

TOWN OF CLAYTON
Board of Supervisors
Meeting Agenda
7:00 P.M. on Wednesday, October 21, 2020
Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947

- I. Call to Order:
 - A. Pledge of Allegiance
 - B. Verification of Notice
 - C. Meeting Roll

- II. Public Hearing(s) and/or Public Information Meeting(s):
 - A. No Public Hearings and/or Public Informational Meetings are scheduled.

- III. Approval of Minutes:
 - A. Approval of the Minutes of the Tuesday, October 6, 2020 Town Board Third CY 2020 Budget Workshop Meeting.
 - B. Approval of the Minutes of the Wednesday, October 7, 2020 Town Board Meeting.
 - C. Approval of the Minutes of the Tuesday, October 13, 2020 Fourth CY 2020 Budget Workshop Meeting.

- IV. Open Forum – Town-related Matters not on the Agenda:
 - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.

- V. Correspondence:
 - A. Distribution of the Winnebago County September 2020 Recycling Tonnage Report.
 - B. Distribution of the Determination of the Revised Cooperative Plan between the Towns of Clayton and Vinland.
 - C. Distribution of the documents from Attorney Riffle for filing for an extension of the Town’s Incorporation Petition due to COVID-19.

- VI. Discussion Items (No action will be taken):
 - A. County Supervisor Report
 - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
 - C. Department of Public Safety (First Meeting of the Month)
 - a. Clayton Fire Rescue Department
 - b. Clayton Police Department (First Meeting of the Month)
 - c. Emergency Management Report

- D. Larsen/Winchester Sanitary District
- E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

- A. New:
 - i. None
- B. Renewal:
 - i. None

VIII. Business referred by the Plan Commission:

- A. Plan Commission review and recommendation on a Certified Survey Map (CSM) submitted by Gary Zahringer, Martenson & Eisele, Inc., 1377 Midway Road, Menasha, WI 54942, for property owned by Aaron & Emily Hoffmann, 2958 Guardian Ct, Neenah, WI 54956 and Thomas & Dori Hoffmann, 3015 W Shady Ln, Neenah, WI 54956 located at 2958 Guardian Court, Neenah, WI 54956, specifically described as Tax ID # 006-1628 and Tax ID # 006-1629, all of Lots 17 and 18, Strawberry Fields Plat, being part of the Northeast ¼ of the Northeast ¼ of Section 26, Town 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission review and recommendation on a resubmitted Certified Survey Map (CSM) submitted by James R. Sehloff, Davel Engineering & Environmental, Inc., 1164 Province Terrace, Menasha, WI 54952, for property owned by Luke and Ashley Herriges, located west and north of 3022 W Shady Lane, Neenah, WI 54956, specifically described as Tax ID# 006-0040-07, all of Lot 3, CSM 3310 and all of Lot 2, CSM 7628 all being part of the SW ¼ of the SE ¼ of Section 2, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission review and recommendation on the Town of Clayton Area Development “Master” Plan (ADP) for the Northeast area of the Town designated for public sewer and water service.
- D. Plan Commission review and recommendation on the issuance of Early Start Permits for Commercial projects within the Town and updating the Zoning Code to reflect the addition of the Early Start Permits.
- E. Plan Commission review and recommendation on the amending of the Town of Clayton Chapter 9, Section 9.11, Access Control Ordinance, Map, and the Zoning Code.

IX. Business referred by the Green Space Committee:

- A. Green Space Committee review of the Public Works Department Summer projects in the Town’s parks and on the Town’s Trails.
 - 1. Updates to what remains in Park and Trail budgets after the recommended purchases.
 - 2. Updates on the repair to the Clayton Park Pavilion.
 - 3. Updates on the Legacy Project.
 - 4. Updates regarding using a Brick Fundraiser to gain funding for additional support for parks.

X. Business:

- A. Discussion/Action: Town Board review and consideration of AIT Business Technologies, LLC presentation regarding the Town's need for Virtual Meetings amidst the COVID-19 pandemic.
- B. Discussion/Action: Town Board review and consideration of purchasing the 2018 Skid Steer from Bucklin's, LLC for Stormwater Management Projects.
- C. Discussion/Action: Town Board review and consideration of Associated Appraisal Consultants, Inc. contract renewal for assessment services.
- D. Discussion/Action: Town Board review and consideration of the Larsen Drainage District Notice of Board Vacancies.
- E. Discussion/Action: Town Board review and consideration of Resolution 2020-016 A Resolution Increasing the Solid Waste and Recycling fee to \$230.00 per year starting January 1, 2021.
- F. Discussion/Action: Town Board review and consideration of the REVISED Intergovernmental Cooperative Plan Between the Town of Clayton and the Town of Winchester.

XI. Review of Disbursements

XII. Review of General Fund Budget Update (Second Town Board meeting of the month)

XIII. Upcoming Meeting Attendance

XIV. Board Member Requests for Future Agenda Items

XV. Adjournment

Respectfully Submitted,
Russell D. Geise
Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town's Web Page – www.townofclayton.net

UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)
(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)

www.townofclayton.net	November 2020	December 2020	January 2021
Town Board Meeting	4 and 18	2 and 16	6 and 20
Plan Commission	11	9	13
Green Space Committee	11	9 - CANCELLED	13