

**TOWN OF CLAYTON**  
**Board of Supervisors**  
**AMENDED Meeting Agenda**  
**7:00 P.M. on Wednesday, August 19<sup>th</sup>, 2020**  
**Town Hall Meeting Room, 8348 County Road “T”, Larsen, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Informational Meetings are scheduled.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Wednesday, August 5<sup>th</sup>, 2020 Town Board Meeting.
  
- IV. Open Forum – Town-related Matters not on the Agenda:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32(2) and 19.84(2), Town related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. Distribution of the July 2020 Building Inspectors Report.
  - B. Distribution of the Fox West Regional Sewerage Commission July 8, 2020 Meeting Minutes.
  - C. Distribution of the Oshkosh Library Board June 25, 2020 Meeting Minutes.
  - D. Distribution of the Winnebago County Recycling Tonnage Report for July, 2020 and Memo notifying the increase of tipping fees.
  
- VI. Discussion Items (No action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department: – Public Concerns and Issues
  - C. Department of Public Safety (First Meeting of the Month)
    - a. Clayton Fire Rescue Department
    - b. Clayton Police Department (First Meeting of the Month)
    - c. Emergency Management Report
  - D. Larsen/Winchester Sanitary District
  - E. Administration Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

i.

B. Renewal:

i. None

VIII. Business referred by the Plan Commission:

- A. Plan Commission review and recommendation on a Re-zoning Application from A-2 (General Agricultural) to R-1 (Rural Residential) submitted by James Sehloff, PLS Davel Engineering, 1164 Province Terr, Menasha, WI 54952, for properties owned by Luke and Ashley Herriges, located west and north of 3022 W Shady Lane, Neenah, WI 54956, specifically described as Tax ID# 006-0040-07, all of Lot 3, CSM 3310 and all of Lot 2, CSM 7628 all being part of the SW ¼ of the SE ¼ of Section 2, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- B. Plan Commission review and recommendation on a Certified Survey Map (CSM) Application submitted by James Sehloff, PLS Davel Engineering, 1164 Province Terr, Menasha, WI 54952, for properties owned by Luke and Ashley Herriges, located west and north of 3022 W Shady Lane, Neenah, WI 54956, specifically described as Tax ID# 006-0040-07, all of Lot 3, CSM 3310 and all of Lot 2, CSM 7628 all being part of the SW ¼ of the SE ¼ of Section 2, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission Public Hearing on a Re-zoning application from R-1 (Rural Residential) to A-2 (General Agriculture) submitted by Michael Yost and Penny Brazee, 7611 County Road T, Oshkosh, WI 54904 for property located at 7611 County Road T, Oshkosh, WI 54904, specifically described as Tax ID# 006-0793, being a part of Section 32, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission review and recommendation on a Certified Survey Map (CSM) application submitted by Gary Zahringer, Martenson & Eisele, Inc., 1377 Midway Road, Menasha, WI 54942, for properties owned by Brazee Ridge, Inc., 7573 Sunburst Lane, Neenah, WI 54956 and Michael Yost and Penny Brazee Trust, 7611 County Road T, Oshkosh, WI 54904 and located at 7611 County Road T, Oshkosh, WI 54904, specifically described as Tax ID# 006-0793, 006-0799, 006-0799-02, 006-0799-03, 006-0799-04, 006-0793-01, 006-0794, 006-0794-04, 006-0794-03, 006-0794-02, 006-0794-01, 006-0796, 006-0800, 006-0805, and 006-0801 being a part of the Northwest ¼ and the Northeast ¼ of Section 32, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- E. Plan Commission review and recommendation on a Re-zoning application from A-2 (General Agriculture) to R-4 (Multifamily Residential) submitted by Premier Real Estate Management LLC, 3120 Gateway Road, Brookfield, WI 53045 and the Town of Clayton, 8348 County Road T, Larsen, WI 54947 for property located at south and west of 9147 Clayton Avenue, Neenah, specifically described as Tax ID 006-0329, being a part of Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.

