

TOWN OF CLAYTON
Board of Supervisors
Meeting Minutes
7:00 p.m. on Wednesday, May 15th, 2019
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order: Town Board Chairman Geise called the meeting to order.
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll
 - a. Board of Supervisors
 - Chair Geise PRESENT
 - Supervisor Lettau PRESENT
 - Supervisor Grundman PRESENT
 - Supervisor Schmidt PRESENT
 - Supervisor Reif PRESENT
 - b. Staff
 - Administrator Johnston PRESENT
 - Asst Admin/Treasurer Straw PRESENT
 - Clerk Stevens PRESENT (arrived at 7:10)
 - Town Engineer – Mary Jo Miller PRESENT
 - Town Attorney – Ben Lafrombois PRESENT

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearing

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, May 1st, 2019 Town Board Meeting

MOTION:
Motion by unanimous consent to approve the minutes from the Wednesday, May 1st, 2019 Town Board Meeting.

- IV. Open Forum: NONE

- V. Correspondence:
 - A. Distribution of a copy of a letter from the State Department of Natural Resources, Authorizing Coverage under the Wisconsin Pollutant Elimination System (WPDES) Municipal Separate Storm Sewer System (MS4) General Permit.
 - B. Photographic evidence of vandalism on Medina Junction at its intersection with the WIOWASH Trail.
 - C. Distribution of a copy of correspondence to the Honorable Teresa S. Basiliere, Circuit Court Judge, Branch 1.
 - D. Distribution of a copy of a Notice of Award for the DNR CY 2019 Recycling Grant to Responsible Units.
 - E. Pictures of damage to headstones in the Town of Clayton, Clayton Cemetery.

- F. Winnebago County Solid Waste and Recycling April Tonnage Report
- G. Resident communication regarding mail box damage

VI. Discussion Items (No Action will be taken):

- A. County Supervisor Report
 - NO REPORT
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
 - NO REPORT—NO PUBLIC ISSUES
- C. Clayton Combined Protective Services Department (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - 57 calls year-to-date, 37 EMR, 14 Fire, 6 which were both (correction from last report)
 - Lt. Tony Seelow was promoted to Captain
 - Four Fire Fighters passed their state certification for Officer 1
 - b. Clayton Fire Rescue First Responder
 - NO REPORT
 - c. Clayton Police Officer
 - Officer Zeinert sworn in as a part-time officer for the Omro PD. Hours spent their will provide her with more experience
 - Researching tasers, body and vehicle cameras, and speed detection options
- D. Larsen-Winchester Sanitary District
 - NO REPORT
- E. Administrative Comments
 - Engineer Miller
 - Continuing work on two regional storm water management ponds for the Town—one on West American Drive, one near Oak Openings
 - Continuing work on Larsen Road reconstruction design and bid prep
 - Highland Woods
 - Administrator Johnston
 - Meeting regarding the development of TID #1 scheduled for May 16, 2019
 - Chairman Geise
 - Attend Winnebago County Circuit Court hearing regarding Incorporation Petition. Circuit Court Judge Bissett forwarded our Petition to the Wisconsin Department of Administration.

VII. Operator Licenses Issued by the Town Clerk:

- A. New:
 - i. Monika E. Brown
 - ii. Justin L. Gavinski

- B. Renewal:
 - i. Jeremy J. Jesse

VIII. Business referred by the Plan Commission:

- A. Plan Commission recommendation to the Town Board on a Re-zoning Application from R-1 (Rural Residential District) to R-2 (Suburban Residential District) submitted by the Town of Clayton, 8348 CTR “T”, Larsen, WI 54947 for property located at 8879 Clayton Avenue, Neenah, WI 54956 and specifically described as Tax ID # 006-0348-01 located in Section 13, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- Plan Commission Chairman Knapinski reported that the Plan Commission is recommending approval of the Re-zoning Application with Staff recommendations.
 - Chair Knapinski noted that Commissioner Schmidt recused herself from the business item
 - No Action—Business Item addressed later on the meeting agenda
- B. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by the Town of Clayton, 8348 CTR “T”, Larsen, WI 54947 for property located at 8879 Clayton Avenue, Neenah, WI 54956 and specifically described as Tax ID # 006-0348-01 located in Section 13, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- Supervisor Schmidt recused herself from this business item
 - Plan Commission Chairman Knapinski reported that the Plan Commission is recommending approval of the CSM as submitted with Staff recommendations

