

TOWN OF CLAYTON

Board of Supervisors

Meeting Minutes

7:00 p.m. on Wednesday, April 15, 2020

Town Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order: Town Board Chairman Geise called the meeting to order.

A. Pledge of Allegiance

B. Verification of Notice

C. Meeting Roll

a. Board of Supervisors

Chair Geise PRESENT

Supervisor Lettau EXCUSED

Supervisor Grundman PRESENT

Supervisor Wisnefske PRESENT

Supervisor Reif PRESENT

b. Staff

Administrator Straw PRESENT

Clerk Stevens PRESENT

Treasurer Schiessl EXCUSED

Town Engineer – Mary Jo Miller EXCUSED

Town Attorney – Ben Lafrombois PRESENT

II. Public Hearing(s) and/or Public Information Meeting(s):

a. No Public Hearings and/or Public Informational Meetings are scheduled.

III. Approval of Minutes:

A. Approval of the Minutes of the Wednesday, April 1, 2020 Town Board Meeting.

MOTION:

Motion by unanimous consent to approve the minutes from the Wednesday, April 1, 2020 Town Board Meeting

IV. Open Forum – Town-related Matters not on the Agenda: NONE

V. Correspondence:

A. Distribution of a notice from the Winnebago County Emergency Management Director, Linda Kollmann.

B. Distribution of a memo from the Winnebago County Solid Waste Management Board

C. Distribution of a copy of the March 2020 Recycling Tonnage Report.

D. Distribution of a copy of the Town of Clayton's CY 2019 Annual Financial Report

E. Distribution of a copy of the Town of Clayton's CY 2019 Management Communications

F. Distribution of a copy of the Town of Clayton's S & P Global Bond Rating Report and Bond Rating Letters

G. Distribution of a copy of the Town of Clayton's Quarles & Brady Scope of Engagement Letter

H. Distribution of a copy of the Town of Clayton’s Preliminary Official Statement regarding the issuance of Note Anticipation Notes, Series 2020A.

VI. Discussion Items (No action will be taken):

- A. County Supervisor Report—No Report
- B. Winnebago County Sheriff’s Department: – Public Concerns and Issues—No Report
- C. Clayton Fire Rescue (First Meeting of the Month)
 - a. Clayton Fire Rescue Department—No Report
 - b. Emergency Management Activity Report—No Report
 - c. Clayton Police Department—No Report
- D. Larsen/Winchester Sanitary District—No Report
- E. PW Director/Economic Development Director—No Report
- F. Administration Comments
 - Chair Geise
 - Met with McMahon via video conference regarding financing of infrastructure for the Sanitary District
 - Cost for infrastructure coming in much lower than originally estimated
 - Town is likely to finance the infrastructure in order to simplify the approval process with the PSC

VII. Operator Licenses Issued by the Town Clerk:

- A. New:
 - i. No New Licenses Issued
- B. Renewal:
 - i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

- A. No Referrals

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

- A. No Referrals

X. Business:

- A. Discussion/Action: Town Board review and consideration of Resolution 2020-005 a Resolution Authorizing the Issuance of \$8,240,000 General Obligation Promissory Notes and the Issuance and Sale of

\$8,240,000 Note Anticipation Notes, Series 2020A in Anticipation Thereof.

The Board reviewed a draft copy of Town Board Resolution 2020-005 A Resolution Authorizing the Issuance of \$8,240,000 General Obligation Promissory Notes and the Issuance and Sale of \$8,240,000 Note Anticipation Notes, Series 2020A in Anticipation Thereof. The Board also reviewed a copy of the instructions from Quarles & Brady regarding the Resolution.

The approval of this Resolution is required to issue and sell the Note Anticipation Notes for the first payment to the Village of Fox Crossing and for the capacity in the Fox West Sewerage Facility.

As noted in the instructions, the exhibits will be provided by Jeff Belongia, Huntington Securities, Inc. on the day of the sale, Wednesday, April 15th, 2020.

The Administration presented the final documents relating to the borrowing and the requisite Resolution.

MOTION:

Motion by Supervisor Reif

Second by Supervisor Wisnefske

Motion to approve Resolution 2020-005 A Resolution Authorizing the Issuance of \$8,565,000 General Obligation Promissory Notes and the Issuance and Sale of \$8,565,000 Note Anticipation Notes, Series 2020A in Anticipation Thereof as presented and to authorize the Town Chair and Town Staff to sign all documentation as required.

ROLL CALL VOTE:

Supervisor Reif	Aye
Supervisor Wisnefske	Aye
Supervisor Grundman	Aye
Chair Geise	Aye
Supervisor Lettau	Absent – Excused

Motion carried by a vote of 4-0

- XI. Review of Disbursements
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month)
- XIII. Upcoming Meeting Attendance
- XIV. Board Member Requests for Future Agenda Items
- XV. Adjournment

MOTION:

Motion made by unanimous consent to adjourn 7:17 p.m.

Respectfully submitted, Holly Stevens, Clerk