

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, October 16th, 2019
Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Tuesday, October 1st, 2019 Town Board Budget Review Meeting.
 - B. Approval of the Minutes of the Wednesday, October 2nd, 2019 Town Board Meeting.
 - C. Approval of the Minutes of the Tuesday, October 8th, 2019 Town Board Budget Review Meeting.
 - D. Approval of the Minutes of the Tuesday, October 8th, 2019 Special Town Board Meeting Medina Junction Road Site Visit Minutes.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Distribution of an e-mail from the Winnebago County Highway Commission to the Town Administrator relative to a Multimodal Local Supplemental Program Grant Application.
 - B. Distribution of the Minutes of the August 29th, 2019 Oshkosh Library Board Meeting,

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Fire Rescue EMR
 - D. Clayton Police Department (First Meeting of the Month)

- E. Larsen/Winchester Sanitary District
- F. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Katrina A. Steinfeldt
- ii. Kiirsti A. Jamison

B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission recommendation to the Town Board on a CSM for Daniel F. and Jacquelin W. Curtis, N638 CTR “X”, Berlin WI 54923, for properties located at 8214 CTR “T” Larsen, WI 54947, specifically identified as Tax ID# 006-0551-01, All of Lot 2 of CSM 6446, Located in the Northeast ¼ of the Southeast ¼ of Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission recommendation to the Town Board on a preliminary Site Plan submitted for a Master Fleet Trailer Lot to be constructed on property located at 8527 Clayton Avenue, Neenah, WI 54956, specifically identified as Tax ID# 006-0370-02, Tax ID# 006-0370-03, Tax ID# 006-0370-04, and Tax ID# 006-0370-05, located in Section 13, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on direction to staff relative to preparing the documentation for imposing a moratorium on the construction of any new self-storage facilities as defined in Chapter 9 – Town of Clayton Zoning Code of Ordinances, Article 3 – Definitions, Section 14.0 GENERAL STORAGE, 14.02 Personal Storage Facilities in the Town of Clayton Code of Ordinances.
- D. Plan Commission referral to the Town Board on a presentation by the Town’s Planner on recent Court decisions relating to the planning process and planning activities.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Green Space Committee report to the Town Board on the continued review of the following park improvement programs:
 - 1. Review of material relating to park maintenance provided by Committee Member Dustin Kraft.
 - 2. Clayton Park maintenance report

3. Update to the Committee on the playground areas in Clayton Park and Trail Head Park
4. Review of the Draft CY 2020 General Fund, Parks Budgets

X. Business:

- A. Discussion/Action: Town Board review and consideration of a Second Amendment to the Solid waste and Recycling Contract Between the Town of Clayton and Advanced Disposal Services Solid Waste Midwest, LLC
- B. Discussion/Action: Town Board second reading, review, and consideration of Town of Clayton Ordinance 2019-013, An Ordinance Creating Section 3.11 of the Town of Clayton Code of Ordinances Adopting the Wisconsin State Statutes Regulating Traffic.
- C. Discussion/Action: Town Board second reading, review, and consideration of Town of Clayton Ordinance 2019-014, An Ordinance Creating Section 3.12 of the Town of Clayton Code of Ordinances Establishing Penalties for Violating Provisions of the Town of Clayton Code of Ordinances.
- D. Discussion/Action: Town Board review and consideration of a request by the Clayton Fire Rescue Department to donate surplus Emergency Medical Responders (EMR) equipment bags to area Fire Departments.
- E. Discussion/Action: Town board review and consideration of an Intergovernmental Agreement for Winter Road Maintenance between the Town of Clayton and the Town of Winchester.
- F. Discussion/Action: Town Board review and consideration of an Intergovernmental Agreement for Road Maintenance between the Town of Clayton, the Town of Winchester, and the Town of Dale.
- G. Discussion/Action: Town Board review and consideration of an Inter Municipal Agreement for Clerical Services Between the Town of Clayton and Larsen Drainage District.
- H. Discussion/Action: Town Board review, consideration, and direction to Town staff relative to the sale of Town owned property located at 8879 Clayton Avenue and specifically identified as Tax ID# 006-0348-01-03.
- I. Discussion/Action: Town Board review and consideration of staff updates to the following Draft CY 2020 Budget Items:
 - a. Draft CY 2020 General Fund Revenue Budget.
 - b. Draft CY 2020 General Fund Expense Budget.
 - c. Draft CY 2020 General Fund Capital Expense Budget.
 - d. Draft CY 2020 Storm Water Management Utility Revenue Budget.
 - e. Draft CY 2020 Storm Water Management Utility Expense Budget.

- f. Draft CY 2020 Storm Water Management Utility Capital Budget.
- g. Draft CY 2020 Solid Waste and Recycling Special Revenue Fund, Revenue Budget.
- h. Draft CY 2020 Solid Waste and Recycling Special Revenue Fund, Expense Budget.
- i. Draft CY 2020 Solid Waste and Recycling Special Revenue Fund, Capital Budget.
- j. Draft CY 2020 Town of Clayton Sanitary District #1 Revenue Budget.
- k. Draft CY 2020 Town of Clayton Sanitary District #1 Expense Budget.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

XIII. Upcoming Meeting Attendance: Special Town Board Meeting and Public Hearing

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment

Respectfully Submitted,
 Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
- 2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	November 2019	December 2019	January 2020
Town Board Meeting	6 th and 20 th	4 th and 18 th	1 st and 15 th
Plan Commission	13 th	11 th	8 th
Green Space Committee	13 th	11 th	8 th