

TOWN OF CLAYTON
Board of Supervisors
Meeting Minutes
7:00 p.m. on Wednesday, June 5th, 2019
Town Meeting Room, 8348 County Road T, Larsen, WI 54947

- I. Call to Order: Town Board Chairman Geise called the meeting to order.
- A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

a. Board of Supervisors

Chair Geise	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Schmidt	PRESENT
Supervisor Reif	PRESENT

b. Staff

Administrator Johnston	PRESENT
Asst Admin/Treasurer Straw	PRESENT
Clerk Stevens	PRESENT
Town Engineer – Mary Jo Miller	PRESENT
Town Attorney – Ben Lafrombois	PRESENT

II. Public Hearing(s) and/or Public Information Meeting(s):

- A. No Public Hearing

III. Approval of Minutes:

- A. Approval of the Minutes of the Wednesday, May 15th, 2019 Town Board Meeting

MOTION:

Motion by unanimous consent to approve the minutes from the Wednesday, May 15th, 2019 Town Board Meeting.

IV. Open Forum:

- Ben Luebke, 3359 Knox Lane, addressed the Deer Trail Estates drainage issues noting he has one of the highest lots and he still has standing water.
- Administrator Johnston
 - clarified that the drainage issues in Deer Trail Estates lie on both private property as well as in the ditches which are the Town's right of way (ROW). He noted that the navigable waterway down stream is on private property and the owners do not want to cut the willows or the cattails which have grown and blocked the drainage.
 - explained that staff has considered rerouting some of the water to Shady Lane, but that the property owner most affected by that work has indicated that he does not approve of the excessive amount of water that would be routed

- through his property. (The amount would be no more or no less than the system was originally designed to take, but simply through a different route).
- noted that the bulk of the issues today result from the original design of the system.
 - Mary Schwer, 3462 Knox Lane,
 - has been in subdivision 26 years—oldest house in the subdivision
 - over time drainage has failed, water has stopped flowing and is causing road, driveway and lawn damage
 - could result in loss of property value
 - Town had a plan, but nothing has been done
 - Ron Jankowski, 3471 Knox Lane
 - This year is very wet, but issues have been occurring for many years
 - Ditches are owned by Town but the Town is not doing anything
 - Not sure of the cause but the Town should take care of it
 - Requested the issue be added to a Town Board agenda for discussion and action
 - Administrator Johnston
 - The problem has compounded every time someone doesn't maintain their storm water management device
 - Cattails and willows were allowed to grow by property owners
 - Unfair to say the Town is solely responsible
 - All Capital Plans have been pushed back 4 years, including Deer Trail Estates
 - Steve Jamroz, 9267 Bomar
 - Already gone through two push mowers trying to get through cattails
 - Town mowed the cattails in the ditch but damaged his sump pump outfall in the process, which he understands, but it needs to be repaired
 - Haven for mosquitoes
 - Administrator Johnston noted that he has received complaints that the Town mowed the cattails
 - Pat Smith, 3479 Knox Lane
 - Everyone is onboard with mowing the cattails
 - Culverts have all heaved due to water issues
 - Road is essentially gone
 - Need to form a plan moving forward
 - Scott Valitchka, 9251 Bomar
 - Would like to understand the budget for the project
 - Would like to see an engineering plan
 - Would like to see an implementation plan
 - Lakeshore Cleaners recommended Rodeo herbicide which has worked very well, but the volume of cattails is excessive
 - Storm Water Management Fee was to be the mechanism to get this type of work done but Deer Trail has not been done
 - Administrator Johnston
 - The Storm water management fees are not enough to accomplish all the projects throughout the Town. It runs out of money every year
 - Staff is only 4 public works laborers who run out of time every year
 - Candy Krautkramer, 9240 Bomar
 - 30 Lots in the subdivision, 29 with homes

- 27 properties have standing water in their ditches
- 15 properties have cattails in their ditches
- 8 properties have standing water in their yards
- 7 properties have heaving culverts
- 1 property owner that wants to preserve the cattails
- 15 properties represented at this meeting
- Please add to an agenda for resolution
- Mark Steckling, 3351 Knox Lane
 - New resident to the subdivision
 - An engineer by profession and recognize there is a problem which will not be solved by mowing cattails
- Administrator Johnston
 - The issue is time and money
 - Cannot provide specific project dates due to mitigating circumstances
 - Storm water management projects are based on the age of the subdivision
- Chairman Geise directed staff to add the discussion to the agenda for July 3, 2019 in order to allow time for some research into the issues.

