

TOWN OF CLAYTON

Board of Supervisors

Meeting Minutes

6:00 p.m. on Wednesday, March 19, 2020

Town Meeting Room, 8348 County Road T, Larsen, WI 54947

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I. Call to Order: Town Board Chairman Geise called the meeting to order.

A. Pledge of Allegiance

B. Verification of Notice

C. Meeting Roll

a. Board of Supervisors

Chair Geise PRESENT

Supervisor Lettau PRESENT

Supervisor Grundman PRESENT

Supervisor Wisnefske PRESENT

Supervisor Reif PRESENT

b. Staff

Administrator Straw PRESENT

Clerk Stevens PRESENT

Treasurer Schiessl EXCUSED

Town Engineer – Mary Jo Miller EXCUSED

Town Attorney – Ben LaFrombois PRESENT

II. Public Hearing(s) and/or Public Information Meeting(s):

a. No Public Hearings and/or Public Informational Meetings are scheduled.

III. Approval of Minutes:

A. Approval of the Minutes of the Wednesday, March 4, 2020 Town Board Meeting.

**MOTION:**

Motion by unanimous consent to approve the minutes from the Wednesday, March 4, 2020 Town Board Meeting

IV. Open Forum – Town-related Matters not on the Agenda: NONE

V. Correspondence:

A. Disbursement of a copy of the Winnebago County 2020 Recycling Tonnage Report.

B. Disbursement of a copy of the MLS Grant awards and news releases from the Governor, the League of Wisconsin Municipalities, and the Wisconsin Town's Association.

C. Disbursement of a copy of the Updated Election Poll Worker List for CY 2020/CY 2021.

D. Disbursement of a copy of the email correspondence regarding Ash Bore found in Clayton on Carden Lane.

## VI. Discussion Items (No action will be taken):

- A. County Supervisor Report—No Report
- B. Winnebago County Sheriff's Department: – Public Concerns and Issues—No Report
- C. Clayton Fire Rescue (First Meeting of the Month)
  - a. Clayton Fire Rescue Department
  - b. Clayton Fire Rescue EMR
    - 45 Calls year-to-date, 25 EMR, 10 Fire, 9 both EMR and Fire
    - First Responders' medical director, Dr. Westfall advised that no EMR groups respond to A or B level calls (minor/non-life-threatening).
    - Team members have been supplied with additional protective equipment and training on additional procedures pertaining to the virus.
  - c. 2019 Emergency Management Activity Report—Emergency Manager Kaylin Van Stappen
    - 5 cases in Winnebago Co.
    - National Declaration opens national supplies; however, the Town of Clayton will not likely get any of those supplies.
    - If the Town of Clayton declares State of Emergency, the Town may be able to get some reimbursement for extra expenses due to pandemic (i.e. hand sanitizer, additional election supplies, postage, etc.)
    - Worker's Comp may or may not cover if one of the members of Clayton Fire Rescue were to be exposed to the virus.
- D. Clayton Police Department (First Meeting of the Month)
  - Officer Zeinert attended a legal update on search/seizure and OWI
  - The hours of training required are minimum of 24 hours annually
  - Applying for a grant through the Walmart Foundation to go towards the cost of an AED for the police car.
- E. Larsen/Winchester Sanitary District—No Report
- F. Administration Comments
  - Mary Jo Miller, Town Engineer (written report)
    - Working on final design plans and permitting for regional Stormwater Pond on W American Dr.
    - M & E proposal for Bidding Services is to be considered at the March 18<sup>th</sup> Meeting.
    - Administrator Straw spoke with Mary Jo regarding M & E's direction to staff to refrain from meeting with clients until further notice.
  - Administrator Straw
    - Working with staff to follow necessary steps for safe voting and safe work environment.
    - Spoke with McMahan and they are working with Attorney Kobza regarding the PSC and DNR submittals
  - Clerk Stevens
    - Absentee voting and In-person voting for the April 7, 2020 Election has begun.
    - In-person voting through Friday, April 3, 2020
    - Residents can request an Absentee Ballot by mail through Thursday, April 2, 2020, however, to ensure the ballot gets returned by Tuesday, April 7<sup>th</sup>, please request an absentee ballot as soon as possible.

