

Posted Friday, November 15th, 2013

TOWN OF CLAYTON
Town Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, November 20th, 2013
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meetings:
 - A. No Public Hearing(s) and/or Public Information Meeting(s).

- III. Approval of Minutes:
 - A. Distribution of the Minutes of the Special Electors Meeting to Approve the Town CY 2013 Tax Levy and CY 2013 Transportation Budget held at 7:00 P.M. on Wednesday, November 6th, 2013.

 - B. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, November 6th, 2013.

- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Fox Cities Regional Partnership, Notes on Participation at 2013 Process Expo and International Dairy Show.
 - B. Winnebago County, Solid Waste Management Board, October 2013 Scale Tickets & Tonnage Report.

- VI. Discussion Items (No action will be taken.):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - C. Clayton-Winchester Fire Department
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

- VII. Operator Licenses Issued by the Town Clerk:
 - A. New:
 - i. Wolff, Kristin
 - ii. Myers, Teresa
 - iii. Tiffani Daul

- B. Renewal:
 - i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals:

- A. No Referrals.

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals:

- A. No Referrals:

X. Business:

- A. Discussion/Action: Town Board review and consideration of Amended Resolution 2013-005, A Resolution Authorizing the Borrowing of Funds for the Purpose of Paying for a Storm Water Utility, Storm Sewer Capital Construction project.
- B. Discussion/Action: Town Board review and consideration of Loan Documentation prepared the Municipal Attorney for the Town of Menasha.
- C. Discussion/Action: Town Board review and consideration of Pay Request #1 from PTS Contractors, Inc. for the Oak Openings Storm Water Utility, storm sewer construction project on Darrow Road and Murray Road in the Plat of Oak Openings.
- D. Discussion/Action: Town Board review and consideration of Change Order #2 submitted by MCC, Inc for the Ridgeway Drive Subdivision Roadway Improvements Project.
- E. Discussion Action: Town Board review and consideration of Pay Request # 3 submitted by MCC, Inc for the Ridgeway Drive Subdivision Roadway Improvements Project .
- F. Discussion/Action: Town Board review and consideration of adjustments to the Town Engineer's Scope of Service and Fees for the Ridgeway Drive Subdivision, Construction Related Services proposal for the CY 2013 Ridgeway Drive Subdivision, Roadway Improvements Project.
- G. Discussion/Action: Town Board review and consideration of Resolution 2013-008, A Resolution Supporting the Wisconsin Towns Association position relative to the State removing local control of Non-metallic Mining.
- H. Discussion/Action: Town Board review and consideration of a Contract with the Neenah Animal Shelter for providing CY 2014 animal control confinement services for the Town of Clayton.
- I. Discussion/Action: Town Board review and consideration of a Lease contract for 7.11 acres of Town-owned land located at 2990 County Road "II" and specifically known as Tax ID # 006-0391-05.

- J. Discussion/Action: Town Board review and consideration of the Administration's CY 2013 Performance Evaluations for the following Town Employees:
1. Town Treasurer/Deputy Clerk
 2. Town Administrative Assistant
 3. Town Public Works Foreman
- K. Discussion/Action: Town Board review and consideration of the Administration's recommendations relative to merit wage increases for the following Town Employees:
1. Town Administrative Assistant
 2. Town Treasurer/Deputy Clerk
- L. Discussion/Action: Town Board review and consideration of a Contract extension and cost of living wage increase for the Town's Teamsters Union Local 662 Employees.
- M. Discussion/Recommendation: Town Board review and direction to staff relative to the Town Administrator's Performance Evaluation and the renewal of the Town Administrator's Employment Contract for CY 2014 and CY 2015.

- XI. Upcoming Meeting Attendance
- XII. Board Member Requests for Future Agenda Items
- XIII. Review of Disbursements
- XIV. Adjournment

Respectfully submitted,
 Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office 2) Corner of JJ & Breezewood 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

www.townofclayton.net	November	December	January
Town Board	20 th ,	4 th , and 18 th	<u>1st CANCELLED</u> and 15 th
Plan Commission		11 th	8 th ,
Green Space Committee	21 st	19 th	16 th ,