V. Correspondence:

- A. Distribution to the Town Board of the Final CY 2018 Town Audit.
- B. Distribution of photographic evidence of vandalism in Clayton Park.
- C. Distribution of the May CY 2019 Building Inspection Report.
- D. Distribution of material related to the DNR, MS4 Program.
- E. Distribution of material related to Toxic PAH Pollution in Stormwater.

VI. Discussion Items (No Action will be taken):

- A. County Supervisor Report—District Representative Chuck Farrey
 - Nothing to report from the County
 - Land and Water Conservation Board is anticipating a public hearing regarding the WI DNR's development of TMDLs
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
 - NO REPORT—NO PUBLIC ISSUES
- C. Clayton Combined Protective Services Department (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - 63 calls year-to-date, 41 EMR, 16 Fire, 6 which were both
 - Fire Chief's Meeting was April 11, 2019 at which the group set the submission date of June 15th for updated MABAS cards for wildfires. All cards are to be turned into Division President Rieckmann. Some departments have not submitted yet.
 - FD Staff made a PR stop to visit with 5th graders from Clayton School during their picnic event at Clayton Park on May 30th.
 - b. Clayton Fire Rescue First Responder
 - NO REPORT
 - c. Clayton Police Officer
 - Officer Zeinert completed pursuit training with the Omro PD on May 30th.
 - Posting Speed sign to gather data

- Fairview Rd East Bound near Larsen Materials from May 1-9, 2019
- 4,225 vehicles of which 2,505 were speed violations
- Traffic Counter out to gather data also
 - Larsen Road west of Cavendish from April 26-May 3, 2019
 - 11,116 cars making the daily average 1,588 vehicles

D. Larsen-Winchester Sanitary District

- NO REPORT

E. Administrative Comments

- Engineer Miller
 - Continuing work on two regional storm water management ponds for the Town—one on West American Drive, one near Oak Openings
 - Working on pavement repair at the intersection of Wincrest and Towne Court
- Administrator Johnston
 - Continuing the development of TID #1
 - Working on Incorporation Submission
- Clerk Stevens
 - Working on interest study for Farmland Preservation program
 - Will provide data to the Plan Commission at its June 12, 2019 meeting
- Chairman Geise
 - Continuing development of Sanitary District Services

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Kayla M. Ellis
- ii. Graham M. Mulder
- iii. Crystal K. Denton
- iv. Kayla M. Fritsch

B. Renewal:

- i. Donna M. Clarke

C. Discussion/Action: Town Board review and consideration of the following Cigarette License Applications:

The following parties have applied for a Cigarette and Tobacco Products License, in and for the Town of Clayton, for the period of July 1, 2019 to June 30, 2020, subject to compliance with State Statutes and Municipal Ordinances.

- a. Remington Oil Co. Inc. (d.b.a. Ridgeway 66), 8510 State Road 76, Neenah, WI 54956.
- b. Ridgeway Country Club, Inc., 2913 County Road II, Neenah, WI 54956.
 - i. These Applications were complete and the Administration recommended approval of the Cigarette and Tobacco Products Licenses for the period July 1, 2019 through June 30, 2020 subject to compliance with State Statutes and Municipal Ordinances.

MOTION:

Motion by unanimous consent to approve Remington Oil Co Inc. and Ridgeway Country Club for Cigarette and Tobacco Products Licenses for the period July 1, 2019 through June 30, 2020 subject to compliance with State Statutes and Municipal Ordinances

D. Discussion/Action: Town Board review and consideration of the following Alcohol License Applications:

The following parties have a renewal application for a Class “A” license to sell fermented malt beverages, and a “Class A” license to sell intoxicating liquors on file in the Town of Clayton Clerk’s Office for the licensing period of July 1, 2019 through June 30, 2020, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- a. Remington Oil Co Inc., (d.b.a. Ridgeway 66), 8510 State Road 76, Neenah, WI 54956. Agent: Dean Sorano
 - i. This Application was complete and the Administration recommended approval of the Class “A” license to sell fermented malt beverages and “Class A” license to sell intoxicating liquors for the licensing period July 1, 2019 through June 30, 2020 subject to compliance with State Statutes and Municipal Ordinances.