MOTION:

Motion by unanimous consent to approve the Certified Survey Map Application submitted by the Town of Clayton, 8348 CTR “T”, Larsen, WI 54947 for property located at 8879 Clayton Avenue, Neenah, WI 54956 and specifically described as Tax ID # 006-0348-01

- C. Plan Commission recommendation to the Town Board on a Re-zoning Application from A-2 (General Agricultural District) and B-3 (General Business District) to R-2 (Suburban Residential District), B-3 (General Business District), and M-1 (Mixed Use District) submitted by Rick Christianson, PO Box 56, Larsen, WI 54947 for property located on the southwest corner of the intersection of County Road II and Pioneer Road and specifically described as Tax ID# 006-0527 and 006-0528 being a part Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- Chair Knapinski noted that the Re-zoning application will clean-up the existing zoning
 - Chair Knapinski reported that the Plan Commission is recommending approval of the Re-zoning Application with Staff recommendations.
 - No Action—Business Item addressed later on the meeting agenda
- D. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by Rick Christianson, PO Box 56, Larsen, WI 54947 for property located on the southwest corner of the intersection of County Road II and Pioneer Road

and specifically described as Tax ID# 006-0527 and 006-0528 being a part Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- Chair Knapinski reported that the Plan Commission is recommending approval of the CSM as submitted with Staff recommendations

MOTION:

Motion by unanimous consent to approve the Certified Survey Map Application submitted by Rick Christianson, PO Box 56, Larsen, WI 54947 for property located on the southwest corner of the intersection of County Road II and Pioneer Road and specifically described as Tax ID# 006-0527 and 006-0528

E. Plan Commission report to the Town Board on direction to staff relative to the creation of the project plan for Tax Incremental District #1 in the Town of Clayton.

- Chair Knapinski reported that more information has been provided to the Commission which is developing a thorough understanding of the development process
- Commission directed Staff to continue with the development process and the TID Plan should be coming before the Town Board in the near future

II. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

A. Green Space Committee report to the Board on the following park improvement programs started by staff in CY 2018 with the intent of finishing them in CY 2019:

1. Completing the drainage improvements in Trailhead Park.
 - Restoration work continues. Very wet, but moving forward
2. Completing the drainage improvements on the WIOWASH Trail south of the Trailhead Park Access Point.
 - Restoration work completed
3. Completing the pavilion improvement in Clayton Park.
 - Ropes are strung, work is completed
4. Completing the reconstruction of the dugout benches in the east ball diamond of Clayton Park.
 - Completed
 - Will reconstruct the next set next year
5. Planning for replacing the playground surface in both Clayton Park and Trailhead Park.
 - Best option to use rubber “chips”. Plans continue to develop for consideration.
6. Starting the planning for the park on the former Noffke property on CTR “JJ” in the Town of Clayton.

- Town Board is considering a service agreement with the Engineers for the storm water management pond which will be the driving feature of the Park's development
- 7. Completing the installation of the surveillance equipment in Trailhead Park and Clayton Park.
 - In process, equipment ordered, installation tentatively planned for end of May/beginning of June.

III. Business:

- A. Discussion/Action: Town Board review and direction to staff relative to stormwater drainage issues on property located on Cassy Lane and specifically identified as Tax ID # 006-1505.

