



TOWN OF CLAYTON
APPLICATION FOR EMPLOYMENT
8348 COUNTY ROAD T
LARSEN, WI 54947
Phone - 920-836-2007
Fax - 920-836-2026
Email - clerk@townofclayton.net

Instructions:

1. Application form must be submitted to be considered for employment.
2. Answer all questions – complete application.
3. Date and sign the application on last page.
4. Attach resume and additional information as necessary.
5. Return to above address.
6. Applications will be kept in an active file for twelve months.

The Town of Clayton is an Equal Opportunity Employer and fully subscribes to the principles of Equal Employment Opportunity. It is the policy of the Town to provide employment, compensation and other benefits related to employment based on qualifications, without regard to race, color, religion, national origin, sexual orientation, age, sex, veteran status or disability, or any other basis prohibited by Federal or State law. As an Equal Opportunity Employer, the Town intends to comply fully with all Federal and State laws and the information requested on this application will not be used for any purpose prohibited by law.

Position Desired: _____ Date: _____

Are you interested in: Full-time _____ Part-time: _____ Either: _____ Salary Expected: _____

Name: _____

Address: _____

City, State, Zip: _____

Telephone: Home: _____ Work: _____ Cell: _____

Social Security Number: _____

Referred by: Newspaper Ad: _____ Job Posting: _____ Other: _____

Have you worked for us before? _____ If yes, when? _____

May we contact your present employer regarding your qualifications? _____

Are you a citizen of the United States? If not, are you in this country on a visa, which will permit you to do work here? _____

Employment Record

List in order, present employer first. (Account for all periods between jobs. Include experiences in Armed Forces)

From (Mo – Yr) _____ To (Mo – Yr) _____ Job Title or Occupation: _____

Company name and address: _____

Supervisor's name & title: _____ Supervisor's Phone #: _____

Description of your duties: _____

Highest salary earned \$ _____ per _____ Full-time _____ Part-time _____

Reason for leaving/What did you like least about this job: _____

From (Mo – Yr) _____ To (Mo – Yr) _____ Job Title or Occupation: _____

Company name and address: _____

Supervisor's name & title: _____ Supervisor's Phone #: _____

Description of your duties: _____

Highest salary earned \$ _____ per _____ Full-time _____ Part-time _____

Reason for leaving/What did you like least about this job: _____

From (Mo – Yr) _____ To (Mo – Yr) _____ Job Title or Occupation: _____

Company name and address: _____

Supervisor's name & title: _____ Supervisor's Phone #: _____

Description of your duties: _____

Highest salary earned \$ _____ per _____ Full-time _____ Part-time _____

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Highest salary earned \$ _____ per _____ Full-time _____ Part-time _____

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