

Town of Clayton

Town Board

Meeting Agenda

7:00 P.M. on Wednesday, December 20th, 2017

Town Hall, 8348 County Road "T", Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Information Meetings.
- III. Approval of Minutes:
 - A. Approval of the Wednesday, December 6th, 2017 Town Board Meeting Minutes.
- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
- V. Correspondence:
 - A. Winnebago County Solid Waste Management Board 2017 Recycling Tonnage Report.
 - B. Notice of an East Central Regional Planning Commission Visioning Session.
 - C. Notice of the CY 2018 Winnebago Towns Association Unit Meeting Schedule.
 - D. Winnebago County Solid Waste Management Board CY 2018 Tipping Fee Rate Schedule.
- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Clayton Fire Rescue Department (First Meeting of the Month)
 - a. Clayton Fire Rescue First Responder (First Meeting of the Month)
 - D. Larsen-Winchester Sanitary District
 - E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Justin S. Schwerin

B. Renewal:

- i. No Renewal License

VIII. Business referred by the Plan Commission:

Town Board receipt, review and consideration of Plan Commission Referrals (second Town Board meeting of the month):

A. Plan Commission recommendation to the Town Board on a 2-Lot Certified Survey Map (CSM) application submitted by the Town of Clayton, 8348 CTR "T", Larsen, WI 54956, for property located at 8348 CTR "T", Larsen, WI 54947 and Christopher R. Clauson, 8338 CTR "T", Larsen, WI 54947 and specifically described as Tax ID# 006-0535-06-01 and Tax ID# 006-0535-03, being all of Lots 1 and 2 of Certified Map 6840, and part of the southwest ¼ of the northwest ¼ of Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin

B. Plan Commission recommendation to the Town Board on a 2-Lot Certified Survey Map (CSM) Application submitted by Ted Eckstein, 4794 CTR "II", Larsen, WI 54947, for property located at 4790 CTR "II", Larsen, WI 54947 and specifically described as Tax ID# 006-0494, being all of southeast ¼ of the southwest ¼ of Section 18, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin

IX. Business referred by the Green Space Committee:

Town Board receipt, review and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

A. The December 13th, 2017 Green Space Committee Meeting was Cancelled.

X. Business:

A. Discussion/Action: Town Board review and consideration of the following lease of Municipally owned property for farming purposes:

- a. Schroth Mall View Farms, Tax ID#: 006-0338-05
006-0339
006-0339-01
006-0345
006-0344

- b. Leslie Ory, Tax ID#: 006-0391-05

- c. Seelow Farms LLC (Daniel P. Seelow), Tax ID#: 006-0327-03
006-0328
006-0329
006-0342

- B. Discussion/Action: Town Board review and consideration of the CY 2018 update (Amendment #14), to Resolution 2009-010, a Resolution setting and providing for updating the Town of Clayton Fee Schedule.
- C. Discussion/Action: Town Board review and consideration of submitting an intent to apply for the Winnebago County, Industrial Development Board, 2018 Winnebago County Per Capita Funding Program.
- D. Discussion/Action: Town Board review and consideration of Attachment A, the list created by Resolution 2017-009 and Resolution 2017-009 A Resolution Creating a Statutorily Required List of Appointed Election Poll Workers for the CY 2018/19 election cycle.
- E. Discussion/Action: Town Board review and consideration of Resolution 2017-010, A Resolution transferring funds from the Town's Designated Reserve for Cemeteries to the General Operating Budget to fund work completed but not funded in the Town's Cemeteries during CY 2017.
- F. Discussion/Action: Town Board review and consideration of the sale of surplus Town owned property located at 8649 Clayton Avenue, Neenah, WI 54956.
- G. Discussion/Action: Town Board review and consideration of a preliminary estimate of the costs to repair the cistern and the outfall for the cistern in the Town Hall building.
- H. Discussion/Action: Town Board review and consideration of a report prepared by staff outlining the use of the Town's Yard Waste Sire.
- I. Discussion/Action: Town Board review and consideration of the Administrator's Annual Performance Evaluation Evaluations and compensation.
- J. Discussion/Action: Town Board review and consideration of the renewal of the Administrator's Employment Contract for the period of January 1st, 2018 through December 31st, 2019.

- XI. Review of Disbursements:
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month):
- XIII. Upcoming Meeting Attendance:
- XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment:

Respectfully submitted,
Russell D. Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.claytonwi.govoffice3.com

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)

(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	January	February	March
Town Board Meeting	3 rd and 17 th	7 th and 21 st	7 th and 21 st
Plan Commission	10 th	14 th	14 th
Green Space Committee	10 th	14 th	14 th