

TOWN OF CLAYTON

Special Town Board of Supervisors Meeting

Third CY 2020 Budget Review Workshop

Meeting Minutes

Noon – 2:00 P.M. on Tuesday, October 1, 2019

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order

Pledge of Allegiance
Verification of Notice
Meeting Roll

Board of Supervisors

Chair Geise	PRESENT
Supervisor Reif	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Schmidt	PRESENT

Staff

Administrator Johnston	PRESENT
Assist. Admin. Straw	PRESENT
Clerk Stevens	PRESENT
Treasurer Schiessl	PRESENT
Public Works Foreman Pfankuch	PRESENT
Fire Chief Rieckmann	PRESENT

II. Business:

A. Discussion/Recommendation: Review of any updates to the following Budgets resulting from the Board's Tuesday, September 17th, 2019 Budget Review Meeting:

- a. Draft CY 2020 General Fund Revenue Budget
- b. Draft CY 2020 General Fund Expense Budget
- c. Draft CY 2020 General Fund Capital Expense Budget.
 - Assistant Administrator Straw reviewed the General Fund Revenue Budget changes directed by the Board at the first and second budget review workshop
 - Assistant Administrator Straw noted an addition to the Capital Expense Budget to include the purchase of an asphalt reclaimer to improve the patching procedure for Town roads
 - The Weed Spraying Expenses for municipal properties were discussed.
 - Supervisor Lettau expressed concern regarding the exposure of the public to the poisons used for weed and pest control

- Administrator Johnston noted the expectation of most residents is to have weed-free parks, trails, cemeteries, etc.
 - Supervisor Lettau asked if the Town would be spraying the area of the Friendship Trail formerly not sprayed per the request of the adjacent certified organic farmer
 - Administrator Johnston noted that while the section is not being sprayed, it really should be and if the farmer needs a buffer zone, it should be created on his own property.
 - Chair Geise requested the farmer be notified as such and that the Trail should be sprayed in its entirety. He noted that service to one should not supersede the service to many
 - Supervisor Reif requested clarification of the newly created position of Public Works Director and the Salary associated with it
 - Assistant Administrator Straw explained that the position is really two-fold. It will encompass the duties of Economic Development Director and Public Works Director; and that Administrator Johnston is transitioning to that role for 2020 which will keep him on staff and available for consultation as Assistant Administrator Straw transitions to the role of Administrator
- d. Draft CY 2020 Storm Water Management Utility Revenue Budget
- e. Draft CY 2020 Storm Water Management Utility Expense Budget
- f. Draft CY 2020 Storm Water Management Utility Capital Budget
- Assistant Administrator Straw noted an addition to the Storm Water Management Utility Capital Budget which added the purchase of a Traxx RC56 Remote Control Flail Mower
 - The mower would allow staff to access areas which are currently not accessible with the tradition tractor and PTO driven Tiger mower
 - Would improve maintenance of drainage devices which in turn wil result in improved drainage
- g. Draft CY 2020 Solid Waste and Recycling Special Revenue Fund Revenue Budget
- h. Draft CY 2020 Solid Waste and Recycling Special Revenue Fund Expense Budget
- i. Draft CY 2020 Solid Waste and Recycling Special Revenue Fund Capital Budget
- No Changes had been made to these drafts since the previous meeting
- j. Draft CY 2020 Town of Clayton Sanitary District #1 Revenue Budget
- k. Draft CY 2020 Town of Clayton Sanitary District #1 Expense Budget

III. Adjournment

MOTION:

Motion to Adjourn by unanimous consent at 12:35p.m.

Respectfully submitted,
Holly Stevens, Clerk