- Chair Geise
  - Annexation lawsuit has been dismissed
  - Working to transfer the property per the border agreement with the Village of Fox Crossing
  - Conference call with Attorney Riffle on Friday
  - Bond rating call @ 10 am Thursday, March 26, 2020
  - Attorney LaFrombois stated the municipal bond market had a very good supply. The bonds that are most affected are bonds which are related to travel.

VI. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Sarah C. Fletcher
- ii. Danielle Potthoff

B. Renewal:

- i. No Renewal Licenses Issued

VII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. Plan Commission review and consideration of Public comments and recommendation to the Town Board on the proposed amendments to the Town of Clayton Zoning Code of Ordinances specifically relating to the creation of a Personal Storage Unit Restrictive Overlay District and the related boundary map.
  - Plan Commission Chair Knapinski stated that the Plan Commission spent a lot of time discussing this item and how to address the expansion of existing personal storage units within the overlay district.
  - Most of the Plan Commission discussion involved whether the any exemption would be allowable with regards to existing storage units with no site plans.
  - Plan Commission decided that by allowing the exemption for an existing storage unit facility it would open up a whole other set of issues and would not be in the best interest of the Town, the TID plan, or the vision set forth by the leaders of this Town.
  - The Plan Commission’s decision to allow only the exemption for the expansion of storage units previously approved through site plan approval protects the TID plan & vision.

VIII. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. Review of material relating replacing the picnic tables at Clayton Park, Trail Head Park, and Olsons’ Rest
  - Four (4) ADA compliant tables have been assembled and placed at Clayton Park until spring
  - Recycled Plastic Lumber needed extra supports increasing the cost per table to \$545 each
  
- B. Tentative schedule for Larsen-Winchester Lions Club Legacy Project at Trail Head Park
  - Drifters’ Snowmobile Club scheduled expected to be completed by May 2020
  - Stormwater Management drainage and project to start June/July 2020
  
- C. Planning for the park on the former Noffke property on CTR “JJ”
  - Grant application to be submitted in CY2020 for grant award in CY2021
  - Tentatively planned as a passive park with walking trails and natural areas with ADA accessibility

D. Business:

- A. Discussion/Action: Town Board review and consideration of the first reading of Ordinance 2020-002 an Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to the creation of A Personal Storage Unit Restrictive Overlay District and the related boundary map.

The Board reviewed a copy of Town of Clayton Ordinance 2020-002, an Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to the creation of A Personal Storage Unit Restrictive Overlay District and the related boundary map. The purpose of this process is to create a Restrictive Overlay District within the boundaries of the Town’s newly created Tax Increment Finance District (TID #1) to foster development that maximizes value and job creation within the overlay district.

**MOTION:**

**Motion by** unanimous consent to refer Ordinance 2020-002, an Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to the creation of A Personal Storage Unit Restrictive Overlay District and the related boundary map to a second reading.

- B. Discussion/Action: Town Board review and consideration of Ordinance 2020-003 an Ordinance Repealing Ordinance 6 of the Town of Clayton Code of Ordinances and Creating Section 3.13 of the Town of Clayton Code of Ordinances Relating to the Issuance of Citations for Violations of the Town of Clayton Ordinances.

The Board reviewed a copy of the Town of Clayton Ordinance 2020-003 an Ordinance Repealing Ordinance 6 of the Town of Clayton Code of Ordinances and Creating Section 3.13 of the Town of Clayton Code of Ordinances Relating to the Issuance of Citations for Violations of the Town of Clayton Ordinances along with a Copy of the Town of Clayton Ordinance 6. The Town’s Police Officer has been reviewing and updating several of the

Town’s Ordinances in order to comply with the Winneconne Municipal Court. The Town’s Attorney has reviewed the Ordinance and has added the Wis. State Statute reference that is required by the Municipal Court. There is a section of the Wis. State Statutes that allows Town Boards to issue citations (§66.0113) and there is a Wis. State Statute that requires the issuance of citations be issued under Wis. State Statute §800.093. The latter Statute was not included under Section 2 – Form of Citation of the original Town Ordinance.

