

TOWN OF CLAYTON
Town Board of Supervisors
Meeting Minutes

7:00 p.m. on Wednesday, October 3, 2018

Town Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice, Verification, Roll

1. Town Board Chairman Geise called the meeting to order
2. Pledge of Allegiance.
3. Verification of Notice
4. Roll

a. Board of Supervisors

Chair Geise	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Schmidt	PRESENT
Supervisor Reif	PRESENT

b. Staff

Administrator Johnston	PRESENT
Asst Admin/Treasurer Straw	PRESENT
Deputy Clerk Stevens	EXCUSED
Town Engineer – Mary Jo Miller	PRESENT
Town Attorney – Ben Lafrombois	PRESENT

II. Public Hearing(s) and/or Public Information Meeting(s):

A. No Public Hearings

III. Approval of Minutes:

- A. Approval of the Minutes of the Tuesday, September 18th, 2018 Town Board Budget Workshop.
- B. Approval of the Minutes of the Wednesday, September 19th, 2018 Town Board Meeting.
- C. Approval of the Minutes of the Tuesday, September 25th, 2018 Town Board Budget Workshop.

MOTION:

Motion by unanimous consent to approve the Minutes of the Tuesday, September 18th, 2019 Town Board Budget Workshop, the Wednesday, September 19th, 2018 Town Board Meeting and the Tuesday, September 25th, 2018 Town Board Budget Workshop.

IV. Open Forum – Town-related Matters not on the Agenda:

- Keith Heling, 8051 Tribute Dr., Neenah, WI 54956

- Presented the Town Board with a letter and photographs regarding drainage issues of the swale and pond that is on his property.
- Supervisor Geise responded to Mr. Heling that Earthscapes should be contacted regarding the rock installation.
- Supervisor Geise explained that the Town’s position has not changed regarding working on private property.

V. Correspondence:

- A. Copy of the September CY 2018 Building Inspector’s Report.

VI. Discussion Items (No action will be taken):

- A. County Supervisor Report
 - NO REPORT
- B. Winnebago County Sheriff’s Department – Public Concerns and Issues
 - NO REPORT
- C. Clayton Fire Rescue Department (First Meeting of the Month)
 - Chief Rieckmann provided a report to the Town Board. 133 calls as of 09/27/18 of which 80 were EMR, 38 were Fire, and 15 were both.
- D. Larsen-Winchester Sanitary District
 - NO REPORT
- E. Administration Comments
 - Mary Jo Miller, Engineer
 - Geotech work was done on Monday, October 1st,2018 on Larsen Road between State Hwy 76 and Oakwood.
 - Updated the Board on the progress of the construction of the regional pond on Breezewood east of State Hwy 76.
 - Due to the wet weather no work has been done in the Highland Wood subdivision.
 - Administrator Johnston
 - Continuing to work on the CY 2019 Budget and the levy limit.
 - In-person voting has begun through November 2, 2018.
 - Starting to work on the special assessments for the 2018 Tax Bills.
 - Supervisor Grundman
 - Inquired about the construction of the Regional Pond on Breezewood east of State Hwy 76 regarding the location on private property.
 - The Town has permission to do the surveying work for the pond, but at some point in the future, the Town will be purchasing the property.
 - Chairman Geise
 - Discussed the photos that Mr. Heling provided the Board
 - Reiterated that Mr. Heling needs to talk with Earthscape

VII. Operator Licenses Issued by the Town Clerk:

- A. New:
 - i. No New Licenses Issued
- B. Renewal:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

- A. No Referrals

IX. Business referred by the Green Space Committee:

- A. No Referrals

X. Business:

- A. Discussion/Action: Town Board review and consideration of a proposed wage and benefits Contract for CY 2019 from the General Teamsters Union Local 662 for the Town’s Unionized Public Works Department.

MOTION:

Motion made by unanimous consent to approve a 1-year extension of the Town’s Labor Agreement with the Teamsters Union Local 662 Employees with a 2.25% cost-of-living wage increase as presented and a \$2,080.00 premium plus benefits paid to the Foreman for carrying a State Waste Water Operators Certificate.

- B. Discussion/Action: Town Board review and consideration of a renewal of the Winnebago County 911 Joint Powers Agreement.

MOTION:

Motion made by unanimous consent to approve the Winnebago County 911 System Joint Powers Agreement and authorize the Town Board Chair to sign the document.

- C. Discussion/Action: Town Board review and consideration of Payment #1 submitted by Radtke Contractors Inc., 6408 Cross Road, Winneconne, WI 54986 for the Developer funded construction of Highland Wood Subdivision, Phase 2.

MOTION:

Motion made by unanimous consent to approve the pay request submitted by Radtke Contractors Inc., 6408 Cross Road, Winneconne, WI 54986 for the Developer funded construction of Highland Wood Phase 2 in the amount of \$146,644.82 with the funding to come from the Developer Escrow for the project.

XI. Review of Disbursements

XII. Review of General Fund Budget Update (Second Town Board meeting of the month)

XIII. Upcoming Meeting Attendance:

- The final Budget Workshop is scheduled from 10:00 a.m. to Noon on the following date for Tuesday, October 9, 2018.

- The Special Electors Meeting to approve the Levy to be scheduled for Wednesday, October 17, 2018.

XIV. Board Member Requests for Future Agenda Items: NONE

XV. Adjournment:

MOTION:

Motion made by unanimous consent to adjourn at 7:37 p.m.

Respectfully submitted,
Tori Straw, Assistant Administrator/Treasurer