MOTION:

Motion by unanimous consent to approve the application by Remington Oil Co Inc. for a Class “A” license to sell fermented malt beverages and “Class A” license to sell intoxicating liquors for the licensing period July 1, 2019 through June 30, 2020 subject to compliance with State Statutes and Municipal Ordinances.

E. The following renewal application for a Class “B” license to sell fermented malt beverages is on file in the Town of Clayton Clerk’s Office for the licensing period of July 1, 2019 through June 30, 2020, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- a. SOL Restaurants LLC (d.b.a. Oinks Restaurant), 8386 State Road 76 Suite A, Neenah, WI 54956. Agent: Lynn Ann Miller
 - i. This Application was complete and the Administration would have normally recommended approval of the Class “B” license to sell fermented malt beverages for the licensing period July 1, 2019 through June 30, 2020. However, it was suggested that the Board may wish to hold approval of this License until the owner of the building in which the facility is located provides evidence that the building is in compliance with all State and Local building code requirements. In CY 2018 the Board directed staff to make sure the building met all State and Local Building Codes. As of May 28th, 2019, Town staff has not been able to certify that the building is in compliance with all State and Local Building Codes.
 - Jeff Boe, 8315 STR 76, owner of the property was present and stated that he spoke with Brian Noe, WI Commercial Building Inspector who indicated all was compliant
 - Staff noted that written certification in that regard be submitted as confirmation

**NO ACTION TAKEN.
ACTION WAS HELD TO THE JUNE 19, 2019 MEETING WITH THE
REQUIREMENT OF WRITTEN CERTIFICATION OF COMPLIANCE.**

- F. The following parties have a renewal application for a Reserve Class “B” license to sell fermented malt beverages, and a Reserve “Class B” license to sell intoxicating liquors on file in the Town of Clayton Clerk’s Office for the licensing period of July 1, 2019 through June 30, 2020, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:
 - a. Leisure Golf #1, LLC, (d.b.a. Westridge Golf Club), 8130 Golf Course Drive, Neenah, WI 54956. Agent: Rory James Burton
 - i. This Application was complete and the Administration recommended approval of the Reserve Class “B” license to sell fermented malt beverages, and Reserve “Class B” license to sell intoxicating liquors for the licensing period July 1, 2019 through June 30, 2020 subject to compliance with State Statutes and Municipal Ordinances.

MOTION:

Motion by unanimous consent to approve the renewal license for Leisure Golf #1, LLC, for a Reserve Class “B” license to sell fermented malt beverages, and a Reserve “Class B” license to sell intoxicating liquors for the licensing period of July 1, 2019 through June 30, 2020 subject to compliance with State Statutes and Municipal Ordinances.

- G. The following parties have a renewal application for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors on file in the Town of Clayton Clerk’s Office for the licensing period of July 1, 2019 through June 30, 2020, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:
 - a. Micki D’s, LLC, (d.b.a. The ReMixx), 8386 State Road 76 Suite B, Neenah, WI 54956. Agent: Michelle Baumann
 - i. This Application was complete and the Administration would have normally recommended approval of the Class “B” license to sell fermented malt beverages for the licensing period July 1, 2019 through June 30, 2020. However, it was suggested that the Board may wish to hold approval of this License until the owner of the building in which the facility is located provides evidence that the building is in compliance with all State and Local building code requirements. In CY 2018 the Board directed staff to make sure the building met all State and Local Building Codes. As of May 28th, 2019, Town staff has not been able to certify that the building is in compliance with all State and Local Building Codes.