The Board reviewed a copy of a site plan identifying the area in question, a copy the Breaker Ridge Drainage Plan for the properties in question and a copy of the Notes on the Plat of Breaker Ridge. One of the notes on the Plat allows the Town to correct failures in the drainage ways, detention ponds, and associated structures, with the costs for these repairs being assessed equally to the property owner's in the subdivision. The Administration is comfortable that a solution to the drainage issues presented by the property owner at 2746 Cassy Lane can be engineered. The question is, can the solution be implemented on the properties within the Plat and at what cost? What appears to be the best and simplest way to solve the problem is a drainage swale on the property to the west of the Plat. Specifically, it appears that the best way to solve the problem would be to intercept the water coming off of the farm field in a north/south swale that would run the water north on the west property line of the Plat, or in an easement on the east property line of the adjoining farm field. The best (easiest) way to implement this solution would be a swale in an easement on the east property line of adjoining farm field west of the Plat. The proposed swale would carry the storm water to the roadside ditch on the south side of Larsen Road. This solution places the improvements outside of the Plat and mitigates the ability of the Town to special assess the work to the residents of the Plat. The only recommendation the Administration is comfortable making is for the Board to authorize basic engineering to confirm that the proposed swale would work, to provide a cost estimate for that work, and to determine if the property owner is willing to provide the required easement. For the purposes of discussion, a second option would be for the Administration to work with the Town Engineer to determine if the original drainage plan for the properties in question can be made to work and a cost for completing the retrofit to the properties. This second option would allow the Board to special assess the full burden cost of the work to the residents in the Plat. Prior to taking any action that would result in any special assessments, the Administration would contact the Owner's Association to advise the property owners of the process and potential costs.

- Daniel Allen, 2746 Cassy Lane, inquired if the farm owner is within his rights to neglect the drainage course along the eastern boundary of his field.
- Administrator Johnston explained that farmers have more latitude when dealing with storm water, but Mr. Allen could reach out to the Winnebago County Land and Water Department to inquire about the issues.

DIRECTION TO STAFF

The Board directed staff to send letters to the property owners with the drainage issues and to the Home Owners Association in regard to the proposed engineering review and potential special assessment of related costs.

B. Discussion/Action: Town Board second reading, review, and consideration of Ordinance 2019-003 An Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to Signs.

The Board reviewed a copy of Ordinance 2019-003 An Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to Signs. They also reviewed a draft copy of the revised Ordinance; the revisions to the Ordinance change a number of the illuminated sign requirements and signs standards for signage on the USH “10” corridor in the Town of Clayton.

MOTION:

Motion by Supervisor Grundman

Second by Supervisor Schmidt

Motion to approve the Ordinance 2019-003 An Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to signs and for staff to publish the Ordinance as required.

ROLL CALL VOTE:

Supervisor Lettau	Aye
Supervisor Reif	Aye
Chair Geise	Aye
Supervisor Grunman	Aye
Supervisor Schmidt	Aye

Motion carried with a 5-0 vote

C. Discussion/Action: Town Board second reading, review and consideration of Ordinance 2019-004 An Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to Short-Term Lodging Rentals.

The Board reviewed a copy of Ordinance 2019-004 An Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to Short-Term Lodging Rentals. They also reviewed a draft copy of the revised Ordinance; the revisions to the Ordinance change a number of the requirements for Short-Term Lodging Rentals in the Town of Clayton. All of the proposed changes keep the Conditional Use Permit function in the Zoning Code and conform with the recently revised State Statutes relating to short-term rentals.

MOTION:

Motion by Supervisor Schmidt

Second by Supervisor Grundman

Motion to approve Ordinance 2019-004 An Ordinance Amending the Town of Clayton Zoning Code of Ordinances relating to Short-Term Lodging Rentals and for staff to publish the Ordinance as required

ROLL CALL VOTE:

Supervisor Reif	Aye
Supervisor Grundman	Aye
Supervisor Lettau	Aye
Supervisor Schmidt	Aye
Chair Geise	Aye

Motion carried with a 5-0 vote

D. Discussion/Action: Town Board review and consideration of Ordinance 2019-007 An Ordinance Approving the Re-zoning Application from R-1 (Rural Residential District) to R-2 (Suburban Residential District) submitted by the Town of Clayton, 8348 CTR “T”, Larsen, WI 54947 for property located at 8879 Clayton Avenue, Neenah, WI 54956 and specifically described as Tax ID # 006-0348-01 located in Section 13, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

The Board reviewed a copy of Ordinance 2019-005 An Ordinance Approving the Re-zoning Application from R-1 (Rural Residential District) to R-2 (Suburban Residential District) submitted by the Town of Clayton, 8348 CTR “T”, Larsen, WI 54947 for property located at 8879 Clayton Avenue, Neenah, WI 54956 and specifically described as Tax ID # 006-0348-01 located in Section 13, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

MOTION:

