

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, October 18th, 2017

Town Hall, 8348 County Road "T", Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.
- III. Approval of Minutes:
 - A. Approval of the Wednesday, October 4th, 2017 Town Board Meeting Minutes.
- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to Town Staff. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
 - A. Copy of correspondence from Chuck Farrey, Winnebago County Supervisor, District 30.
 - B. Winnebago County Solid Waste Management Board, 2017 Recycling Tonnage Report.
 - C. Copy of correspondence to the Plan Commission Chair from Kevin Jacobs, 8579 County Road M, Larsen, WI 54947.
 - D. Wisconsin Department of Administration, Final Estimate of January 1, 2017 Population.
 - E. Copy of the Minutes of the August 31st, 2017 Library Board Meeting of the Oshkosh Public Library.
- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff's Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District

E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Annamarie L. Fahrenkrug
- ii. Kelsey Jane Koechell
- iii. Madison M. Dorow

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a Conditional Use Application for a Pond submitted by Robert C. and Janece F. Schommer of 2728 Oakridge Road, Neenah, WI 54956 for property located on Larsen Road between STH “76” and Oakwood Avenue and specifically described as Tax ID# 006-0664 and Tax ID# 006-0669 being part of the West ½ of the East ½ of the Northwest ¼ of Section 26, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a Conditional Use Application for a Mini Storage Center submitted by 76 & Shady LLC, P.O. Box 626, Appleton, WI 54912 for property located on the southwest corner of the intersection of Shady Lane and STH “76” and specifically described as Tax ID# 006-0306-07 being described as Lot-1 of CSM 6989 in Section 11, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on an updated Site Plan Application submitted by the petitioner(s): Jeff Houts, owner of Cruisin Safely Motorcycle & Driving Instruction, LLC, 2211 Oregon Street, Oshkosh, WI 54901 for a Home Occupation Major on property located at the north end of Black Top Way, Neenah, WI 54956 and specifically described as Lot 2 of the recently approved CSM 7052 and Tax ID # 006-0895-07, being part of the Northwest ¼ of the Northwest ¼ and the Southwest ¼ of the Northwest ¼ of Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Town Board on a 4-Lot Certified Survey Map (CSM) Application submitted by Clayton Preserve, LLC of 1835 East Edgewood Drive, Suite 105-7, Appleton, WI 54913, for property located at 3033 West Shady Lane, Neenah, WI 54956 and specifically described as Tax ID# 006-0307 and Tax ID# 006-0307-06, being all of Lots 1 and 2 of Certified Map 4579, being part of the West ½ of the Northeast ¼ and part of the Southeast ¼ of the Northeast ¼ of Section 11, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- E. Plan Commission recommendation to the Town Board on a 1-Lot Certified Survey Map (CSM) Application submitted by Carol Meyer, 2674 Woodcrest Drive, Neenah, WI 54956, for property located at 2674 Woodcrest Drive, Neenah, WI 54956 and specifically described as Tax ID# 006-0975 and Tax ID# 006-0976, being all of Lots 26 and 27, Oakcrest Manors, located in the Southeast ¼ and of the Southeast ¼ of Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- F. Plan Commission recommendation to the Town Board on a 1-Lot Certified Survey Map (CSM) Application submitted by Ron and Amy Jankowski, 3471 Knox Lane, Neenah, WI 54956, for property located at 3685 Fairview Road, Neenah, WI 54956 and specifically described as Tax ID# 006-0405-04-01, being part of Lot 1 of Certified Survey Map No. 6785 located in the Northwest ¼ of the Northwest ¼ of Section 15, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- G. Plan Commission report to the Town Board on the scheduling and distribution of the Public Hearing material for the proposed Amendments to the Town's Comprehensive Plan and Future Land Use Map.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee update on the Town Board's proposed CY 2018 Parks Budget.
- B. Green Space Committee report to the Town Board on the Committee's direction to staff relative to the schedule for the November 2017, December 2017 and January 2018 Green Space Committee meetings.

X. Business:

- A. Discussion/Action: Town Board review and consideration of a Memorandum of Understanding between the Village of Fox Crossing and the Town of Clayton relating to the Village's use of its Annexation Powers and the Town's purchasing of property within the boundaries of the Town of Clayton, Sanitary District #1.
- B. Discussion/Action: Town Board review and consideration of awarding a Bid for the Developer funded construction of Rosemary Lane and an Agreement for Professional Services for Construction Related Services from the Town's Engineer for the same Project.
- C. Discussion/Action: Town Board review and consideration of a Developer's Agreement between the Town of Clayton and DJW Investments, LLC (David J. Winkel) for the development of the of approximately 100 acres of land on the south side of Larsen Road at its intersection with Clayton Avenue tentatively known as the Berkshire Subdivision.

- D. Discussion/Action: Town Board review, consideration, and direction to staff relative to creating an Employee Assistance Program for Town employees including members of the Clayton Fire Rescue Department.
- E. Discussion/Action: Town Board review and consideration of authorizing a payment to the Neenah Joint School District from the Town of Clayton Storm Water Management Utility for the Town’s share of the work completed in the Public Right-Of-Way in front of the Clayton School property located at 2916 Fairview Road, Neenah, WI 54956.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	November	December	January
Town Board Meeting	1 st and 15 th	6 th and 20 th	3 rd and 17 th
Plan Commission	8 th	13 th	10 th
Green Space Committee	8 th	13 th	10 th