

11-01-2016

Larsen Winchester Sanitary District Monthly Meeting & Budget Hearing

The Commissioners of the Larsen Winchester Sanitary District met on November 1, 2016 at 4:00PM at the Winchester Town Hall. Present were Mike Pfankuch, David McNamee, Mike Kinney, Jim Emmons, Cori Thomas, and Mike Siewert. Also present were Betty Nelson, Tori Straw and Doug Gries.

President Pfankuch called the meeting to order. The minutes of the October 12, 2016 meeting had been mailed to the Commissioners to review before the meeting. A few verifications were discussed and then a motion was made and seconded to accept the minutes.

Jim Emmon's report:

Jim went first as he had a meeting to attend. Badger Labs will take samples and provide the LWSD with the results in the next couple of weeks. The flow meters have been calibrated. Jim did not have any bills to present but will forward to Cori Thomas as he receives them.

Welcome Cori Thomas as the new secretary/treasurer. She is replacing Betty Nelson, who had the position for 30+ years. Cori's information was provided to all in attendance – email is crthomas@new.rr.com, work address is 5326 County Road II, Larsen WI 54947, work # 920-836-2200, cell # 920-540-3925.

Tori Straw came and requested that Cori visit the Town of Clayton office to be acquainted with their role. Tori mentioned that there are still a few issues with the meters that she is working on. She will be back in touch with the group as she comes up with additional information. The meters are scheduled to be read on 12-29-16. The mailings will go out at the beginning of the year. We should have better meter readings this time because a few things have been corrected.

Doug Gries talked to the commissioners about the testing that occurred on the meter at the Henrietta. The amount of the blockage was severe and the iron content was high. They rebuilt the meter and it should be good now but the iron levels will build up again. There were some suggestions about trying a new meter for this building. Mike Siewert talked about particles in the water and that it helps with reading the meters. Installing filters may be an option. A meter setter might also be an option along with the filter. A motion was made by President Pfankuch to purchase five new Mach 10 Ultrasonic Meters. Motion was seconded by Dave McNamee. Motion carried unanimously. These ultrasonic meters will be tried at a few select locations to see if LWSD likes the results. More meters may be purchased in the future if these prove to be a better option for the area.

A motion was made by Dave McNamee to postpone the regular monthly meeting and go right into the proposed 2017 Budget Hearing. Motion was seconded by President Pfankuch. Motion carried unanimously. President Pfankuch then called the proposed 2017 Budget Hearing to order. The commissioners went over the proposed budget. The first order of business was to set the 2016 mil rate. After much discussion the Commissioners decided to lower the mil rate to .00125 per thousand. Last year it was .00175. If they decide this is too low it will be adjusted next year. The budgeted amount for the Engineering fees was changed from \$25,000 to \$20,000. All other line items were left as is. A motion was made by Mike Kinney and seconded by President Pfankuch to adopt the proposed 2017 budget. Motion carried unanimously.

Mike Siewert attended and has minutes from the Larsen drainage meeting. He will get them to President Pfankuch.

A motion was made by Dave McNamee and seconded by Mike Pfankuch to close the proposed 2017 budget hearing. Motion carried unanimously. President Pfankuch then called a meeting to approve the proposed 2017 budget. A motion was made and seconded to approve the proposed 2017 budget. Motion carried unanimously. Motion made and seconded to close this meeting and go into the regular monthly meeting. Motion carried unanimously.

Report from Mike Kinney:

The bid from ZarCom to purchase the Asus laptop for \$519 was the winning bid. They have a great support team and all felt this would be the best bet. Cori Thomas mentioned that purchasing a printer at this time was not necessary as the one located at her office is only about a year old. There will be a portable hard drive fee and a service call fee added to their bill. They will invoice us for the computer. Mike Kinney will confer with Frank at ZarCom and have him contact Cori Thomas for the delivery. Mike Kinney made a motion to purchase, seconded by Dave McNamee. Motion carried unanimously. A motion was made by Mike Pfankuch to sell the old printer to Betty Nelson for \$25, seconded by Dave McNamee.

A motion was made by Dave McNamee and seconded by Mike Kinney to pay the bills. Motion carried unanimously.

1.	Jim Emmons – Salary	\$ 1,662.30	
2.	Betty Nelson – Salary-mileage	1,619.95	
3.	Cori Thomas – Salary-office supplies	753.54	
4.	Town of Clayton – Billing	666.67	
5.	Martenson & Eisele – Engineers	375.00	
6.	Digger’s Hotline – Tickets	20.61	
7.	Badger Lab’s – Testing	391.00	
8.	Melvin Mathison CPA– Work done	2,000.00	
9.	Century Link – 3 Phones	193.68	
10.	W.P.S. – Gas & electric	1,125.31	
11.	Treeo’s – Mowing	170.00	
12.	McClone – surety bond	100.00	
	Total:		\$9,078.06

Dave McNamee will be retiring as of December 31, 2016. He will stay on as a check signer at the bank until he retires.

The next meeting will be on Tuesday, December 6th 2016 at 4:00PM at the Winchester Town Hall. A motion was made by Mike Kinney and seconded by Dave McNamee to adjourn. Motion carried unanimously.

Respectfully submitted:

Cori Thomas – Secretary/Treasurer
Larsen Winchester Sanitary District