discussion may occur but no action may be taken until specific notice of the subject matter of the proposed action can be given.

- IV. Correspondence:
 - A. Winnebago County Zoning Department informational correspondence.
 - B. July 17th, 2012 and August 21st, 2012 Zoning Reports and Ordinances portion of the Winnebago County Board Meeting.
 - C. Plan Commissioner Information and Resources October Meeting and new website info.

- V. Business:
 - A. Discussion/Recommendation: Plan Commission review and recommendation on a Certified Survey Map (CSM) for Rosanne C. Keller, 5839 East Island Drive, Butte Des Morts, WI 54927 and Mark E. Luebke, 3905 CTR II Unit 21, Larsen, WI 54947 for property located at 3919 CTR II, Larsen, WI 54947 and 3911 CTR II, Larsen WI 54947, specifically described as Tax ID # 006-0566, and 006-0561 being All of Lots 1 and 2 of Certified Survey Map No. 3996, located in the northeast ¼ of the northwest ¼ and the southeast ¼ of the northwest ¼ of Section 21, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
 - B. Discussion/Recommendation: Plan Commission review and consideration of an Official Map Amendment for the east/west connection of Sections 35 and 36 in the Town of Clayton.
 - C. Discussion/Recommendation: Commission review and consideration of revisions to the Town’s Access Ordinance.

D. Discussion/Recommendation: Commission review and consideration of a Draft Town of Clayton Zoning Code of Ordinances.

- VI. Upcoming Meeting Attendance
- VII. Adjournment

Respectfully submitted:

Richard Knapinski

Plan Commission Chairperson

Pursuant to Wisconsin Statute 19.84(2) and (3) notice is hereby given to the public and the media that two or more members of the Town Board of the Town of Clayton, may attend the meeting of the Town of Clayton Plan Commission scheduled to be held in the Clayton Town Office Meeting Room, at 8358 CTR T, Larsen, WI 54947, at 7:00 P.M. on Wednesday, October 10th, 2012 to gather information about a subject over which the Town Board has decision making responsibility. For purposes of the Open Meetings Law only; attendance at a meeting by two or more Town Board members constitutes a meeting of the Town Board, pursuant to *Badke V. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993)*, and must be noticed as such, although it is not contemplated that the Town Board will take any formal action at this meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours. This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School