

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, December 6th, 2017

Town Hall, 8348 County Road "T", Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.
- III. Approval of Minutes:
 - A. Approval of the Wednesday, November 15th, 2017 Town Board Meeting Minutes.
 - B. Approval of the Wednesday, November 28th, 2017 Special Town Board Meeting Minutes.
- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
 - A. November Building Inspectors Report
 - B. Walworth County Today, GazetteXtra article on Volunteer Fire Departments.
- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments
- VII. Operator Licenses Issued by the Town Clerk:

A. New:

i. No New License

B. Renewal:

i. No Renewal License

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

A. No Referrals

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

A. No Referrals

X. Business:

- A. Discussion/Action: Town Board review and consideration of Pay Request No. 1 from Radtke Contractors Inc., 6408 Cross Road, Winneconne, WI 54986 for the Rose Moon Way Extension Project.
- B. Discussion/Action: Town Board review and consideration of the purchase of a magnetic locator for the Town's Public Works Department for use in locating cemetery corner markings.
- C. Discussion/Action: Town Board review and consideration of submitting an intent to apply for the Winnebago County, Industrial Development Board, 2018 Winnebago County Per Capita Funding Program.
- D. Discussion/Action: Town Board review and consideration of a proposed wage Contract for CY 2018 from the General Teamsters Union Local 662 for the Town's Unionized Public Works Department.
- E. Discussion/Action: Town Board review and consideration of a proposal from the Teamsters Local 662, Central States Health Plan to provide Health Insurance to the Town's Employees.
- F. Discussion/Action: Town Board review of the Audit engagement information provided by Schenck SC, the Town's Auditing Firm.
- G. Discussion/Action: Town Board review and consideration of an Agreement for Professional Services for providing the Town with staffing for

General Municipal Engineering and Planning Services for CY 2018 through CY 2020.

- H. Discussion/Action: Town Board review and consideration of the Administrator’s Annual Performance Evaluation Evaluations and compensation.
- I. Discussion/Action: Town Board review and consideration of the renewal of the Administrator’s Employment Contract for the period of January 1st, 2018 through December 31st, 2019.

- XI. Review of Disbursements:
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIII. Upcoming Meeting Attendance:
- XIV. Board Member Requests for Future Agenda Items:
- XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
- 2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)

(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	December	January	February
Town Board Meeting	20 th	3 rd and 17 th	7 th and 21 st
Plan Commission	13 th	10 th	14 th
Green Space Committee	13 th	10 th	14 th