**MOTION:**

**Motion by** Supervisor Grundman

**Second by** Supervisor Lettau

**Motion to** approve Ordinance 2020-003 an Ordinance Repealing Ordinance 6 of the Town of Clayton Code of Ordinances and Creating Section 3.13 of the Town of Clayton Code of Ordinances Relating to the Issuance of Citations for Violations of the Town of Clayton Ordinances and direct Staff to publish.

**ROLL CALL VOTE:**

Supervisor Wisnefske	Aye
Chair Geise	Aye
Supervisor Lettau	Aye
Supervisor Reif	Aye
Supervisor Grundman	Aye

**Motion carried unanimously**

- C. Discussion/Action: Town Board review and consideration of Ordinance 2020-004 an Ordinance Repealing and Creating Section 3.3 of the Town of Clayton Code of Ordinances relating to the Use of Weapons.

Attached please find a copy of the Town of Clayton Ordinance 2020-004 an Ordinance Repealing and Creating Section 3.3 of the Town of Clayton Code of Ordinances relating to the Use of Weapons along with a copy of the original Town of Clayton Section 3.3 of the Town of Clayton Code of Ordinances. The Town’s Police Officer has been reviewing and updating several of the Town’s Ordinances in order to comply with the Winneconne Municipal Court. The Town’s Attorney has reviewed the Ordinance and has modified the original to include several sections of the Wisconsin State Statutes referencing the use of weapons.

**MOTION:**

**Motion by** Supervisor Grundman

**Second by** Supervisor Wisnefske

**Motion to** approve Ordinance 2020-004 an Ordinance Repealing and Creating Section 3.3 of the Town of Clayton Code of Ordinances relating to the Use of Weapons and direct Staff to publish.

**ROLL CALL VOTE:**

Supervisor Grundman	Aye
Supervisor Reif	Aye
Chair Geise	Aye
Supervisor Lettau	Aye
Supervisor Wisnefske	Aye

**Motion carried unanimously**

- D. Discussion/Action: Town Board review and consideration of Ordinance 2020-005 an Ordinance Repealing Ordinance 16 Section 3.7 and Creating Section 3.7 of the Town of Clayton Code of Ordinances Relating to Truck Traffic.

The Board has reviewed a copy of the Town of Clayton Ordinance 2020-005 an Ordinance Repealing Ordinance 16 Section 3.7 and Creating Section 3.7 of the Town of Clayton Code of Ordinances Relating to Truck Traffic along with a copy of the original Town of Clayton Section 3.7 (Ordinance 16) of the Town of Clayton Code of Ordinances. The Town’s Police Officer has been reviewing and updating several of the Town’s Ordinances in order to comply with the Winneconne Municipal Court. The Town’s Attorney has reviewed the Ordinance and has updated/corrected Wis. State Statute references within the document.

- Supervisor Reif expressed concern with the wording used regarding “Chief of Police” stating the Town does not have a Chief of Police.
- Administrator Straw stated and Attorney LaFrombois agreed that the Town Board appointed an Administrative Chief of Police when the Town Board created the position of Director of Public Safety, which is Chief Rieckmann.
- The Board would like to see the wording in that section resemble the original wording regarding Section 1, (c) of the Ordinance along with several other sections in the Ordinance that refers to the “Chief of Police” administering and or enforcement of the Ordinance.
- Discussion regarding the section on temporary permitting – the Town does not issue temporary permits and the Board would like to see that removed.

**TOWN BOARD DIRECTION:**

Town Board directed Staff to resubmit the Ordinance to the Town’s Attorney for further amendments.

- E. Discussion/Action: Town Board review and consideration of Ordinance 2020-006 an Ordinance Repealing and Creating Section 3.8 of the Town of Clayton Code of Ordinances Relating to Snowmobile Access.

The Board has reviewed a copy of the Town of Clayton Ordinance 2020-006 an Ordinance Repealing and Creating Section 3.8 of the Town of Clayton Code of Ordinances Relating to Snowmobile Access along with a copy of the original Town of Clayton Section 3.8 of the Town of Clayton Code of Ordinances. The Town’s Police Officer has been reviewing and updating several of the Town’s Ordinances in order to comply with the Winneconne Municipal Court. The Town’s Attorney has reviewed the Ordinance and has updated/corrected Wis. State Statute references within the document.