**NO ACTION TAKEN.
ACTION WAS HELD TO THE JUNE 19, 2019 MEETING WITH THE
REQUIREMENT OF WRITTEN CERTIFICATION OF COMPLIANCE.**

- b. Stephanie Jean Sweere (d.b.a. The Larsen Tavern), 8338 County Road T, Larsen, WI 54947.
Agent: Stephanie J. Sweere
- c. Pubs and More, LLC (d.b.a. Headliners Bar and Grill), 2788 Towne Court, Neenah, WI 54956.
Agent: Thomas S. Welhouse
- d. Winagamie, Inc. (d.b.a. Winagamie Golf Course), 3501 Winnegamie Drive, Neenah, WI 54956.
Agent: Matt Burry
- e. Ridgeway Country Club Inc., 2913 County Road II, Neenah, WI 54956.
Agent: Matthew Prickette
- f. PCF Holdings Inc. (d.b.a. Willie Beamons), 2590 County Road II, Neenah, WI 54956.
Agent: Katherine L. Mueller
- g. The Woodshed Inc. (d.b.a. The Woodshed Bar and Grill), 2895 County Road II, Neenah, WI 54956.
Agent: Dino Orlando Valeri
- h. EJ Phoenix Enterprises LLC (d.b.a. Century Elm Supper Club), 8300 County Road T, Larsen, WI 54947
Agent: Elisabeth Jackson
- i. These Applications were complete and the Administration recommended approval of the Class “B” license to sell fermented malt beverages, and “Class B” license to sell intoxicating liquors for the licensing period July 1, 2019 through June 30, 2020 subject to compliance with State Statutes and Municipal Ordinances.

MOTION:

Motion by unanimous consent to approve the renewal licenses for Stephanie J. Sweere; Pubs and More, LLC; Winagamie, Inc.; Ridgeway Country Club Inc.; PCF Holdings Inc.; The Woodshed Inc.; and EJ Phoenix Enterprises LLC for a Class “B” license to sell fermented malt beverages, and a “Class B” license to sell intoxicating liquors for the licensing period of July 1, 2019 through June 30, 2020 subject to compliance with State Statutes and Municipal Ordinances.

II. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

A. No Referrals.

III. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

A. No Referrals.

IV. Business:

A. Discussion/Action: Town Board review and consideration of a presentation by Sean Powell on the ransom ware attack and data recovery on the Town's computer system and the updates to the Town's computer hardware and software.

For informational purposes, the Administration advised the Board of Sean Powell's (Sean) familial relation. Sean has spent the bulk of his career working as an information technology (IT) employee with Kimberly Clark Corporation (KC). During his tenure with KC, Sean has held many positions in the KC's IT Department. These opportunities have provided Sean with a wealth of knowledge in the IT field. As part of the Town's CY 2019 Budget staff had issued a Request for Proposals (RFP) to update the Town's computer network, the Town's file storage, and the Town's off-site storage services. As part of the RFP the Administration asked the Town Chair if it would be acceptable to take advantage of Sean's expertise to review and quantify the RFP proposals. During this process the Town's computer system was hit with a ransom malware attack that encrypted a significant number of the Town's electronic files. As a result of the malware attack the Administration asked Sean to provide staff with technical assistance in dealing with the Town's IT Insurance Carrier and the recovery of the Town's files. Additionally, Sean provided staff with a review of the responses to the Town's RFP. As a result of that review the Administration in consultation with the Town Chair opted to ask Sean to update the Town's computer network, the Town's file storage, and the Town's off-site storage services. The Board reviewed Sean's review of the responses to the Town's RFP as well as a review of the work completed to date relating to updating the Town's computer systems. Sean presented his findings to the Town Board along with his recommendations for improving the computer network. Sean is also working with staff to digitize the Town's agenda and agenda packet distribution system.

DIRECTION TO STAFF

To explore service for the Town's IT needs moving forward.

B. Discussion/Action: Town Board review and consideration of a proposal submitted by TRUGREEN COMMERCIAL for fertilizing and weed control in the Town's Cemeteries and Parks.

The Board reviewed a proposal from TRUGREEN COMMERCIAL for fertilizing and weed control in the Town's Cemeteries and Parks. Staff has received many complaints about the condition of the grassy areas in the Town's Parks and Cemeteries. Specifically, the preponderance of weeds and crabgrass in the grassy areas. This problem is particularly evident with the infestation of dandelions in Clayton Cemetery. Staff paid particular attention to the mowing and trimming of both of the Town Cemeteries prior to Memorial Day, only to have the work ruined by the dandelion growth that occurred over the Memorial Day Weekend. In the past the fertilizing and weed control was done by

summer staff that did the mowing. That individual had taken the required State test for fertilizer application and did the work as part of his routine lawn maintenance duties. That Administration has offered Department of Public Works (DPW) staff the opportunity to take and successfully complete the State test, at which point the Administration would approach the Board relative to paying a wage premium for holding the license and doing the work as part of their routine duties. This option would allow the Town to reward staff for special work and save some money over time. To date, no one has completed the test and is able to perform the duties. In order to improve the Town's burial and recreational facilities, the Administration is recommending that the Town approve the proposal provided by TRUGREEN COMMERCIAL at a cost not to exceed \$12,000.00 (Four applications) with the funding for the work to come from the Town's CY 2019 DPW, General Fund Budget.