Motion by Supervisor Reif

Second by Supervisor Lettau

Motion to approve Ordinance 2019-007 An Ordinance Approving the Re-zoning Application from R-1 (Rural Residential District) to R-2 (Suburban Residential District) submitted by the Town of Clayton, 8348 CTR “T”, Larsen, WI 54947 for property located at 8879 Clayton Avenue, Neenah, WI 54956 and specifically described as Tax ID # 006-0348-01 and to have staff submit the documentation to the County

ROLL CALL VOTE:

Chair Geise	Aye
Supervisor Lettau	Aye
Supervisor Grundman	Aye
Supervisor Reif	Aye
Supervisor Schmidt	Recused

Motion carried by a 4-0 vote with Supervisor Schmidt recusing herself

E. Discussion/Action: Town Board review and consideration of Ordinance 2019-006 A Ordinance Approving the Re-zoning Application from A-2 (General Agricultural District) and B-3 (General Business District) to R-2 (Suburban Residential District), B-3 (General Business District), and M-1 (Mixed Use District) submitted by Rick Christianson, PO Box 56, Larsen, WI 54947 for property located on the southwest corner

of the intersection of County Road II and Pioneer Road and specifically described as Tax ID# 006-0527 and Tax ID# 006-0528 being a part Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

The Board reviewed a copy of Ordinance 2019-006 An Ordinance Approving the Re-zoning Application from A-2 (General Agricultural District) and B-3 (General Business District) to R-2 (Suburban Residential District), B-3 (General Business District), and M-1 (Mixed Use District) submitted by Rick Christianson, PO Box 56, Larsen, WI 54947 for property located on the southwest corner of the intersection of County Road II and Pioneer Road and specifically described as Tax ID# 006-0527 and Tax ID# 006-0528 being a part Section 20, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

MOTION:

Motion by Supervisor Schmidt

Second by Supervisor Lettau

Motion to approve Ordinance 2019-006 An Ordinance Approving the Re-zoning Application from A-2 (General Agricultural District) and B-3 (General Business District) to R-2 (Suburban Residential District), B-3 (General Business District), and M-1 (Mixed Use District) submitted by Rick Christianson, PO Box 56, Larsen, WI 54947 for property located on the southwest corner of the intersection of County Road II and Pioneer Road and specifically described as Tax ID# 006-0527 and Tax ID# 006-0528 and to have staff submit the documentation to the County

ROLL CALL VOTE:

Supervisor Schmidt	Aye
Chair Geise	Aye
Supervisor Lettau	Aye
Supervisor Reif	Aye
Supervisor Grundman	Aye

Motion carried with a vote of 5-0

F. Discussion/Action: Town Board review and consideration of a Conditional Use Application, submitted by Shawn Fliehman for short-term lodging rental. The property is located at 2545 Wrenwood Lane, Neenah, WI 54956; specifically described as Tax ID #006-0004-03, being located in Section 1, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

The Board reviewed a Draft copy of a Conditional Use Permit for Shawn Fliehman for property located at 2545 Wrenwood Lane, Neenah, WI 54956; specifically described as Tax ID #006-0004-03. The Conditional Use Permit is for short-term lodging rentals. The Plan Commission had recommended and the Town Board is in the process of approving amendments to the Town Zoning Code of Ordinances relating to short-term rentals. The changes to the Town’s Zoning Code of Ordinances bring the Town Zoning Code into compliance with recent changes to the State Statutes relating to short-term rentals. Conditioned on the Board approving the Ordinance 2019-004 amending the Town’s Zoning

Code as it relates to short-term rentals, the Board would be able to approve a Conditional Use Permit for Shawn Flieman for property located at 2545 Wrenwood Lane, Neenah, WI 54956; specifically described as Tax ID #006-0004-03.

MOTION:

Motion by unanimous consent to approve the Conditional Use Permit for Shawn Flieman for property located at 2545 Wrenwood Lane, Neenah, WI 54956; specifically described as Tax ID #006-0004-03 for Short-term Lodging Rentals.

G. Discussion/Action: Town Board review and consideration of Addendum #9 to the Town’s Contract with Cedar Corporation for design and construction of a waste water collection system to serve and within the Town of Clayton Sanitary District #1.