- Supervisor Reif expressed concern with Section V of the Ordinance in regards to removing the Winnebago County Sheriff’s Department.

- Attorney LaFrombois explained that the County Officer can write up a report and would turn in the report to the local Officer who in turn would write and issue the citation.
- Attorney LaFrombois will check the County Ordinance regarding Snowmobile Access and enforcement.

**TOWN BOARD DIRECTION:**

Town Board directed Staff to resubmit the Ordinance to the Town’s Attorney for further amendments.

- F. Discussion/Action: Town Board review and consideration of Ordinance 2020-007 an Ordinance Repealing and Creating Section 4.6 of the Town of Clayton Code of Ordinances Relating to the Keeping of Dogs.

The Board has reviewed a copy of the Town of Clayton Ordinance 2020-007 an Ordinance Repealing and Creating Section 4.6 of the Town of Clayton Code of Ordinances Relating to the Keeping of Dogs along with a copy of the original Town of Clayton Section 4.6 of the Town of Clayton Code of Ordinances. The Town’s Police Officer has been reviewing and updating several of the Town’s Ordinances in order to comply with the Winneconne Municipal Court. The original section relating to the keeping of dogs has brought forth some discussion due to the calling out of a particular breed of dog leading to discrimination of the breed in general. The Town’s Attorney has reviewed the Ordinance and has updated the document removing the section that called out the one domestic breed of dog.

- Supervisor Wisnefske questioned the wording of Section 5.3.1 of the Ordinance regarding untagged dogs. Ms. Wisnefske stated that her run on her property without collars and no fence.
- Discussion regarding how to word that section to include property owners with large parcels (i.e. zoned A-1, and A-2).

**TOWN BOARD DIRECTION:**

Town Board directed Staff to resubmit the Ordinance to the Town’s Attorney for further amendments.

- G. Discussion/Action: Town Board review and consideration of the Agreement for Professional Services provided by the Town’s Engineer for the Bidding Services for the Regional Stormwater Pond System near American Drive.

The Board has reviewed the Agreement for Professional Services provided by the Town’s Engineer for the Bidding Services for the Regional Stormwater Pond System near American Drive. The Administration was hoping to negotiate the cost of building this system with a local landscaper in exchange for the remaining property located to the west of the property the pond will be located at. After speaking with the Town’s Attorney, the exchange of services vs. real property is not feasible. Therefore, the Town will have to take the Regional Stormwater Pond project out for bid requiring the services of the Town’s Engineer. The Administration has reviewed the agreement and is comfortable with the cost of the Bidding Services as proposed. The total estimated cost of the construction related services is \$3,600.

**MOTION:**

**Motion by** unanimous consent to approve the recommended engineering services for the Bidding Services for the Regional Stormwater Pond System near W American Drive.

- H. Discussion/Action: Town Board review and consideration of the Agreement for Professional Services provided by the Town’s Engineer for the Environmental Permitting for the wetland areas North and South of Hwy 10.

Attached please find a copy of the Agreement for Professional Services provided by the Town’s Engineer for the Environmental Permitting for the wetland areas North and South of Hwy 10. The Town’s Engineers have been diligently working with the Army Corps of Engineers trying to get permission to disturb the manmade wetland South of the Friendship Trail. The Army Corps of Engineers has agreed to allow the disturbance of the manmade wetland to the extent of constructing the sewer and water infrastructure and the construction of the dry pond on the South side of Hwy 10. The Administration has reviewed the agreement and is comfortable with the cost of the Permitting Services as proposed. The total estimated cost of the permitting related services is \$5,500 to \$6,500 relating to time and material.

- Administrator Straw pointed out the WDNR would require mitigation costs of \$50,000 for filling in the wetlands and rerouting the waterway on the North side of HWY 10.
- Discussion of rerouting the waterway and the mitigation costs for 2+ acres of property resulted in a decision to not reroute the waterway and just obtain the general wetland permit required to build the extension of W American Drive.

