

TOWN OF CLAYTON  
Special Town Board of Supervisors Meeting

First CY 2021 Budget Review Workshop  
Meeting Minutes

Tuesday, September 8, 2020 - 2:00 – 4:00 p.m.  
Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

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I. Call to Order

Pledge of Allegiance  
Verification of Notice  
Meeting Roll

Board of Supervisors

Chair Geise	PRESENT
Supervisor Reif	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Wisnefske	PRESENT

Staff

Administrator Straw	PRESENT
Clerk Stevens	PRESENT
Treasurer Schiessl	PRESENT

II. Business:

A. Town Board review of the following Draft CY 2021 Budget Items:

a. Draft CY 2021 General Fund Revenue Budget

- The Board discussed the various revenue sources and the anticipated revenues including Tax Revenues, Intergovernmental Revenues, Licensing and Permitting, Charges for Services, Culture and Recreation (Parks), Intermunicipal Contracts, Investment Income, Property Sales Revenue, Insurance Recoveries, Donations and Misc. Revenues, Proceeds from Debt Service; and Transfers from the Capital Fund

b. Draft CY 2021 Debt Service Fund Revenue and Expense Budget

- The Board reviewed Debt Service Revenue and Expenses relating to current obligations

a. Draft CY 2021 Storm Water Management Utility Revenue Budget

b. Draft CY 2021 Storm Water Management Utility Expense Budget (includes Capital Expenditures)

- The Board discussed the Revenue to be generated by the Storm Water Management Utility Fee charged to property owners; and the projected expenses relating to standard operations and special projects
- The fee for an ERU had been increased last year

- a. Draft CY 2021 Solid Waste and Recycling Special Revenue Fund, Revenue Budget
- b. Draft CY 2021 Solid Waste and Recycling Special Revenue Fund, Expense Budget (includes Capital Expenditures)
  - The Board discussed the Revenue generated by the Solid Waste and Recycling Fee charged to residents; and the projected expenses relating to standard operations
  - Administrator Straw noted the garbage and recycling fee has not been increased for several years and suggested the Board consider an increase to generate increased revenue
  - Administrator Straw noted the County tipping fees will be increasing next year
  - Administrator Straw also noted that Advanced Disposal has been bought out and while the Town negotiated a new 5-year contract last year, it may not be honored.
- A. Draft CY 2021 TID #1 Sewer/Water Infrastructure, Revenue Budget
- B. Draft CY 2021 TID #1 Sewer/Water Infrastructure, Expense Budget
  - The Board discussed the revenue which should be generated from the increment this year; along with the revenue generated from borrowing; both of which will be used to cover the costs associated with the Sewer and Water infrastructure

III. Adjournment

**MOTION:**

Motion to Adjourn by unanimous consent at 3:45 p.m.

Respectfully submitted,  
Holly Stevens, Clerk