- F. Plan Commission review and recommendation on a Conditional Use Application submitted by Premier Real Estate Management LLC, 3120 Gateway Road, Brookfield, WI 53045 for construction of a multi-family housing development consisting of 96 units. The property is located south and west of 9147 Clayton Avenue, Neenah, specifically described as Tax ID 006-0329, being a part of Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- G. Plan Commission review and recommendation on a Site Plan Application resubmitted by Katherine Ratka/EEASE Properties, LLC, N3402 Dax Daniel Lane, Black Creek, WI 54106, for property located on Lind Lane specifically described as part of Tax ID #006-0006-10-01 located in part of the fractional Northwest ¼ of the Northwest ¼ and part of the Southwest ¼ of the fractional Northwest ¼ of Section 1, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- H. Plan Commission review and recommendation on a Site Plan Application resubmitted by CRL Surveying, N1674 Median Dr, Greenville, WI 54942 for property located at 7577 Black Top Way, Neenah, WI 54956 specifically described as Tax ID #006-0895-06 being a part of Section 36, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- I. Plan Commission review and direction to staff regarding the amending of the Town of Clayton Chapter 9, Section 9.11, Access Control Ordinance.

IX. Business referred by the Green Space Committee:

- A. Green Space Committee review of the Public Works Department Summer projects in the Town's parks and on the Town's Trails.
  - 1. Picnic Tables at Clayton Park and Trailhead Park – Chair Prusik Update.
  - 2. Budget Review of Parks and Trail Budgets.
  - 3. Review the Pricing of the dugout benches for replacement.

X. Business:

- A. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-Z010 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for Luke and Ashley Herriges Rezoning from A-2 (General Agriculture District) to R-1 (Rural Residential District).
- B. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-Z011 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for Michael Yost and Penny Brazee on Rezoning from R-1 (Rural Residential District) to A-2 (General Agriculture District).
- C. Discussion/Action: Town Board review and consideration of Town of Clayton Ordinance 2020-Z012 An Ordinance to Amend the Official Town of Clayton Zoning Ordinance Map for Premier Real Estate Management LLC and the Town of Clayton Rezoning from A-2 (General Agricultural District) to R-4 (Multifamily Residential).

- D. Discussion/Action: Town Board review and consideration of a recommendation to the Town of Winchester on the appointment of Scott Reif, 9207 Pioneer Road, Neenah, WI 54956 to the Larsen Winchester Sanitary District Commission to fulfill remaining term of Michael Pfankuch, 4556 Grandview Road, Larsen, WI 54947.
- E. Discussion/Action: Town Board review and consideration of the proposal and Lease Agreement from Integrated Public Resources (IPR) to form a P3 (Private/Public) Partnership for the construction of Clayton Sanitary District #1 Phase I Sewer Infrastructure.
- F. Discussion/Action: Town Board review and consideration of the contract for services with McMahon Engineering for the design of the Sewer/Water Metering Building to be located at West American Drive and Clayton Avenue.
- G. Discussion/Action: Town Board review and consideration of the REVISED Intergovernmental Cooperative Plan between the Town of Clayton and the Town of Winchester.
- H. Discussion/Action: Town Board review and consideration of the REVISED Intergovernmental Cooperative Plan between the Town of Clayton and the Town of Winneconne.
- I. Discussion/Action: Town Board review and consideration of the AMENDED Offer to Purchase Tax Parcel 006-0329 (16.67 acres).
- J. Discussion/Action: Town Board review and consideration of Final Pay Request to Radtke Contractors, Inc. for the construction of Westfield Ridge Cul de sac.
- K. Discussion/Action: Town Board review and consideration of the August Settlement of 2019 Taxes Payable in CY 2019/2020 and the distribution of collected tax payments to the overlying districts.

- XI. Review of Disbursements
- XII. Review of General Fund Budget Update (Second Town Board meeting of the month)
- XIII. Upcoming Meeting Attendance
  - A. Town Board action to schedule the CY 2021 Budget Meetings.
- XIV. Board Member Requests for Future Agenda Items
- XV. Adjournment

Respectfully Submitted,  
Russell D. Geise  
Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T” Larsen WI 54947
2. The Town’s Web Page – [www.townofclayton.net](http://www.townofclayton.net)

**UPCOMING MEETINGS (all begin at 7:00 p.m. unless specified)**  
**(Green Space Committee Meetings are scheduled to start at 5:30 p.m.)**

<a href="http://www.townofclayton.net">www.townofclayton.net</a>	<b>September 2020</b>	<b>October 2020</b>	<b>November 2020</b>
Town Board Meeting	2 <sup>nd</sup> and 16 <sup>th</sup>	7 <sup>th</sup> and 21 <sup>st</sup>	4 <sup>th</sup> and 18 <sup>th</sup>
Plan Commission	9 <sup>th</sup>	14 <sup>th</sup>	11 <sup>th</sup>
Green Space Committee	9 <sup>th</sup>	14 <sup>th</sup>	11 <sup>th</sup>