

The Commissioners of the Larsen Winchester Sanitary District met at 4:00PM on November 5, 2014 at the Winchester Town Hall. Present were Mike Pfankuch, David McNamee, Mike Kinney, Jim Emmons, Betty Nelson, Mike Siewert and Laurie Goffard. President Pfankuch called the meeting to order. The minutes were reviewed. A motion was made by Mike Pfankuch and seconded by David McNamee to accept the minutes as printed. Motion carried unanimously.

Before the budget hearing it was decided to let Laurie Goffard show the Commissioners the new Neptune Reader and all the other needed parts. She will get instructions from someone from Neptune on its use. She will use it for her next reading which she has set for approximately December 29th. She has not yet received a bill for this equipment.

Laurie wondered if it was necessary to give all the information about billing to Realtors or anyone else. No positive answers were given. She can contact an attorney if that would help her.

A motion was made by David McNamee and seconded by Mike Kinney to postpone the regular monthly meeting and go directly into the proposed 2015 Budget Hearing. Motion carried unanimously. President Pfankuch then called the proposed 2015 Budget Hearing to order. The Commissioners went over the 2015 proposed budget amounts one by one and discussed the items that they had questions about. A motion was made by David McNamee and seconded by Mike Kinney to increase the maintenance & repair from \$50,000.00 to \$100,000.00. Motion carried unanimously. The rest of the budget stayed the same as reviewed.

A motion by Mike Kinney and seconded by Mike Pfankuch to close the proposed 2015 budget hearing. Motion carried unanimously. President Pfankuch called the regular monthly meeting back to order to APPROVE - with one change made - the proposed 2015 budget. Motion by David McNamee and seconded by Mike Kinney to approve the 2015 proposed budget hearing with one change. Motion carried unanimously.

The first order of business is to set a mil rate for 2015. After discussion a motion was made by David McNamee and seconded by Mike Kinney to set the 2015 mil rate at .00175 per thousand. Motion carried unanimously. This is the same rate as 2014. A motion by Mike Pfankuch and seconded by Mike Kinney to ADOPT the 2015 budget. Motion carried unanimously.

Jim thought the Commissioners should take a look at a tree in Larsen by the lift station and see if it should come down. A force main is coming out of that area and a crack is developing in the cover. He said the tree is getting bigger and bigger. Mike will check into this item.

Mike Pfankuch said that he talked to the Town of Clayton about plowing the road to the Ponds for this coming winter. They said that they would do it for \$100.00 for the whole winter. A motion was made by Mike Pfankuch and seconded by David McNamee to accept this offer. Motion carried unanimously.

Mike Siewert said that it would cost between \$600.00 and \$700.00 to find the property lines for cutting trees going to and around the Ponds. The trees must be marked very well so the wrong ones are not cut. Motion by Mike Pfankuch and seconded by Mike Kinney to hire M & E Co. to survey and mark lines in the ditch so we can get trees cut down. Motion carried unanimously. M & E Co. will also check the tree in Larsen.

Jim said that the annual calibration was done on October 15, 2014 by Badger Meters.

Mike Siewert will get all the information he can on the TV'ing that was done in Larsen. This will be free information and could be very important to the District in the future.

Mike Kinney said that the Town of Winchester now has a web page. It is - townofwinchesterwi.com - and Betty can now send notices and meeting to get put on this web.

A motion was made by Mike Pfankuch and seconded by Mike Kinney to pay the bills. Motion carried unanimously.

1.	Jim Emmons - Salary	\$ 1569.95
2.	Betty Nelson - Salary - Mileage	1537.60
3.	Martenson & Eisele - Engineers	915.00
4.	Badger Labs - Testing	760.00
5.	Town of Clayton Billing	666.67
6.	Digger's Hotline - Tickets	81.59
7.	Postmaster - Box Rent	48.00
8.	Bohm Lawn Care	455.00
9.	Century Link - 3 Phones	186.84
10.	W.P.S. - Gas & Electric	479.59
11.	Crane Engineering - Calibrating Meters	228.50

The next meeting will be on December 3, 2014 at the Winchester Town Hall.

A motion was made by David McNamee and seconded by Mike Pfankuch to adjourn. Motion carried unanimously.

Respectfully Submitted:
Betty Nelson - Secretary/Treasurer

Larsen Winchester Sanitary District