**MOTION:**

**Motion by** unanimous consent to approve the recommended engineering services for the Environmental Permitting for the wetland areas North and South of Hwy 10 at a cost not to exceed \$6,500.

- I. Discussion/Action: Town Board review and consideration of the following Fire Department Policies and Guidelines:

- i. SOG-SOP POLICY
- ii. INCIDENT COMMAND
- iii. COMPLETION OF NFIRS REPORT
- iv. SOCIAL MEDIA
- v. DEPARTMENT PHOTO AND ELECTRONIC MEDIA
- vi. CITIZEN COMPLAINT AND FORM
- vii. PROTECTIVE CLOTHING PROGRAM
- viii. MONTHLY CHECK OF SCBA

The Board reviewed the copies of the proposed Town of Clayton Fire Rescue Department, Standard Operating Policies (SOPs) and Standard Operating Guidelines (SOGs). The draft SOPs and SOGs have been reviewed and approved by the Department’s Command Staff. Both the Chief and the Administration are recommending that the Town Board approve the draft SOPs and SOGs and direct the Chief to place it into effect.

- Supervisor Reif question the procedure for handling citizen complaints in regards to notifying the Town Board members.

- Administrator Straw reminded the Board that there are many citizen complaints that come in to the Town Office that are handled by the Town Staff. The majority of complaints never reach the Town Board members. The Town Staff takes every effort to resolve the complaints to the point that it is mutually beneficial to everyone involved. When a resident of the Town is not satisfied with the answers that Staff gives out, the resident is given option of coming before the Town Board during open forum or the staff will direct the resident to the Town Chair.

**MOTION:**

**Motion by** unanimous consent to approve the listed Policies and Guidelines as presented.

- J. Discussion/Action: Town Board review and consideration of rescinding and recreating Ordinance 2019-008 An Ordinance to Create Chapter 3, Public Safety, Section 3.0 Municipal Court of the Municipal Code of Town of Clayton Pursuant to Wis. Stats. §66.0301 and Chapter 755 of the Wisconsin Statutes.

The Board has reviewed the copies of the email correspondence from the Village of Winneconne’s Attorney, Attorney Dunham, the revised Ordinance rescinding and recreating the Town of Clayton’s Ordinance 2010-008, and the Original Town of Clayton’s Ordinance 2019-008 created in June, 2019. In order to be able to have an Intermunicipal Agreement with the Village of Winneconne for Municipal Court services, the Town must first create an Ordinance creating a Town of Clayton Municipal Court. Ordinance 2019-008 An Ordinance to Create Chapter 3, Public Safety, Section 3.0 Municipal Court of the Municipal Code of Town of Clayton Pursuant to Wis. Stats. §66.0301 and Chapter 755 of the Wisconsin Statutes creates the Town’s Municipal Court, however, the Winneconne Municipal Court underwent an Audit performed by Chief Judge Bellows and he has requested a few changes to the Winneconne Municipal Court joint documents prior to his approval of the new court.

As there are no changes required of the Town of Clayton’s Ordinance 2019-008, this process is a formality that is required to update the Winneconne Municipal Court joint documents.

**MOTION:**

**Motion by** Supervisor Lettau

**Second by** Supervisor Grundman

**Motion to** rescind and recreate Ordinance 2019-008 An Ordinance to Create Chapter 3, Public Safety, Section 3.0 Municipal Court of the Municipal Code of Town of Clayton and to direct staff to follow the appropriate publishing process.

**ROLL CALL VOTE:**

Supervisor Reif	Aye
Supervisor Wisnefske	Aye
Chair Geise	Aye
Supervisor Lettau	Aye
Supervisor Grundman	Aye

**Motion carried unanimously**

- K. Discussion/Action: Town Board review and consideration of rescinding the Joint Municipal Court Intergovernmental Cooperation Agreement with the Village of Winneconne, the Town of Winneconne, The Town of Vinland, and the Town of Clayton approved by the Town of Clayton Town Board on Wednesday, June 19, 2019.

