

TOWN OF CLAYTON

Special Town Board of Supervisors Meeting

Fourth CY 2020 Budget Review Workshop

Meeting Minutes

Noon – 2:00 P.M. on Tuesday, October 8, 2019

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order

Pledge of Allegiance
Verification of Notice
Meeting Roll

Board of Supervisors

Chair Geise	PRESENT
Supervisor Reif	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Schmidt	PRESENT

Staff

Administrator Johnston	PRESENT
Assist. Admin. Straw	PRESENT
Clerk Stevens	PRESENT
Treasurer Schiessl	PRESENT
Public Works Foreman Pfankuch	PRESENT
Fire Chief Rieckmann	PRESENT

II. Business:

A. Discussion/Recommendation: Review of any updates to the following Budgets resulting from the Board's Tuesday, September 17th, 2019 Budget Review Meeting:

- a. Draft CY 2020 General Fund Revenue Budget
- b. Draft CY 2020 General Fund Expense Budget
- c. Draft CY 2020 General Fund Capital Expense Budget.
 - Assistant Administrator Straw reviewed the General Fund Revenue Budget changes including the addition of a Shared Revenue for State Video Service Provider Aid Estimate and the WI DOT Transportation Aids
 - Assistant Administrator Straw also reviewed the changes to the General Fund Expense Budget including an adjustment to the Workers Compensation costs and the addition of approximately \$18,000 into the reserve for unanticipated legal fees. The adjustment to the legal fees was to balance the increased transportation aids.

- It was also noted that with the change in the work functions for the Public Works Department, the funding for summer staff for mowing and maintenance of parks and trails has been removed.
 - Assistant Administrator Straw also noted the addition of \$35,000 to the Capital Expenditures Budget for a Hot Mix Asphalt Reclaimer
- d. Draft CY 2020 Storm Water Management Utility Revenue Budget
- e. Draft CY 2020 Storm Water Management Utility Expense Budget
- f. Draft CY 2020 Storm Water Management Utility Capital Budget
- Assistant Administrator Straw noted the Storm Water Management Utility Revenue Budget included the addition of a \$79,000 from a transfer from the Capital Equipment Replacement Fund
 - Also, the addition of \$80,000 was added to the Storm Water Management Utility Capital Budget for the purchase of a Traxx RC56 Remote Control Flail Mower for \$80,000
- g. Draft CY 2020 Solid Waste and Recycling Special Revenue Fund Revenue Budget
- h. Draft CY 2020 Solid Waste and Recycling Special Revenue Fund Expense Budget
- i. Draft CY 2020 Solid Waste and Recycling Special Revenue Fund Capital Budget
- Assistant Administrator Straw noted that the revenue for the Solid Waste and Recycling Special Revenue fund would remain the same as last year because only two new residences were added while at the same time, two were razed.
- j. Draft CY 2020 Town of Clayton Sanitary District #1 Revenue Budget
- k. Draft CY 2020 Town of Clayton Sanitary District #1 Expense Budget
- Assistant Administrator Straw explained that the Sanitary District does not have any Revenues or Expenses at this time, because while the District exists, there is no infrastructure or related costs to support at this time.

III. Adjournment

MOTION:

Motion to Adjourn by unanimous consent at 12:36 p.m.

Respectfully submitted,
Holly Stevens, Clerk