

Posted Friday, November 29<sup>th</sup>, 2013

TOWN OF CLAYTON  
Town Board of Supervisors  
Meeting Agenda  
7:00 P.M. on Wednesday, December 4<sup>th</sup>, 2013  
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meetings:
  - A. No Public Hearing(s) and/or Public Information Meeting(s).
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Regular Town Board Meeting held at 7:00 P.M. on Wednesday, November 20<sup>th</sup>, 2013.
  
- IV. Open Forum – Town-related Matters not on the Agenda:

Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit to the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. CY 2014 County Planning and Zoning Committee Meeting Schedule.
  - B. Winnebago County Solid Waste Management Board CY 2014 Tipping Fee Schedule.
  - C. Winnebago County Household Hazardous Material Collection Facility Information.
  
- VI. Discussion Items (No action will be taken.):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton-Winchester Fire Department
  - D. Larsen-Winchester Sanitary District
  - E. Administration Comments
  
- VII. Operator Licenses Issued by the Town Clerk:
  - A. New:
    - i. No New Licenses Issued
  - B. Renewal:
    - i. No Renewal Licenses Issued
  
- VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals:

  - A. No Referrals.

- IX. Business referred by the Green Space Committee:  
Town Board receipt, review, and consideration of Green Space Committee Referrals:  
A. Green Space Committee referral of its direction to staff relative to generating a Town Policy for the use of chemicals, herbicides, and pesticides on Town property.
- X. Business:  
A. Discussion/Action: Town Board review and consideration of the Town Administrator's Performance Evaluation and the renewal of the Town Administrator's Employment Contract for CY 2014 and CY 2015.  
B. Discussion/Action: Town Board review and consideration of an Intent to Apply for the Winnebago County Industrial Development Board, Per Capita Funding Program and the Administration's recommendation relative to the application and distribution of those Funds.  
C. Discussion/Action: Town Board review and consideration of Resolution 2013-009: A Resolution Creating a Statutorily required list of Appointed Election Poll Workers submitted for approval by the Town Clerk.  
D. Discussion/Action: Town Board review and direction to staff relative to proposed changes in the Town's Intoxicating Liquor and Fermented Malt Beverages Ordinance to require that the License holder be current with any and all Taxes levied by the Town.  
E. Discussion Action: Town Board review and direction to staff relative to the interview/hiring process and authorization to the Personnel Panel to hire an additional Public Works Department Employee for the Town of Clayton.  
F. Discussion/Action: Town Board review, consideration and direction to staff relative to changes in staffing at the Town's Contract Engineering and Planning Firm and the Town's options relative to completing the Adoption and rationalization of the Town's existing Ordinances and the Town's new Zoning Code of Ordinances.
- XI. Upcoming Meeting Attendance:
- XII. Board Member Requests for Future Agenda Items:
- XIII. Review of Disbursements:
- XIV. Adjournment:

Respectfully submitted,  
Mark E. Luebke, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1) Town Office
- 2) Corner of JJ & Breezewood
- 3) Clayton School

UPCOMING MEETINGS (all begin at 7:00 PM unless specified):

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	November	December	January
Town Board	20 <sup>th</sup> ,	4 <sup>th</sup> , and 18 <sup>th</sup>	<b><u>1<sup>st</sup> CANCELLED</u></b> and 15 <sup>th</sup>
Plan Commission		11 <sup>th</sup>	8 <sup>th</sup> ,
Green Space Committee	21 <sup>st</sup>	<b><u>19<sup>th</sup> CANCELLED</u></b>	16 <sup>th</sup> ,