The Board reviewed a copy of Addendum #9 to the Agreement for Professional Services with Cedar Corporation. The Addendum covered the Bid award process for the construction of the sanitary sewer collection system within Phase-1 of the Town of Clayton Sanitary District #1. The Addendum also covers what is commonly called construction supervision and construction management. This work is customary when constructing municipal utilities when the community does not have municipal engineering and support staff. The purpose of the service is to guarantee to the extent possible the quality of the construction project and to provide the community with as-built drawings for its records. The Administration is recommended that the Board approve Addendum #9 to the Town’s Contract with Cedar Corporation for design and construction of a waste water collection system to serve and within the Town of Clayton Sanitary District #1.

MOTION:

Motion by unanimous consent to approve Addendum #9 to the Town’s Contract with Cedar Corporation for design and construction of a waste water collection system to serve and within the Town of Clayton Sanitary District #1.

H. Discussion/Action: Town Board review and consideration of a Draft Agreement between the Winnebago County Highway Department and the Town of Clayton for the interjurisdictional transfer of a portion of Pioneer Road from the Town of Clayton (Pioneer Road from CTR “T” to CTR “II”) and a portion of CTR “T” from Winnebago County (Pioneer Road to CTR “II”).

The Board reviewed copies of an e-mail string from Winnebago County Highway Commissioner, Raymond G. Palonen (Ray), as well as a Draft Agreement Between the Winnebago County Highway Department and the Town of Clayton for Design Engineering, Right-of-Way Acquisition, and Construction. Based on the County’s engineering estimate, the cost of the interjurisdictional transfer of a portion of Pioneer Road from the Town of Clayton (Pioneer Road from CTR “T” to CTR “II”) and a portion of CTR “T” from Winnebago County (Pioneer Road to CTR “II”) to the Town would be 50% of the \$350,000.00 (\$175,000.00). Ray had indicated that he intends to bore CTR “T” to determine if there is concrete under the asphalt, if there is concrete the County will mill and pave the road. This process would reduce the cost of the project by an undetermined amount. The Administration advised the Board that Pioneer Road from its intersection with CTR “T” to its

intersection with CTR “II” is in need of reconstruction. The Administration estimates that the cost to the Town for that reconstruction project to be in the area of \$750,000.00.

DIRECTION TO STAFF:

The Board directed staff to finalize the cost estimates and the required documentation for the interjurisdictional transfer

- I. Discussion/Action: Town Board review and consideration of an Agreement for Professional Services submitted by the Town’s Engineer for planning and design of a regional Stormwater Management Pond on the Town owned land located on CTH “JJ” in the Town of Clayton.

The Board reviewed a copy of an Agreement for Professional Services submitted by the Town’s Engineer for planning and design of a regional Stormwater Management Pond on the Town owned land located on CTR “JJ” in the Town of Clayton at a cost of \$20,900.00. The proposed project extends the regional stormwater management system in the southeast corner of the Town and is an integral part of the regional pond system that the Town is developing on the northeast corner of CTR “JJ” and STH “76”. This system is intended to control and clarify the stormwater that goes through the Oakcrest Manor development and eventually into the waters of the State through the Neenah Slough. The proposed stormwater management pond is also the first element in the development of the Town Park on the property deeded to the Town by the Noffke Family. The Town’s Green Space Committee has recommended that the Board approve the stormwater management project as part of the Park development. The Administration has advised the Board that it would like to make a Grant Application to the State Department of Natural Resources (DNR) to offset the cost of the constructing the proposed ponds. Funding for the project would come from the Town CY 2019, General Fund, Planning Line Item.

MOTION:

Motion by unanimous consent to approve the Agreement for Professional Services for the planning and design of the regional Stormwater Management Pond on the Town owned land located on CTH JJ in the Town of Clayton and for the project design not to exceed \$20,900.00.

- J. Discussion/Action: Town Board review and consideration of a Contract with Cedar Corporation for planning services and Plan Commission support services.

The Board reviewed a proposal from Ken Jaworski (Ken) Senior Planner at Cedar Corporation. Most of the Board Members know Ken from his work with the Town’s Engineering Firm, Martenson & Eisele, Inc. Ken has moved on to work at Cedar Corporation and, given the planning activities the Town has underway, the Administration would like to keep the Town’s planning relationship with Ken. In order to keep that relationship, the Administration has asked Martenson & Eisele, Inc to allow the Town to end its planning relationship with the firm and establish a planning relationship with Cedar Corporation. Martenson & Eisele has graciously allowed the Administration that courtesy. The attached proposal formalizes the Town’s Planning Services with Cedar Corporation. Funding for the planning services would come from the CY 2019 General Fund Budget.