- Supervisor Lettau noted that she is opposed to the chemical applications because of the hazards of the chemicals. She noted that she feels it is worse to deal with the chemicals than it is to deal with looking at a few weeds.

MOTION:

Motion by Chairman Geise

Second by Supervisor Grundman

Motion to approve the proposal from TRUGREEN COMMERCIAL for four chemical applications for weed control at the Town's Cemeteries and Parks for a cost not-to-exceed \$12, 000.00.

Motion carried with a vote of 4-1 with Supervisor Lettau voting Nay.

- C. Discussion/Action: Town Board review of a report on the Town's deposits with the American Deposit Management Co.

The Board recently authorized staff to use the American Deposit Management Co as the repository for the Town's surplus funds. The Administration advised the Board of the financial impact of the change to the Town's process. In CY 2017 the total in the Town's Interest Revenue, Line Item was \$6,106.00 for the calendar year. In March of CY 2019 the Town earned \$3,043.43 in interest and in April of CY 2019 the Town earned \$6,712.21 in interest. Extended to the calendar year the Town should earn \$40,000.00 to \$50,000.00 in interest for the year. The Administration provided this review to the Board as demonstrative of a simple change to the Town's money management process resulting in a significant increase in revenues to the Town.

NO ACTION TAKEN

- D. Discussion/Action: Town Board review and consideration of Resolution 2019-007 A Resolution Approving an Intergovernmental Agreement to Satisfy Eligibility for a Recycling Consolidation Grant for Calendar Year 2020.

The Board reviewed a draft copy of Resolution 2019-007 A Resolution Approving an Intergovernmental Agreement to Satisfy Eligibility for a Recycling Consolidation Grant for Calendar Year 2020. The Board needed to approve the Resolution to be able to

participate in the Recycling Consolidation Grant Program. The approval is a routine step in the DNR’s Recycling Grant Application process.

MOTION:

Motion by Supervisor Schmidt

Second by Supervisor Grundman

Motion to approve Resolution 2019-007 A Resolution Approving an Intergovernmental Agreement to Satisfy Eligibility for a Recycling Consolidation Grant for Calendar Year 2020.

ROLL CALL VOTE:

Supervisor Schmidt	Aye
Supervisor Grundman	Aye
Supervisor Lettau	Aye
Supervisor Reif	Aye
Chairman Geise	Aye

Motion carried by a vote of 5-0

- E. Discussion/Action: Town Board review and consideration of the Winnebago County Solid Waste Management Board Signing Municipality Surplus Revenue Ballot for CY 2018 Funds.

The Board reviewed copies of the material provided by the Winnebago County Solid Waste Management Board relative to the system’s surplus funds. The Town had two options relative to the distribution of the recycling surplus revenue. The first option is to recommend that the County rebate 100% of the surplus revenue (\$87,018.00). The second is to allocate \$50,925.00 of the surplus revenue to the County’s recycling deficit and distribute \$36,093.00 to the signing municipalities. In the past the Town has opted for the second option. Should the Board continue to select this option the Town would receive a refund in the amount of \$1,345.70. The Administration is recommending that the Board continue with its past practice.

MOTION:

Motion by Supervisor Grundman

Second by Supervisor Schmidt

Motion to direct staff to select the option to allocate \$50,925.00 of the surplus revenue to the County’s recycling deficit and distribute \$36,093.00 to the signing municipalities with Clayton receiving \$1,345.70 on the ballot provided by the County and return the document with the appropriate support documentation.

Motion carried by unanimous voice.

- F. Discussion/Action: Town Board review and consideration of hiring a full-time employee with a 6-month probationary period to replace the Town’s Treasurer as part of the succession plan for replacing the Town Administrator.

