

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, October 7, 2020
Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Wednesday, September 16, 2020 Town Board Meeting.
 - B. Approval of the Minutes of the Tuesday, September 22, 2020 Town Board Second CY 2020 Budget Workshop Meeting.
 - C. Approval of the Minutes of the Thursday, October 1, 2020 Special Town Board Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Distribution of a copy of an email correspondence from Kathryn Hutter, Recycling Program Manager, Winnebago County regarding the possible buy out of Advanced Disposal.
 - B. Distribution of a copy of an email correspondence from Ken Jaworski, Town Planner regarding the use professional services for site plan reviews.
 - C. Distribution of the September 2020 Building Inspection Report.
 - D. Distribution of the August 27, 2020 Minutes of the Oshkosh Public Library Board
 - E. Distribution of correspondence from the Public Service Commission regarding the Village of Fox Crossing’s Water Utility Service Area Amendment.
 - F. Distribution of the costs associated with the culvert replacement on Larsen Road to be done Wednesday, October 7, 2020.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report

- B. Winnebago County Sheriff's Department: – Public Concerns and Issues
- C. Department of Public Safety (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Police Department (First Meeting of the Month)
 - c. Emergency Management Report
- D. Larsen/Winchester Sanitary District
- E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Sara M Besaw

B. Renewal:

- i. Mark A. Bombinski

C. Discussion/Action: Town Board review and consideration of the following Class "B"/"Class B" Picnic License:

The following parties have applied for a Class "B"/"Class B" Temporary (Picnic) License in and for the Town of Clayton, for the period of one day, October 10, 2020, subject to compliance with State Statutes and Municipal Ordinances:

- a. Drifters Snowmobile Club, Kevin Buss, President, PO Box 641, Neenah, WI 54956.

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (second Town Board meeting of the month):

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (second Town Board meeting of the month):

X. Business:

- A. Discussion/Action: Town Board review and consideration of the proposals for IT Services for the Town of Clayton.
- B. Discussion/Action: Town Board review and consideration of the proposals for Auditing Services.
- C. Discussion/Action: Town Board review and consideration of a proposed wage and benefits contract for CY 2021 from the General Teamsters Union Local 662 for the Town's Unionized Public Works Department Employees.

- D. Discussion/Action: Town Board review and consideration of awarding the bid for the Remodeling of the Public Works Garage Building.
- E. Discussion/Action: Town Board review and consideration of the Request for Payment from Northeast Asphalt, Inc. for the Larsen Road Pulverize and Repaving Project.
- F. Discussion/Action: Town Board review and consideration of authorizing a \$300,000 loan from the Board of Commissioners of Public Lands for the pulverizing and paving of 1 mile of Larsen Road from State Highway 76 to Oakwood Ave.
- G. Discussion/Action: Town Board review and consideration of the proposal from Pave Black, Inc. for asphalt patching on Sundew Way due to cross culvert replacement as part of the Stormwater Management Project for CY 2020.
- H. Discussion/Action: Town Board review and consideration of Renewing the Intergovernmental Agreement for Winter Road Maintenance with the Town of Winchester.
- I. Discussion/Action: Town Board review and consideration of Resolution 2020-014 a Resolution Accepting Approximately 125.00 feet +/- of the Developer funded extension of Westfield Ridge.
- J. Discussion/Action: Town Board review and consideration of Resolution 2020-015 a Resolution Accepting Approximately 1685 feet +/- of the Developer funded extension of Broad Meadow.
- K. Discussion/Action: Town Board review and consideration of the list of projects for the Roots to Recovery Cares Act Grant.
- L. Discussion/Action: Town Board review and consideration of the Organizational Analysis, Proposed Code Organization and Proposed Disposition List as recommended by Deb Tuszynski, Editor from General Code.
- M. Discussion/Action: Town Board review and consideration of the Agreement for Professional Services provided by the Town's Engineer for the Design and Bidding Services for Deer Trail Estates Drainage Easement.
- N. Discussion/Action: Town Board review and consideration of the following Fire Department Policies and Guidelines:
- i. SAFETY OFFICER POSITION GUIDELINE
 - ii. LIASON OFFICER POSITION GUIDELINE
 - iii. STATION SECURITY POLICY
 - iv. VEHICLE MAINTENANCE PROGRAM POLICY
 - v. CARBON MONOXIDE INCIDENTS GUIDELINES
 - vi. DUMPSTER FIRE RESPONSE GUIDELINES
 - vii. BLOODBORNE PATHOGENS EXPOSURE CONTROL PROGRAM POLICY

- XI. Review of Disbursements
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month)
- XIII. Upcoming Meeting Attendance
- XIV. Board Member Requests for Future Agenda Items
- XV. Adjournment

Respectfully Submitted,
 Russell D. Geise
 Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	October 2020	November 2020	December 2020
Town Board Meeting	21 st	4 th and 18 th	2 nd and 16 th
Plan Commission	14 th	11 th	9 th
Green Space Committee	14 th	11 th	9 th

Town Board CY 2020 Budget Workshops:
 Tuesday, October 13, 2020 from 2:00 P.M. to 4:00 P.M.