MOTION:

Motion by unanimous consent to approve the Contract with Cedar Corporation for Planning Services and Plan Commission support services.

K. Discussion/Action: Town Board review and consideration of the following retail fireworks permit application(s):

- a. Application submitted by Charles Krause for Fireworks Mart, 8386 STH “76”, Neenah, WI 54956.
- b. Application submitted by Charles Krause for Fireworks Mart, 2896 Breezewood Lane, Neenah, WI 54956.

The Board reviewed the applications for the above referenced Fireworks Sales Permits. The applicant has had a sales site in the Town in prior years. The Applications are complete and the application fees have been paid. The seller will be keeping the sales sites in the same locations used in CY 2018. Since, other than a single applicant, there are no significant changes from the CY 2018 applications staff recommends approval of the Fireworks Sales Permits subject to the following conditions:

- 1) That the Applicant provide the Town Treasurer with a copy of their respective proof of insurance documents.
- 2) That the Applicant provide the Town Treasurer with a copy of their respective Sellers Permits.
- 3) That the Applicant provide the Town Administrator with a site plan for their respective locations.
- 4) That the Applicant request the required Fire Department Inspection of the sales facility and location.
- 5) That the Applicant provide the Fire Chief with a list of their inventory as required by Section 5 of the Town’s Application.
- 6) That the Applicant abide by the Town’s Sign Ordinance for any and all signage for their sites.

MOTION:

Motion by unanimous consent to approve the following Fireworks sales permit applications with the conditions as discussed.

- a. Application submitted by Charles Krause for Fireworks Mart, 8386 STH “76”, Neenah, WI 54956.
- b. Application submitted by Charles Krause for Fireworks Mart, 2896 Breezewood Lane, Neenah, WI 54956.

L. Discussion/Action: Town Board review and consideration of Resolution 2019-006 A Resolution Authorizing Town Staff to Make Certain Grant Applications to the Following Organizations:

- a. Firehouse Subs Grant Program for a new UTV.
- b. WPS Grant Program for new firehose.
- c. WDNR Grant Program for a wildland pump and hose reel.

d. Fox Cities Convention and Visitors Bureau, Tourism Development Grant Program.

The Board reviewed a copy of Resolution 2019-006 A Resolution Authorizing Town Staff to Make Certain Grant Applications to the listed Organizations. It is customary that Grant Programs require a commitment from the governing body to authorize a grant application and a commitment to allocate matching funds for any grant application. The matching funds for the proposed grant applications will come from the specific Departmental operating budgets. Three of the proposed grant applications are for Fire Department equipment, the fourth grant application is for wayfinding signage for the Town's and the County's Trails.

MOTION:

Motion by Supervisor Reif

Second by Supervisor Grundman

Motion to approve Resolution 2019-006 A Resolution Authorizing Town Staff to Make Certain Grant Applications to the Following Organizations:

- a. Firehouse Subs Grant Program for a new UTV.
- b. WPS Grant Program for new firehose.
- c. WDNR Grant Program for a wildland pump and hose reel.
- d. Fox Cities Convention and Visitors Bureau, Tourism Development Grant Program.

ROLL CALL VOTE:

Supervisor Schmidt	Aye
Supervisor Grundman	Aye
Supervisor Lettau	Aye
Supervisor Reif	Aye
Chair Geise	Aye

IX. Review of Disbursements

X. Review of General Fund Budget Update (Second Town Board meeting of the month):

IV. Upcoming Meeting Attendance: Town of Clayton, Board of Review Meeting, 10:00 A. M. to 12:00 Noon on Tuesday, May 21st, 2019.

- Supervisor Lettau requested to be excused from the Board of Review Meeting due to a personal conflict

XI. Board Member Requests for Future Agenda Items

XII. Adjournment

MOTION:

Motion made by unanimous consent to adjourn at 8:01 p.m.

Respectfully submitted,
Holly Stevens
Clerk