

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, November 15th, 2017

Town Hall, 8348 County Road "T", Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.

- III. Approval of Minutes:
 - A. Approval of the Monday, October 30th, 2017 Special Town Board Meeting Minutes.
 - B. Approval of the Wednesday, November 1st, 2017 Special Town Electors Meeting Minutes.
 - C. Approval of the Wednesday, November 1st, 2017 Town Board Meeting Minutes.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Minutes of the Library Board, Oshkosh Public Library, September 28, 2017.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Christopher Banovich

B. Renewal:

i. No Renewal License

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

A. Plan Commission Recommendation to the Town Board on the following COMPREHENSIVE PLAN AMENDMENT applications:

- a. ADDITION OF ADMINISTRATIVE LANGUAGE RELATIVE TO WORKING LANDS
- b. AMENDMENT TO FUTURE LAND USE PLAN TO CHANGE THE FOLLOWING TAX ID #s FROM RESIDENTIAL TO COMMERCIAL

Tax ID #	Acreage	Address / Location	Current Future Use	Proposed Future Use
All of 006-0306-07	5.01	Shady Ln/STH 76	Rural Res	Business
All of 006-0306-03	8.74	9257 STH 76	Rural Res	Business
A Portion of 006-0309	24.55	STH 76	Rural Res	Business
All of 006-0309-01	7.64	9131 STH 76	Rural Res	Business
All of 006-0309-02	2.11	2922 W American	Business	Business
A Portion of 006-0340	30.25	9045 Clayton Ave	Rural Res	Business
A Portion of 006-0342	9.26	At East terminus of W. American	Rural Res	Business

c. AMENDMENT TO INCLUDE THE FOLLOWING TAX ID # IN THE WORKING LANDS OVERLAY DISTRICT.

i. THE PETITIONERS: Donald Schaefer and Sara Heironimus property:

Tax ID #	Acreage	Address	Current Future Use	Future Use
006-0435	25.37	3947 Fairview Rd	Ag/Rural Res	Ag/Rural Res

B. Discussion/Recommendation: Plan Commission recommendation to the Town Board on a Conditional Use Application submitted by Adam Boutwell, 9189 Clayton Avenue, Neenah, WI 54956, to operate a Kennel Hobby on property zoned R-1 (Rural Residential District). The property is located at 9189 Clayton Avenue, Neenah, WI 54956; specifically described as Tax ID # 006-0330-01, being located in Sec. 12, T20N-R16E PT SE NE COM E1/4 COR SEC 12 N 982.30 FT POB N 327.55 FT W 435.67 FT S 326.92 FT E 435.67 FT TO POB D998325, Town of Clayton, County of Winnebago, State of Wisconsin.

C. Discussion/Recommendation: Plan Commission recommendation to the Town Board on a Re-zoning Application submitted by Ron and Amy

Jankowski, 3471 Knox Lane, Neenah, WI 54956, for property located at 3685 Fairview Road, Neenah, WI 54956 and specifically described as Tax ID# 006-0405-04-01, being part of Lot 1 of Certified Survey Map No. 6785 located in the Northwest ¼ of the Northwest ¼ of Section 15, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

A. The November 8th, 2017 Green Space Committee Meeting was Cancelled.

X. Business:

A. Discussion/Action: Town Board review and consideration of Ordinance 2017-008 an Ordinance Amending the following elements of the Town’s Comprehensive Plan:

a. ADDITION OF ADMINISTRATIVE LANGUAGE RELATIVE TO WORKING LANDS

b. AMENDMENT TO FUTURE LAND USE PLAN TO CHANGE THE FOLLOWING TAX ID #s FROM RESIDENTIAL TO COMMERCIAL

Tax ID #	Acreage	Address / Location	Current Future Use	Proposed Future Use
All of 006-0306-07	5.01	Shady Ln/STH 76	Rural Res	Business
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All of 006-0309-01	7.64	9131 STH 76	Rural Res	Business
All of 006-0309-02	2.11	2922 W American	Business	Business
A Portion of 006-0340	30.25	9045 Clayton Ave	Rural Res	Business
A Portion of 006-0342	9.26	At East terminus of W. American	Rural Res	Business

c. AMENDMENT TO INCLUDE THE FOLLOWING TAX ID # IN THE WORKING LANDS OVERLAY DISTRICT.

i. THE PETITIONERS: Donald Schaefer and Sara Heironimus property:

Tax ID #	Acreage	Address	Current Future Use	Future Use
006-0435	25.37	3947 Fairview Rd	Ag/Rural Res	Ag/Rural Res

B. Discussion/Action: Town Board review and consideration of Ordinance 2017-009 approving a re-zoning request by Ron and Amy Jankowski of 3471 Knox Lane, Neenah, WI 54956, for property located at 3685 Fairview Road, Neenah, WI 54956 and specifically described as Tax ID# 006-0405-04-01, being part of Lot 1 of Certified Survey Map No. 6785 located in the Northwest ¼ of the Northwest ¼ of Section

15, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The Application is to re-zone the property from A-2 (General Agricultural District) to R-1 (Rural Residential District).

- C. Discussion/Action: Town Board review and consideration of a Winnebago County request relative to property located at 4520 Grandview Road, Larsen, WI 54947 and specifically identified as TAX ID# 006-0934

- D. Discussion/Action: Review and consideration of the Administration's Annual Staff Performance Evaluations and recommended pay increases for the following positions:
 - a. Town Treasurer/Assistant Administrator
 - b. Town Deputy Clerk
 - c. Town Building Inspector
 - d. Town Fire/Rescue Department Chief
 - e. Town Public Works Department Foreman

- E. Discussion/Action: Distribution to the Town Board of the Administrator's Annual Performance Evaluation form for consideration at the Board's Wednesday, December 6th, 2017 Town Board Meeting.

- F. Discussion/Action: Distribution to the Town Board of the Administrator's Employment Contract for consideration at the Board's Wednesday, December 6th, 2017 Town Board Meeting.

- G. Discussion/Action: Town Board review and consideration of a Removal Order for a concrete driveway apron installed in violation of the Town's Minimum Road Standards Ordinance at the following locations:
 - i. 7933 Ashwood Court, specifically identified as Tax ID# 006-1540
 - ii. 3576 Dekalb Lane, specifically identified as Tax ID# 006-1581

- H. Discussion/Action: Town Board review and consideration of a contract for long-term planning for the Town of Clayton given the development and possible encroachment on the Town of Clayton by incorporated municipalities along its eastern border

- XI. Review of Disbursements:

- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):

- XIII. Upcoming Meeting Attendance:

- XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)

(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	December	January	February
Town Board Meeting	6 th and 20 th	3 rd and 17 th	7 th and 21 st
Plan Commission	13 th	10 th	14 th
Green Space Committee	13 th	10 th	14 th