The Board has reviewed a copy of the Joint Municipal Court Intergovernmental Cooperation Agreement that was approved by the Town of Clayton Town Board on Wednesday, June 19, 2019. As explained with the prior discussion/action item on the agenda, Chief Judge Bellows has requested changes to the Winneconne Municipal Court joint documents. This step is necessary to allow the Town Board to approve the Amended Intergovernmental Cooperation Agreement which is the next discussion/action item on the agenda.

**MOTION:**

**Motion by** Supervisor Grundman

**Second by** Supervisor Lettau

**Motion to** rescind the Joint Municipal Court Intergovernmental Cooperation Agreement with the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton approved June 19, 2019.

**ROLL CALL VOTE:**

Chair Geise	Aye
Supervisor Grundman	Aye
Supervisor Reif	Aye
Supervisor Lettau	Aye
Supervisor Wisnefske	Aye

**Motion carried unanimously**

- L. Discussion/Action: Town Board review and consideration of the approval of a Revised Joint Municipal Court Intergovernmental Cooperation Agreement with the Village of Winneconne, the Town of Winneconne, The Town of Vinland, and the Town of Clayton.

The Board has reviewed the Revised Joint Municipal Court Intergovernmental Cooperation Agreement with the Village of Winneconne, the Town of Winneconne, The Town of Vinland, and the Town of Clayton.

**MOTION:**

**Motion by** Supervisor Lettau

**Second by** Supervisor Wisnefske

**Motion to** approve the Revised Joint Municipal Court Intergovernmental Cooperation Agreement with the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton as presented and to direct staff to follow the appropriate publishing process.

**ROLL CALL VOTE:**

Supervisor Lettau	Aye
Supervisor Wisnefske	Aye
Supervisor Grundman	Aye
Supervisor Reif	Aye
Chair Geise	Aye

**Motion carried unanimously**

- M. Discussion/Action: Town Board review and consideration of rescinding the Town of Clayton Resolution 2019-009 A Joint Resolution of the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton Appointing the Municipal Judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland and the Town of Clayton.

The Board has reviewed the Town of Clayton Resolution 2019-009 A Joint Resolution of the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton Appointing the Municipal Judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland and the Town of Clayton.

**MOTION:**

**Motion by** Supervisor Lettau

**Second by** Supervisor Wisnefske

**Motion to** rescind the Town of Clayton Resolution 2019-009 A Joint Resolution of the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton Appointing the Municipal Judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland and the Town of Clayton.

**ROLL CALL VOTE:**

Supervisor Reif	Aye
Supervisor Wisnefske	Aye
Chair Geise	Aye
Supervisor Lettau	Aye
Supervisor Grundman	Aye

**Motion carried unanimously**

- N. Discussion/Action: Town Board review and consideration of the approval of the Town of Clayton Resolution 2020-002 A Joint Resolution of the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton Appointing the Municipal Judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland and the Town of Clayton.

The Board has reviewed the Town of Clayton Resolution 2020-002 A Joint Resolution of the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton Appointing the Municipal Judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland and the Town of Clayton.

**MOTION:**

**Motion by** Supervisor Lettau

**Second by** Supervisor Wisnefske

**Motion to** approve the Town of Clayton Resolution 2020-002 A Joint Resolution of the Village of Winneconne, the Town of Winneconne, the Town of Vinland, and the Town of Clayton Appointing the Municipal Judge for the Municipal Court for the Village of Winneconne, the Town of Winneconne, the Town of Vinland and the Town of Clayton and to direct staff to follow the appropriate publishing process.

**ROLL CALL VOTE:**

Supervisor Lettau	Aye
Supervisor Reif	Aye
Supervisor Grundman	Aye
Chair Geise	Aye
Supervisor Wisnefske	Aye

E. Review of Disbursements

F. Review of General Fund Budget Update (Second Town Board meeting of the month)

G. Upcoming Meeting Attendance

- Annual Meeting set for Tuesday, April 21, 2020 at 7:00 p.m.
- In lieu of the pandemic, the Annual Meeting may be changed.
- The Staff will update and the Board and Residents as needed

H. Board Member Requests for Future Agenda Items—None

I. Adjournment

**MOTION:**

Motion made by unanimous consent to adjourn 8:25 p.m.

Respectfully submitted,  
Tori Straw, Administrator