

TOWN OF CLAYTON

Special Town Board of Supervisors Meeting

Fourth CY 2017 Budget Review Workshop

Meeting Minutes

10:00 A.M. – 12:00 P.M. on Tuesday, September 27th, 2016

Town Office Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice Verification, Roll

1. Town Board Chairman Geise called the meeting to order at 10:00 A.M.
2. Pledge of Allegiance recited.
3. Meeting properly posted at three locations in the Town.
4. Roll

a. Board of Supervisors

Chair Geise	PRESENT
Supervisor Reif	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Schmidt	PRESENT

b. Staff

Administrator Johnston	PRESENT
Treasurer Straw	PRESENT

II. Business:

- A. Discussion/Recommendation: Review of the Administration's Draft CY 2017 General Fund, Capital Expense Budget and secondary review of the General Fund Revenue Budget, General Fund Expense Budget, Utility and Special Revenue Budget, Revenue Budget, Expense Budget and Capital Expense Budgets.

The Board will be reviewing the following draft CY 2017 Budgets:

1. Draft CY 2017 General Fund, Capital Expense Budget.
2. Secondary review of the General Fund Revenue Budget.
3. Secondary review of the General Fund Expense Budget.
4. Secondary review of the Utility and Special Revenue Budget.
 - a. Revenue Budget
 - b. Expense Budget
 - c. Capital Expense Budgets.

In order to give the Board the most accurate revenue numbers as they are made available by the State staff will be distributing the updated Budget documents on Monday, September 26th, 2016. As more accurate numbers become available from the State and other sources staff will adjust the CY 2017 Budget as needed. Additionally, staff will also be providing the Board with update CY 2017 Budget numbers as part of the Board's regular meeting process. The attached General Fund Capital Expense Budget does include funding for the Office Equipment, Codification of the Town's Zoning Code and other Ordinances, and the Town's plow truck. The Capital Expense Budget for the Storm Water Management Utility includes funding for a mini backhoe and a straw spreading device. The Town's Solid Waste and Recycling Special Revenue Capital Revenue does not have any expenses at this time.

- Discussed revenue changes
- Discussed expense changes
- Discussed garbage and storm water management fees
- Discussed fire department fees
- Discussed Clayton Sanitary District #1

NO ACTION TAKEN

III. The meeting was adjourned by motion and unanimous consent at 10:47 a.m.

Respectfully submitted,
Holly Stevens, Deputy Clerk