

LARSEN DRAINAGE DISTRICT

Meeting Minutes

10:00 a.m. on Monday, November 12, 2018

Town of Clayton Meeting Room, 8348 County Road T, Larsen, WI 54947

I. Call to Order:

A. Notice Verification, Roll

1. Dave Schliek called the meeting to order at 10:00 a.m.
2. Roll

a. District Board

Chair Abe Eckstein	EXCUSED
Secretary Gerry Peterson	PRESENT
David Sleik	PRESENT

b. Staff

Town of Clayton Clerk Holly Stevens	PRESENT
-------------------------------------	---------

II. Approval of Minutes:

- A. Approval of the Minutes of the Larsen Drainage District Meeting held on September 27, 2017

MOTION:

Motion by Gerry Peterson

Second by David Sleik

Motion made to approve the minutes of the Larsen Drainage District Meeting held on September 27, 2017

Motion carried with a 2-0 vote

III. Open Forum: Drainage District related Matters not on the Drainage District Board Agenda:

Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present a question or issue; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given. If you wish to speak during the Open Forum portion of the meeting, please complete "Request to Speak at Meeting" form, located on the Agenda Table, and give the form to Staff.

- Tom Eckstein, 2878 Fairview Road, Neenah
 - Spoke with John Wisnefske regarding drainage from STH 10 to Fairview.
 - The Bridge over the trail is blocked up and not flowing
- Dave Schliek
 - The District has to finish the work from Woodland Road to STH 45 to Oakridge Road
 - Brush in the ditch is a major issue—needs mulching

- Tom Eckstein noted that he was considering buying a mulching head for his excavator
- Gerry Peterson inquired about permitting that work with the DNR
- Tom Eckstein said they would not be disturbing the banks of the Drainage Course so no permitting is necessary. He noted that the mulching would be more cost effective
- Dave Schliek said the District would have to consider the costs for the mulching services—the charges / hour

IV. Business:

- A. Discussion/Action: Drainage District Board review and consideration of setting the District Fees for CY 2018 payable in CY 2018/19.

The Board noted that the District has approximately a \$200,000.00 fund balance. It was noted that the work currently scheduled will use much of that balance. Gerry Peterson suggested the Board consider reducing the tax fees slightly.

The Board reviewed the District Fees charged for the 2017 tax year which were as follows:

Parcels with Improvements	\$ 12.75 + per acre charge
Parcels without Buildings	\$ 4.25 + per acre charge
Per Acre Charge	\$ 1.34
Larsen-Winchester Sanitary District	\$2,250.00 Flat Fee
Northeast Asphalt	\$3,750.00 Flat Fee

MOTION:

Motion by Dave Schliek

Second by Gerry Peterson

Motion to set the 2018 tax fees for properties in the Larsen Drainage District at 90 percent of the 2017 fee rates and as follows:

Parcels with Improvements	\$ 11.48 + per acre charge
Parcels without Buildings	\$ 3.83 + per acre charge
Per Acre Charge	\$ 1.21
Larsen-Winchester Sanitary District	\$2,025.00 Flat Fee
Northeast Asphalt	\$3,375.00 Flat Fee

ROLL CALL VOTE:

Dave Schliek	Aye
Gerry Peterson	Aye
Chair Abe Eckstein	Absent

Motion carried by a vote of 2-0

- B. Discussion/Action: Drainage District Board review and consideration of tree removal from the ditch west of STH “45.”

Dave Schliek explained that a tree had fallen across the course and must be removed. He noted that it would have to be cut, leaving the stump in the bank on the south side and then removing the rest of the tree. Tom Eckstein explained he could creep in with a hi-hoe and pull the tree out of the course and onto the back side of the berm on the north side. He said he would then leave the tree to rot.

The discussion moved on to Business item C.

- C. Discussion/Action: Drainage District Board review and consideration of dicing work and installing culverts on the north side of the ditch in the corridor west of STH “45.”

The required culvert installation on the north side of the ditch in the course corridor west of State Highway 45. It was determined that the tree removal and culvert work both were in the same area and should be completed concurrently.

MOTION:

Motion by Dave Schliek

Second by Gerry Peterson

Motion to authorize Eckstein Excavation to remove the fallen tree and to perform the culvert installation and the related maintenance work

Motion carried by 2-0 voice vote

- D. Discussion/Action: Other Drainage District Board business not requiring formal action.

- A mowing bill was submitted to Chair Abe Eckstein. Request for payment was made
- Request for Board to Authorize Mowing Maintenance
- Request for Financial Report from County Treasurer

FUTURE AGENDA ITEMS:

- Assessment Lein Release of Document recorded December 6, 2002
- Request for proposal and Consideration of Services from the Town of Clayton
- Consideration of Board seats and process for filling/replacing Board members

- V. Adjournment:

MOTION:

Motion by David Sleik

Second by Gerry Peterson

Motion to adjourn at 10:49 a.m.

Motion carried by a 2-0 vote.

Respectfully submitted, Holly Stevens, Clerk, Town of Clayton