The Board reviewed copies of Sabina Schiessl’s (Sabina) Cover Letter, Resume, and Letter of Reference. Town staff received 15 Applications for the position of Town Treasurer, selected 7 of the applicants for staff interviews, and 2 of the applicants for

final interviews with the Town Personnel Panel. The final interviews were conducted on Wednesday, May 29th, 2019. The interviews were conducted by the Town Chair, the Town Administrator, the Town Treasurer, and Mike Konecny, CPA. The consensus of the interview panel was that Sabina was the best qualified candidate and able fill the position of Town Treasurer in a timely and orderly manner. Town staff offered Sabina the salaried position subject to Town Board approval, with a starting (probationary) salary of \$47,000.00 with 2-weeks of vacation.

MOTION:

Motion by unanimous consent to approve the offer for the salaried position of Town Treasurer to Sabina Schiessl with a 6-month probationary period, a starting salary of \$47,000.00 per year, and 2-weeks of vacation.

- G. Discussion/Action: Town Board review and consideration of a proposal from Fox Valley Asphalt & Maintenance, LLC to pave the driveways that were removed as part of the CY 2018 Storm Water Management Project in the Plat of Winfield Estates.

The Board reviewed a copy of a proposal submitted by Fox Valley Asphalt & Maintenance, LLC for paving the driveways in Winfield Estates. The Town removed the driveway aprons as part of the stormwater management work being done in the subdivision. The Town, by Policy, has paid to replace the driveway culvert and the apron pavement (if it was paved) as part of the project costs. The proposal from Fox Valley Asphalt is for 4 driveway aprons at a total cost of \$8,465.00.

MOTION:

Motion by unanimous consent to approve the proposal from Fox Valley Asphalt & Maintenance, LLC at a total project cost of \$8,465.00 with the funding to come from the Town's CY 2019 Public Works, Street Maintenance Budget.

- H. Discussion/Action: Town Board review, consideration and direction to staff relative to participating in an East Central Regional Planning Commission, Housing Report.

The Board reviewed a copy of a proposal from the East Central Regional Planning Commission to complete a State Housing Report. The proposed report is required for certain communities in the area. The East Central Regional Planning Commission is offering to generate a report for the other communities in the study areas at a reduced cost of \$575.00. The Administration acknowledges that the Town is not required to participate in the proposed study, however, the information that would be generated by the proposed study would likely serve the Town well for planning and development purposes. This is particularly true given the minimal cost of participation.

MOTION:

Motion by unanimous consent to have staff submit the appropriate documentation to participate in the proposed East Central Regional Planning Commission State Housing Report with the Funding for the project to come from the Town's CY 2019 Planning Budget.

- I. Discussion/Action: Town Board review and consideration of the purchase of a dash cam, body cam, and taser for the Town’s Protective Services Department.

Department head Rieckmann and Officer Zeinert requested to purchase the following items to complete the equipment need for Officer Zeinert:

- 1. a dash cam
- 2. a body cam
- 3. a taser and needed supplies

The Board reviewed proposals from Baycom and Axon (includes Taser) for the purchase of the listed items. The Department staff recommended that the Board purchase the dash cam (\$5,713.00) and body cam (\$1,957.00) from Baycom for a total purchase cost of \$7,670.00. The recommendation was based on the longevity of the equipment and the lowest price. The Department staff recommended that the Board purchase the Taser from Axon at a price of \$1,725.00 with two 15-foot training and field use cartridges at cost of \$72.00 (\$36.00 each) for a total cost of \$1,792.00. The Administration had reviewed the proposals and agreed with Department staff. The total cost of the proposed equipment purchase was \$9,467.00.

MOTION:

Motion by unanimous consent to approve the expenditure to purchase a dash cam, a body cam, and a taser with needed supplies at a cost not to exceed \$9,500.00 with funding for the purchase to be appropriated from the Department’s CY 2019 Budgeted funds and from the Town’s Reserve Account by Resolution prior to the end of the year if necessary.

- VIII. Review of Disbursements
- IX. Review of General Fund Budget Update (Second Town Board meeting of the month):
- V. Upcoming Meeting Attendance:
- X. Board Member Requests for Future Agenda Items
- XI. Adjournment

MOTION:

Motion made by unanimous consent to adjourn at 8:38 p.m.

Respectfully submitted,
Holly Stevens
Clerk