

# **TOWN OF CLAYTON**

## **Board of Supervisors**

### **Meeting Agenda**

**7:00 p.m. on Wednesday, January 16<sup>th</sup>, 2019**

**Town Meeting Room, 8348 County Road “T”, Larsen, WI 54947**

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- I. Call to Order:
  - A. Pledge of Allegiance
  - B. Verification of Notice
  - C. Meeting Roll
  
- II. Public Hearing(s) and/or Public Information Meeting(s):
  - A. No Public Hearings and/or Public Information Meetings.
  
- III. Approval of Minutes:
  - A. Approval of the Minutes of the Wednesday, January 2<sup>nd</sup>, 2019 Town Board Meeting
  
- IV. Open Forum:
  - A. Please complete the “Request to Speak at Meeting” form located on the agenda/sign-in table and submit the form to the Town Clerk. Pursuant to Wisconsin Statutes 19.32 (2) and 19.84(2), Town Related matters not on the Agenda may be presented; however, only limited discussion may occur and no action may be taken until specific notice of the subject matter of the proposed action can be given.
  
- V. Correspondence:
  - A. No Correspondence
  
- VI. Discussion Items (No Action will be taken):
  - A. County Supervisor Report
  - B. Winnebago County Sheriff’s Department – Public Concerns and Issues
  - C. Clayton Combined Protective Services Department (First Meeting of the Month)
    - a. Clayton Fire Rescue Department
    - b. Clayton Fire Rescue First Responder
    - c. Clayton Police Officer
  - D. Larsen-Winchester Sanitary District
  - E. Administrative Comments

VII. Operator Licenses Issued by the Town Clerk:

A. New:

- i. Hannah Schwandt
- ii. Clinton Wagner

B. Renewal Licenses:

- i. No Renewal Licenses Issued

VIII. Business referred by the Plan Commission:

Town Board receipt, review, and consideration of Plan Commission Referrals (Second Town Board Meeting of the Month):

- A. Plan Commission recommendation to the Town Board on a Re-zoning Application submitted by the Town of Clayton, 8348 CTR T, Larsen, for property located on the south side of USH 10 between Clayton Avenue and STH 76 and specifically described as Tax ID# 006-0339 and a portion of Tax ID# 006-0339-01, located in Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone the property from I-1 (Light Industrial District) to B-3 (General Business District).
- B. Plan Commission recommendation to the Town Board on a Certified Survey Map (CSM) Application submitted by the Town of Clayton, 8348 CTR T, Larsen, for property located on the south side of USH 10 between Clayton Avenue and STH 76 and specifically described as Tax ID# 006-0338-05, Tax ID# 006-0339 and Tax ID# 006-0339-01, located in Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- C. Plan Commission recommendation to the Town Board on a Condition Use Application (CUP) for a Home Occupation Major submitted by B. Troy Ribble, 23532 CTR "JJ", Chilton, WI 53014 for property located at 9618 Lind Lane, Neenah, WI 54956: specifically described as Tax ID# 006-0006, located in Section 1, Town 20 North, range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin.
- D. Plan Commission recommendation to the Town Board on direction to staff relative to proposed Amendments to the Town's Zoning Code of Ordinances relating to Short Term Lodging Rentals.
- E. Plan Commission recommendation to the Town Board on direction to staff relative to proposed Amendments to the Town's Zoning Code of Ordinances relating to Signs

IX. Business referred by the Green Space Committee:

Town Board receipt, review, and consideration of Green Space Committee Referrals (Second Town Board Meeting of the Month):

- A. No Referrals – The January 9<sup>th</sup>, 2019 Green Space Committee Meeting was Cancelled

X. Business:

- A. Discussion/Action: Town Board review and consideration of Ordinance 2019-001 approving a Re-zoning application submitted by the Town of Clayton, 8348 CTR T, Larsen, for property located on the south side of USH 10 between Clayton Avenue and STH 76 and specifically described as Tax ID# 006-0339 and a portion of Tax ID# 006-0339-01, located in Section 12, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, State of Wisconsin. The application is to re-zone the property from I-1 (Light Industrial District) to B-3 (General Business District).
- B. Discussion/Action: Town Board review of the January Settlement Report for CY 2018 Taxes Payable in 2018/19.
- C. Discussion/Action: Town Board review of the December, 2018 Tax Payment Refund Report for CY 2018 Taxes Payable in 2018/19.
- D. Discussion/Action: Town Board review and consideration of Resolution 2019-001 A Resolution Forwarding to the Plan Commission the authorization to create and make a recommendation on a project plan for Tax Increment Finance District #1 (TID) for the development of Sanitary District #1 in the Town of Clayton.

XI. Review of Disbursements:

XII. Review of General Fund Budget Update (Second Town Board Meeting of the month):

XIII. Upcoming Meeting Attendance:

XIV. Board Member Requests for Future Agenda Items:

XV. Adjournment

Respectfully submitted,  
Russ Geise, Town Chairperson

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007 during regular office hours.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 CTR “T”, Larsen, WI 54947
2. The Town’s Web Page – [www.townofclayton.net](http://www.townofclayton.net)

**UPCOMING MEETINGS (all begin at 7:00 p.m. unless specific)**

**Green Space Committee Meetings are scheduled to start at 5:30 p.m.**

<b>www.townofclayton.net</b>	<b>January</b>	<b>February</b>	<b>March</b>
Town Board Meeting	16 <sup>th</sup>	6 <sup>th</sup> and 20 <sup>th</sup>	6 <sup>th</sup> and 20 <sup>th</sup>
Plan Commission	9 <sup>th</sup>	13 <sup>th</sup>	13 <sup>th</sup>
Green Space Committee	9 <sup>th</sup>	13 <sup>th</sup>	13 <sup>th</sup>